

2021.8.10

All-Councils Minutes

INTRODUCTION

Opening Prayer: Prayer of St. Francis.

TOPICS FOR ALL-COUNCIL DISCUSSION

The intention of this section is to open the All-Councils meeting to dialogue. It is important to come to the meeting with concerns, opinions, suggestions, and comments. For this reason, we are sending the all-council's agenda out a few days beforehand. Lively discussion, charitable conflict, sparring about ideas and opinions are necessary for ideas to be most effective. It is important for Fr. Jarrod to hear the dialogue so that he can process all necessary perspective. Fr. Jarrod will work to give each topic a "status" as to whether I am looking for: Consensus, Input, Critical thinking, Dialogue within counsels on specific topics.

ADDENDUMS / ATTACHMENTS

GENERAL TOPICS

<u>SUBJECT</u>	<u>FR. JARROD' S COMMENTS</u>	<u>COUNCIL NOTES</u>
<i>Pre-All Council Mgt/Team Prep Dates</i>	Sept. 8 th ; Oct. 6 th ; Nov. 3 rd	
<i>All Councils Meeting Schedule through 2021</i>	Sept. 14 th ; Oct. 12 th ; Nov. 9 th	
<i>All-Council Minutes</i>	Post your minutes within a week following the All-Councils' Meeting. You should email them to Travis and your Council Chair. Use this Agenda as the template – Council minutes go in right hand column (under Council Notes).	
<i>Quarterly Reports</i>		
<i>Facilities Update</i>	At the previous All Councils meeting, Travis walked the councils through the Rebuild My Church PowerPoint presentation and hardcopies of the slides were handed out to each council.	

	<p>Each Council prior to commencing council-specific work, met and discussed the Rebuild My Church slides and provided written feedback on them and delivered the feedback to Travis.</p> <p>This feedback is collected and presented in Addendum A below. This feedback will be discussed by the Facilities Committee on August 14th.</p>	
<i>Rebuild my Church</i>	<p>The Rebuild My Church campaign continues. A campaign cabinet has been established and is underway with its work. A larger campaign committee is also being assembled and which will be utilized for a broad outreach to parishioners during the campaign.</p> <p>We continue make significant progress with repairs around the facility including roofs and HVAC at both the school and Clare Hall. Roof repairs of the Holy Hallway continue as well.</p> <p>On the other hand, we continue to suffer continuing equipment/structural failure around the campus. The Chapel AC recently underwent a repair to restore its function. The Vestibule AC had completely died and had to be replaced with a new unit. The Church has roof leaks and water intrusion during rain events in the back corners of the Sanctuary. As does Clare hallway. The Church HVAC units continue to need nearly weekly attention to keep them functioning, and we've had several weekends of Masses with only partial cooling capacity online.</p>	
<i>ACTS retreat - Men Upcoming Dates:</i>	<p>Oct 28-31, 2021 Confirmed Jul 7-10, 2022 Confirmed</p>	
<i>ACTS retreat - women Upcoming Dates:</i>	<p>Sept 30-Oct 3, 2021 Confirmed Jun 9-12, 2022 Confirmed</p>	
<i>Stewardship Fair</i>	<p>We want to be aware and prepared for the next Stewardship Fair on Nov 7th @ 2:30pm and Nov 10th @ 6:45 both in the gym. I hope that having this awareness now will give us</p>	

	<p>ample time to send out invitations, plan arrangements, and get the maximum participation as possible.</p> <p>As a reminder: the tables are set behind me as I give the address. The intention is that people, while listening, can also look at the tables and see signs with opportunities. This way they can be thinking about new possibilities in giving of their talent. The more participation we have from councils, committees, ministries, and guilds, the more success we will have in getting new volunteers.</p>	
<i>Safe Environment Diocesan Review</i>	I will give a verbal update to the councils on this topic.	

DIOCESAN INFORMATION – None for this meeting

FUTURE TOPICS FOR DISCUSSION

FOLLOW UP DISCUSSIONS

This section will be for those topics that require extended discussion, times for councils to speak individually, and for individuals to process information. These topics will be first introduced in “items for discussion” and then followed up on in successive councils’ meetings under this section.

COMMUNICATIONS COUNCIL

<i>MEMBERS</i>	Ann Walden, Fran Cook, Joe Shobe, Alexa Smith, Rick Riggs, Aaron Leiker, Jess Brouillette, Jeremy Lezniak	<u>MEMBERS IN ATTENDANCE</u> Alexa Smith, Ann Walden, Fran Cook, Jess Brouillette, Joe Shobe, Rick Riggs, Aaron Leiker
<i>General</i>	<p>I would like to suggest a new member to the Comm. Council: Jeremy Lezniak. Jeremy has asked to work with the Neighborhood Mapping Project with a view to person-to-person communication. He has spoken with Travis and is beginning to learn the ESRI mapping system. The ultimate goal of this form of communication, as spoken about at the July meeting, is evangelization and parishioner support. Jeremy would be a very good addition to the Council and his work would be beneficial both from the point of view of data management as well as fostering evangelization. Jeremy has a Masters in Theology from Newman. He has</p>	<p>No objection from the council.</p> <p>Rick will reach out to Jeremy to officially invite him to our council.</p> <p>Other Future Council To-Do Items:</p> <ul style="list-style-type: none"> • Discuss calendar of publications • Discuss social media strategy • Aaron will obtain an updated quote and work on

	also joined in past discussions with the Theologians Guild and could bring some new life to that Guild as well.	<p>designs for the vehicle decals.</p> <ul style="list-style-type: none"> Promotion of Shekinah through live video?
<i>Flocknote</i>		

Task Reports

<i>Social Media</i>	Event promotion request	Rename to “Promotion Request” because “Event Promotion Request” is too specific.
<i>New Parishioner Welcome Packets</i>		We recognized that we may have some ideas as to the contents of the bag such as fridge magnets identifying Mass times and other events, car decals, etc. Not sure we’ve identified our next steps, but it’s a topic for further discussion now. Alexa will ask Travis and Sandy about how the Communication Council may assist. Alexa will also inquire how many welcome packets are needed yearly - so that adequate materials may be ordered.

Committees

<i>Creative Resources</i>		Parish Dinner - Rick talked to the Stewardship Council to offer our assistance. Alexa indicated she has begun discussions regarding this topic and worked on the invite, which she will share with the Council.
<i>Internet</i>		Shekinah - Need to remove Rob’s contact info.
<i>Parish Library</i>		
<i>Vernacular</i>		Ann spoke about graduation articles for SFA and Bishop Carroll grad students. The article content did not materialize as hoped and will strive for including it next month.

Guilds

<i>Graphic Design</i>		
<i>Parish Photographers</i>		
<i>Theologians</i>	For the sake of clarity, following on comments I made at the July meeting... The Theologian’s Guild is a permanent and stable part of the Communications Council. The intention of this guild, as a guild, is to produce articles for the Bulletin	We talked about who should be contacting the guild members and what is expected, noting that Fr. Jarrod had mentioned he was kick-starting it, but then COVID hit and no further action took place.

	<p>and Vernacular that are written by lay members of the parish community who have a master’s degree in theology or greater. We have over 15 such individuals. This council is not to be considered adult education.</p> <p>The org chart is to reflect this guild as associate to the Communications Council.</p>	<p>Some suggestions were listed by Ann to frame an expectation of the guild members for contributing articles. Articles should be around 500 words; Fr. Jarrod will give final approval before publication.</p> <p>Fr. Jarrod indicated Jeremy is also a member of the Theologians Guild and that we might want to defer this topic until the next meeting when Jeremy is present.</p>
<i>Video Productions</i>		

OPERATIONS COUNCIL

<i>MEMBERS</i>	<p>Tina Lee (Chair), Pat Burns, Cheryl Koch, Julie Morgan, Long Pham, Brian Pascal, Stephanie Farley, Dana Leivian</p>	<p>Members in attendance: Three members in attendance – no quorum. No minutes.</p>
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General Discussion

<i>General</i>		
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Tasks

<i>Financials</i>		
<i>Quasi-Endowment</i>	<p>Pat will speak with the Ops Council about moving a significant portion of PPP money to the parish’s quasi-endowment. He is going to discuss the nature of this endowment with Mike Wescott and share that info with the council. This quasi-endowment would then serve as “salary protection” for any future crisis such as COVID. The intention of this fund is to have a nest-egg that protects from unforeseen crisis and/or protects consistent raises that help our parish keep teachers salaries at 85% of public salaries.</p>	<p>Only three members were present in August for the All-Councils meeting.</p> <p>However, it was decided through subsequent action, offline of the Councils’ meeting, that a formula would be used to determine excess RMC contributions.</p> <p>Once that amount is determined, those funds will be segregated and sent to the Diocese Savings account to earn interest until the funds are spent.</p> <p>It was also determined to excess funds from the last fiscal year from PPP proceeds, Bequests and efficient operations be moved to long term savings in our Quasi-Endowment account.</p> <p>These funds remain at the pastors discretion to use for future expense deferrals, such as teacher and staff salaries and other expenses that may arise.</p> <p>These funds are separate from any building or RMC campaign funds are to be viewed as long term savings for the parish.</p>

Committee Reports

<i>Facilities</i>	<p>A facilities committee meeting will take place on Saturday Aug 14th after the 8:30 am Mass.</p>	
<i>Finance</i>		
<i>Parish Workday</i>	<p>Altered plans are in place to have a workday, but at a modified scale than previous years. More information will be forthcoming as needed. We hope to utilize persons who signed up for guilds for this workday.</p>	
<i>Planned Giving / Legacy Giving</i>		

<i>Porter (Locking-up)</i>		
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Guilds

A plan needs to be put in place to reach out to guilds and at least let them know that we are aware they have signed up. We also need a process by which the talents of the respective guilds can be coordinated and leveraged by the parish (Pat Malone). Can this endeavor be tasked to the Facilities Committee to plan, contact and coordinate?

<i>Architecture</i>		
<i>Carpentry</i>		
<i>Church Cleaning</i>		
<i>Computer Networking</i>		
<i>Electrician</i>		
<i>General Maintenance</i>		
<i>HVAC</i>		
<i>Interior Design</i>		
<i>Landscaping</i>		
<i>Mowing</i>		
<i>Plants and Greenery (indoors)</i>		
<i>Security Systems</i>		
<i>Woodworking / Metal fab</i>		

PASTORAL COUNCIL

<i>MEMBERS</i>	Lisa Wyatt, Chair Randy Phelps - Vice Chair Johanna Forshee, Secretary Joan Collins, Adult Education & Formation Commission Jim Carney, Affiliated Groups Commission Heather Gregg, Liturgical Life Commission Bryant & Sarah Winslow, Marriage & Family Life Commission Nick Dash Pastoral Care & Special Needs Commission JoAn Holmes, Prayer Commission Sharon Stump, Respect Life & Social Justice Commission	Members in attendance: Attending: Johanna Forshee, Randy Phelps, Nick Dash, Bryant Winslow, JoAn Holmes, Sharon Stump, Emily Savage, Travis Pearson Missing: Lisa Wyatt, Chair Joan Collins, Adult Education & Formation Jim Carney, Affiliated Groups Heather Gregg, Liturgical Life
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	Kyle Loomis, Social Activities Commission Emily Savage, Youth Commission	Sarah Winslow, Marriage & Family Life Kyle Loomis, Social Activities
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General Discussion

<p><i>General Discussion</i></p>		<p>Father Jarrod opened with a prayer. He discussed the reason for all to read and send to committees the information regarding Safe Schools Environment. He stated that SFA School had a Safe Schools Environment check and they did very well on the child safety inspection.</p> <p>Father then stated that we were finishing the “silent” phase of our Rebuild My Church campaign and that 80 parish families have donated approximately 2.5 million dollars. We will begin the next phase and will be calling on parishioners.</p> <p>Randy Phelps presided over the Pastoral Council meeting as Lisa was involved in North High’s Open House that evening.</p> <p>I. Safe Environment: A question was asked about why we were involved since our missions and commissions did not deal directly with children. Travis explained that it was a diocesan commitment that we all were to be aware of the information. We were asked to send the attachment to all of our committee members as soon as possible.</p> <p>II. Stewardship Fair and Pastoral address will be help on Nov.7 at 2:30 p.m. and Nov. 10 at 6:30 p.m. We are EXPECTED to be there for both dates. We are asked to contact all of our individual committees and request they prepare a table to introduce their various stewardship opportunities. Each table will need to be manned as parishioners frequently stop by the tables and ask questions. Also, have paper and pen ready as people</p>
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		<p>sometimes want to sign up once they know more about the mission. This information needs to be back to US no later than November 1 so we can request the number of tables needed.</p> <p>III. Rebuild My Church Campaign: Some of us were asked to make phone calls on behalf of the campaign. We were told there would be a meeting regarding this. We were not given a date or time for the meeting. Travis informed us that the meeting would be held on August 17 in the upstairs Clare Hall.</p> <p>IV. Father Jarrod: Fr. Jarrod stopped by our table and let Randy Phelps know that he has found a replacement for him. Danielle & Jessie Nielson will be taking over baptism prep. This means that Randy will be able to perform his duties as Vice Chair of the Pastoral Committee.</p> <p>V. Voters Registration: Gary Cortner is moving to SEAS and will need a replacement for voters registration. He requested that we find one. Travis asked that Gary be contacted to see if he had anyone who worked with him that would be a good replacement.</p> <p>VI. The meeting ending with the Prayer for Protection and Guidance.</p>
<i>Quarterly Reports</i>		
<i>New Group Approvals</i>		

Task Reports

<i>Important Dates</i>		<p>September 14: next meeting September 30-Oct 3: Women’s Acts Retreat October 28-Oct. 31: Men’s Acts Retreat November 7 and November 10: Stewardship Fair and Annual Address</p>
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		June 9-June12: Women's Acts Retreat July 7-10: Men's Acts Retreat
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Adult Formation Commission

<i>Adult Bible Study</i> Tuesday Bible Study Friday Bible Study Wednesday Evening / Sunday Morning Bible Study		
<i>Adult Education</i>		
<i>Called and Gifted</i>		
<i>FORMED</i>		
<i>Harvest House</i>		
<i>Kapaun's Men</i>		
<i>Men's Prayer Group</i>		
<i>Parish Mission</i>	Ralph Martin: Feb 25-26, 2022	
<i>RCIA / RCIC</i>		
<i>ACTS retreat - Men</i> <i>Upcoming Dates:</i>	Oct 28-31, 2021 Confirmed Jul 7-10, 2022 Confirmed	
<i>ACTS retreat - women</i> <i>Upcoming Dates:</i>	Sept 30-Oct 3, 2021 Confirmed Jun 9-12, 2022 Confirmed	

Affiliated Groups Commission

<i>A Better Choice</i>		
<i>Birthline</i>		
<i>Catholic Charities</i>		
<i>Center of Hope</i>		
<i>Courage – Encourage</i>		
<i>Gerard House</i>		
<i>Guadalupe Clinic</i>		
<i>Habitat for Humanity</i>		
<i>Knights of Columbus</i>		
<i>Legion of Mary</i>		

<i>Midwest Catholic Family Conference</i>		
<i>Padre Pio Group</i>		
<i>Regnum Christi</i>		
<i>Retrouvaille</i>		
<i>Serra Club</i>		
<i>Seven Sisters Apostolate</i>		
<i>Spiritual Life Center</i>		
<i>St. Anthony Family Shelter</i>		
<i>St. Dismas Prison Ministry</i>		
<i>St. Theresa Lay Carmelites</i>		

Marriage & Family Life Commission

<i>Financial Peace University</i>		
<i>Fighting for your Marriage</i>		
<i>Mary's Moms</i>		
<i>Mom's Day Out</i>		
<i>Natural Family Planning</i>		
<i>Nursery – Babysitting</i>		
<i>Wedding Anniversary</i>		
<i>Wedding Coordinators</i>		

Pastoral Care & Special Needs Commission

<i>Bereavement Committee</i>		
<i>Caring Hands</i>		
<i>Charities Committee</i>	Future Blood drives can be held in Clare Hall again.	
<i>Communion Calls</i>		
<i>Funeral Dinners</i>		
<i>Homebound Ministry</i>		
<i>Hospital Visits</i>		

<i>Meals for Priests</i>		
<i>Ministry with Persons with Disabilities</i>	A Mass has been scheduled for this group on Mar 6 th , 2022 at 1:00 pm.	
<i>Mourning Light Ministry</i>		
<i>Parish Nurse Ministry</i>	We are ready to check Blood Pressures after Masses in September. The brides room has been re-purposed but probably can work, nonetheless. Nurses of this parish are willing and able to contribute their skills to this parish.	
<i>Tobit's Ministry</i>		

Prayer Commission

Committees

<i>31 Club</i>		
<i>Flame of Love Rosary Group</i>		
<i>Immaculate Heart of Mary Rosary Group</i>		
<i>Marian Mantle Rosary Group</i>		
<i>Novena for the Deceased</i>		
<i>Our Lady of Medjugorje Prayer Group</i>		
<i>Parish Prayer Committee</i>		
<i>Perpetual Adoration</i>	Adorers needed for certain time slots	
<i>Prayer Chain - Morning</i>		
<i>Prayer Chain - Evening</i>		
<i>Prayer Chain - Email</i>		
<i>Religious Vocations Committee</i>		
<i>Shekinah</i>	November 10 th , 2021 has been moved to Nov 3 rd , 2021 due to the annual pastoral address.	
<i>Thursday Morning Rosary Group</i>		
<i>St. Francis Pet Blessing</i>		

<i>Vietnamese Prayer Group</i>		
<i>Write to a Seminarian / Religious Life Vocation</i>		

Respect Life & Social Justice Commission

<i>Compassion without Borders</i>		
<i>Respect Life Committee</i>	Our next event is Respect Life Week which is the first or second week in October and we will be discussing plans for that.	
<i>Society of St. Vincent DePaul</i>		
<i>St. Anthony Family Shelter Meals</i>		
<i>The Lord's Diner</i>		
<i>Voter Registration</i>		

Social Activities Commission

<i>Adult Basketball</i>		
<i>Adult Volleyball and Pickleball</i>		
<i>Family Fun Night</i>		
<i>Mary and Martha Guild</i> Event receptions Wedding receptions		
<i>Mardi Gras Day Dance</i>		
<i>Parish Picnic</i>		
<i>Square Dance Club</i>		
<i>Women's Bowling</i>		

Youth Formation Commission

<i>Boy Scout Troop 762</i>		
<i>Church School – Life, Light, and Love</i>		
<i>Catechesis of the Good Shepherd</i>		

<i>Cub Scout Pack 762</i>		
<i>Home School</i>		
<i>Knights of St. Hubert</i>		
<i>Little Flowers</i>		
<i>St. Theresa Girls Club</i>		
<i>Sunday School Pre-school</i>		
<i>Totus Tuus</i>	We recently had 60-70 7 th -12 th graders attend Totus Tuus.	

Director Theresa Herman

<i>Parish School of Religion</i>		
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Director Emily Savage

<i>Catholic Youth Ministry (CYM)</i>	<p>We have averaged 70 kids at most of our events this summer. Everyone is happy to be back. A special shout out to Long and the Knights of Columbus for all their help with CYM!</p> <p>We spent a week on Prayer and Action in June. We took 30 students and 10 adults. It was a great week!</p>	
<i>Confirmation Preparation</i>	The weekend of November 13-14 we will have two Confirmation Masses. We are looking at confirming about 80 students this fall. Super exciting!!	Confirmation Mass will be on Sunday, November 14 at 2:30pm. Right now, we have reached out to 93 students but not yet clear how many kiddos we will actually have.
<i>Junior Catholic Youth Ministry (JCYM)</i>		
<i>Steubenville Youth Conference</i>		

Liturgical Life Commission (Heather Gregg)

<i>Altar Servers</i> Master Servers Master of Ceremonies	Master Servers have been trained/retrained.	
<i>Elijah Cup</i>		
<i>Extraordinary Ministers of Holy Communion</i>	We will be adding a third EMHC to weekend Masses, starting mid-August.	

<i>Lectors</i>	57 of 178 Lectors have returned. We just added 5:30 Lectors back in along with the weekend Lectors. Had two training sessions for new lectors. 7 attended. Travis to request again return for ministers post lifting of dispensation. Possibly another training session for people returning after lifting of dispensation - mid/late summer?	
<i>Liturgical Vestments and Fabrics</i>		
<i>Liturgy of the Hours</i>		
<i>Offertory Gifts</i>		
<i>Parish Prayer Box</i>		
<i>Pre-Mass Rosary Leader</i>		
<i>Sacristans</i>		

Director Rev. C. Jarrod Lies

<i>Extraordinary Form Masses</i>		
<i>Healing Masses and Services</i>		
<i>Liturgical Calendar</i>		

Director Sr. Stephanie

<i>Choirs</i>		
<i>Organ Lessons</i>		

SCHOOL COUNCIL

<i>MEMBERS</i>	Liz Woydziak (chair) Bernadette Walters (vice chair) Kristen Hauserman (secretary) Chad Cox Carissa Palacios-Domebo Matt Voegeli/Elizabeth Voegeli Ramon Reynaga Chrissy Engel	<u>Members in attendance:</u> Carissa Palacios-Domebo, Chrissy Engel, Matt and Elizabeth Voegeli, Ramon Reynaga, Bernadette Walter, Liz Woydziak, Kristen Hauserman; Mary Carter
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	Mary Carter Fey Barles Ad hoc: Billy Lubbers	
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General Discussion

<i>New Members</i>		Elizabeth Voegeli
<i>Home Visit Volunteers</i>	Mary Carter, Megan Davis	
<i>Pastoral Address</i>		
<i>Alumni Outreach</i>	Carissa Palacioz-Domebo	
<i>Principal's Report</i>		<ol style="list-style-type: none"> 1. Updates made to sports contracts 2. The Holy See's Teaching on Catholic Schools book 3. COVID updates 4. Staff updates 5. Playground "Turf Time" 6:30-7:30 Meet and Greet Come and Go Preschool-2 September 7 3-5 September 18 6-8 September 20 6. Year of St. Joseph encourage families to pray the rosary together with creating a rosary on the wall 7. December 8 summarize activities completed by family for year of St. Joseph 8. Booth for Stewardship 9. Stewardship Talk if assistance is needed to record attendance
<i>School Anniversary</i>	Celebrating 60 years. Date needs to be set, planning committee needed, send names to Mrs. Carter. Begin planning in July with date set on calendar.	Dueling Pianos April 2

Tasks

<i>Strategic Plan</i>	Considering adding Advancement Goals under Communication Goals	
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Committees

<i>Academics/Enrollment</i>		
<i>Catholicity</i>		
<i>Communications</i>		
<i>Facilities</i>		
<i>Technology</i>		

STEWARDSHIP COUNCIL

<i>MEMBERS</i>	Winston and Sally Kenton, Sandi Baalman, Steve and Julia Herman, Vince and Misty Vopat, Stan and Christina Bluml, Dan and Lori Hamel, Jerrod and Alison Schuster, Vicki Keller	Members in attendance: Sandi Baalman, Christina Bluml, Winston Kenton, Dan and Lori Hamel, Steve Hermann, Vicki Keller, Jerrod Schuster, Vince and Misty Vopat.
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General Discussion

	<p>I will be asking a parish couple to take over Randy Phelps work with Baptismal Prep.</p> <p>As per our conversation in July: I would like to discuss the possibility with the Stewardship Council of Council members giving the Pastoral Address this year, on Treasure, rather than me (Fr. Jarrod). I suggest using my talk from last year which is typed out and has a power point as a starting point. That talk could be broken into subsections that several members agreed to read/present at the address. We can review that talk to update language and add important points / comments as suggested by the council. I will visit the Council personally and share more about this idea.</p>	<p><u>Current Business</u></p> <p>2021 Renewal Communication Plan Ideas</p> <ul style="list-style-type: none"> • Father Jarrod discussed the letter that was sent to every parent with a student at SFA and/or Bishop Carroll. The letter encouraged families to re-engage. This same message will be in this week’s bulletin. • Parishioners to give pastoral address – Father Jarrod shared his thoughts about the council/parishioners giving the address and discussed with council. The address can cover time, treasure and talent, length can be about 30 minutes with Father giving brief comments afterward. One or two couples/parishioners can speak but recommended keeping the number of people speaking at a minimum. Vince to share video and text from last year’s address. Council to review and come prepared to discuss during August 24 formation meeting. • 60-second “gratitude talk” from various parishioners in lieu or alongside Travis opening remarks at each
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		<p>Saturday vigil and Sunday mass – discussed starting this effort in January/February.</p> <ul style="list-style-type: none"> • Lay Witness Talks – council members to bring 2 to 3 suggestions of those who could speak to August 24 formation meeting.
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Task Reports

<i>Dates/Actions</i>	<p>DATES TO REMEMBER: Prepare for Renewal 2021-- Set dates on everyone’s calendar:</p> <ul style="list-style-type: none"> • Finalized Stewardship Renewal Form/Envelope: August 1 – will be discussed at next meeting • Parish Dinner – October 3 – Stewardship Council will coordinate the event and be there for Hospitality – need a volunteer on the SC the manage this • Stewardship Fair and Pastoral address – Nov. 7th, 2021 @ 2:30 pm and Nov. 10th @ 6:30 pm • Lay witness talks – November 13-14 • Commitment Weekend – November 20-21 – Impact Sunday (Committee will meet and process forms and thank you cards) – SC members should start thinking of candidates throughout the spring/summer 	<p>Renewal Checklist</p> <ul style="list-style-type: none"> • Renewal Form Envelope – Father Jarrod is working on the form and council may be able to review a draft of it at the next council meeting. • Parish Dinner – reviewed invitation and gave comments. Council members asked to give an item for the raffle. All items due by Tuesday, Sept. 28. • Ministry Fair – scheduled for November 6 and 10. Steve Hermann to lead the effort and coordinate with ministries. Help will be needed to set up and tear down (twice, if needed). SFA 7th and 8th graders can help. • Other – Pat Burns reported that the Stewardship Report would be given during masses this weekend. The theme this year is Victory of Stewardship and renewal theme is the Eucharist and Giving.
<i>Lay Witness Talks</i>		November 13-14

Formation Commission

<i>Parish Group Presentations</i>		
<i>Communications</i>	<p>Stewardship Messaging Winston and Vince are working on the draft article about Stewardship</p>	<p>A speaker is needed to talk about stewardship at the September 1 PSR class.</p>

	I sent a letter to all households with students in school. I have also amended that letter and used it as this past weekend's bulletin article.	Plan a formation activity for 8/24 <ul style="list-style-type: none"> • Council members to review Father Jarrod's pastoral address from last year and be ready to discuss message for this year's address. • Council members to bring ideas for short stewardship "snippets" to help form renewal communications plan/messages.
<i>Baptismal Preparation</i>	See above.	
<i>Marriage Preparation</i>		
<i>New Parishioners</i>		

Liturgical Hospitality Commission

<i>Greeters</i>		
<i>Ushers</i>	-Should a request for more ushers be posted in the church bulletin? YES – Travis can make this as an announcement at Masses periodically.	
<i>Welcoming and Hospitality</i>	<p>The welcoming committee is resuming the normal practice and handing out gifts to new parishioners. I recommend Lisa work with Sandi and Travis to explore updating new member packets (with potentially new bags and what content to include).</p> <p>With regard to the suggestion of having a quarterly breakfast for new parishioners, I appreciate the suggestion. It's a good one. Unfortunately, there have been previous attempts to do this, and for whatever reason these were very poorly attended and never caught on, and as a result were abandoned. Therefore, I don't recommend folks spend time and energy attempting to bring this back.</p>	

Renewal Commission

<i>Fair</i>		
<i>Parish Dinner</i>	Stewardship Council will take lead on the Oct 3, 2021 Parish Dinner, with assistance from other Councils	
<i>Renewal Package</i>		
<i>Testimonials (Lay</i>		

<i>Witness)</i>		
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ADDENDUMS

Facilities Planning PowerPoint & Council Charters Distributed.

Councils' Feedback on Rebuild My Church plan review:

Restrooms

Please make sure all restrooms, men's included, have changing tables! A concrete way to be pro-life and pro-family.

Bride's Room

Brides room not compatible with a Nursery for the following reasons:

Sharing spaces with the brides room, or any adult facility for that matter, is not just a large inconvenience for the volunteers of taking care of the children but is a hinderance to them doing so. For anyone that has had to watch a few dozen children for 4-5+ hours, then clean try and clean-up, rearrange, and 'de-child' a space to make it presentable for a brides room this task would be insurmountable.

The safety needs of infants require a large amount of rubber flooring mats that would have to be stored, yet there is nowhere to be able to store these.

Toys and such could be put behind doors/cabinets, but the larger play items that are REQUIRED could not be.

Children's feeding tables do not fold and would not be able to be moved from the room.

I'm sure a bride would NOT appreciate having children's toys and play sets in her suite while getting ready and having pictures taken.

Weddings at the same time as Fighting For Your Marriage, or any other child care need, would be impossible.

The size of the space is significantly reduced already for some of the programs that require the Nursery. Mom's Day Out has close to 2 dozen children at times and is already pushing the limits of the space that it currently has. Moving to a smaller space would be a hindrance for this program, and others, that have a larger attendance.

If the smaller space is all that we get, is there plans to handle the increased A/C needs of having that many warm bodies in one enclosed space?

What happens if Clare Hall is done before the new space for the nursery is completed? Where will the programs that use the nursery go?

Being so close to the office what would be done to help prevent noise from the kids in the nursery, which can be very loud, from interrupting the office staff, or other meetings right next door?

Vestibule/New Church Entrance

On current rendering, the new entrance to the Church looks plain. . . i.e. blah. Any way with the low ceiling like it is to make it more grand? Perhaps with choice of doors. Or art on the doors, etc?

Need some sort of floor color band or transition strip before entering new center doors to the Church.

New center doors to Church look boring – any way to dress up the new entrance?

Need some new signage in new Vestibule – i.e. if you were walk into the new Vestibule, how do you know where the offices are, restrooms, etc.

Could the angled rock walls adjacent to the new center Church doors be pulled out and replaced with glass? Could see a lot more of the inside of the Church from the Vestibule that way (if it's doable).

Entrance from outside into the Church needs to be bigger (maybe two sets of double doors). Outside covered walkway cover/roof leading into the Vestibule is in pretty bad shape, too.

Church/New Pews, Flooring

Strong support of Councils to renovate the Church space

When new pews and their layout designed, any way to have a designated handicap section in the back as well as the small area in the front?

Can restrooms in Chapel be updated?

Will old pews be recycled and/or sold to parishioners?

Will pews have padded seats or not?

Could other Churches/entities put our old pews to use?

New Path to Clare Hall/Flipped Sacristy

Strong support for this.

Can we keep current Vesting room as storage? And still have the walk-through to Clare? Need storage.

Can we add wheelchair height holy water fonts?

Where will the parish prayer box and candles go? Place to put offertory?

Clare Hall Ground Level

Should consider having doors to close off entry into Clare Hall from the hallway – noise issue, security issue without doors.

If Choir room moved to Clare Hall downstairs, then all of Clare Hall upstairs could be opened up to be used as a large hall (assuming Nursery also moved).

Switch music room to basement since we are already thinking about making Clare Basement smaller with the addition of a Nursery. Could use acoustic tiles to reduce noise in music room. This would maximize Clare Hall size. Only need one other large hall besides Cana. Would put Clare Basement to more/better uses as well.

Can a prettier ceiling be installed?

Please update the restrooms on main floor.

Kitchen – consider adding a serving counter to south wall of kitchen.

Clare Hall Basement

Consider putting in acoustic tiles to reduce noise.

Flip the restrooms and catering kitchen so the catering kitchen isn't so far from the elevator. I.e. put the restroom in the corner, not the kitchen.

Consider moving music room to here, and really opening up Clare Hall upstairs into a nice, big hall so Cana doesn't always have to be used.

Not sure how putting the nursery in the basement is going to work. Where's it going to go? How is it going to be closed off? Do we put up permanent walls and make a new "room" in the basement to house the Nursery? Doesn't seem like the Nursery just being open space would work well.

Shouldn't have little kids running around when we have the Knights' glass doored cabinets down here.

Concerned about reducing useable space in Clare Hall basement if nursery goes down there.

Wall need drapery or some other way to beautify them.

Consider having new restrooms in the middle of the room with Nursery and other meeting space (Knight's area) on each end. Would be great to have direct access this way to the restrooms from the nursery side and the other meeting side.

If restrooms are at the end of the room as currently contemplated – question becomes how to separate the nursery from the rest of the space. Do we use portable/sliding walls to close off the nursery space? Or permanent walls? Permanent walls may be better.

Nursery should go in Bonaventure basement by the restroom down there, and not in Clare Hall basement.

Bonaventure Ground Level/New Gathering Space

Consider stealing some space from new gathering area or Bride's Room to have third toilet in main bathrooms.

Mechanical units/HVAC units currently outside Sacristy/current Clare hallway – can these be removed to open up for the new courtyard?

Need to clear all the equipment out to open up courtyard. Where will that stuff go?

Could there be big sliding doors that open up to the outdoor courtyard?

Current library books going to be out in the open? How to keep them from "walking away"?

Need Bride's room to have mounted TV screen for small group meetings/bible study groups.

Will Bride's room be big enough for 30-member bible study groups? If not, where will those sized groups meet?

Where will adult education be conducted?

Could library books be relocated to bookshelves in the Conference room of the new Gathering Space? Could be a library/conference room. Could look and feel nice. Not sure where else the books are going to go and be safe and look decent.

Is the Bride's room going to be big enough to also double as a ministry meeting space?

Will all the Bonaventure levels be ADA accessible?

If Bonaventure entrance will become main Church office entrance – can this be improved, made better looking, made more accessible, etc.?

Bonaventure Second Level

No comments

Bonaventure Basement Level

Could Nursery be located here? This might be simpler than Clare Hall Basement to configure, and would leave Clare Hall basement for larger gatherings, wedding receptions, etc.

Recommendation to move Nursery to Bonaventure Basement.

Can CGS use this area?

Nursery could go in proposed triangular gathering space of Bonaventure basement.

Should put nursery in smaller room of Bonaventure Basement – would keep Clare Basement more useable/sizeable for larger groups or larger ministry meetings.

Miscellaneous Notes

Need increased security for school/church – i.e. cameras, electronic locking doors

Need to leverage tech more – permanent live stream capability, internet accessibility, security