

2021.6.08

All-Councils Minutes

INTRODUCTION

Opening Prayer: Prayer of St. Francis.

TOPICS FOR ALL-COUNCIL DISCUSSION

The intention of this section is to open the All-Councils meeting to dialogue. It is important to come to the meeting with concerns, opinions, suggestions, and comments. For this reason, we are sending the all-council's agenda out a few days beforehand. Lively discussion, charitable conflict, sparring about ideas and opinions are necessary for ideas to be most effective. It is important for Fr. Jarrod to hear the dialogue so that he can process all necessary perspective. Fr. Jarrod will work to give each topic a "status" as to whether I am looking for: Consensus, Input, Critical thinking, Dialogue within counsels on specific topics.

ADDENDUMS / ATTACHMENTS

GENERAL TOPICS

<u>SUBJECT</u>	<u>FR. JARROD'S COMMENTS</u>	<u>COUNCIL NOTES</u>
<i>Pre-All Council Mgt/Team Prep Dates</i>	June 2 nd ; August 4 th ; Sept. 8 th ; Oct. 6 th ; Nov. 3 rd	
<i>All Councils Meeting Schedule through 2021</i>	June 8 th ; Aug. 10 th ; Sept. 14 th ; Oct. 12 th ; Nov. 9 th	
<i>All-Council Minutes</i>	<p>Post your minutes within a week following the All-Councils' Meeting. You may post them to your Council's Flocknote group or email them to Travis. Use this Agenda as the template – Council minutes go in right hand column (under Council Notes).</p> <p>Minutes are coming to Travis late. Please have the minutes of your Council's meeting delivered to Travis within a week of the All-Councils meeting. I suggest a best practice recently implemented by the School Council. The School</p>	

	Council brings a laptop to the All Councils meeting and emails their minutes to Travis before they leave.	
<i>Quarterly Reports</i>	Quarterly Reports from the Facilitators/Coordinators of the Commissions are due in June. Please send your quarterly report for your Commission to both your Council Chair, and to Travis Pearson	
<i>Facilities Update</i>	<p>“Francis, rebuild my Church” -God-</p> <p>Friday before last, the office mailed a letter to the entire parish announcing the favorable results of our recent Planning Study and the decision to move forward with an extraordinary stewardship effort, which will fund updates and renovations to our facilities.</p> <p>This evening, prior to each Council’s breakout session, I ask Travis to lead a quick review of the architectural slides presented at the Town Hall and ask everyone to mark on the hard copies of the slides their feedback/suggestions. I’m interested in receiving any final thoughts on these before we move forward into the next phase. Travis will collect these and compile all the comments.</p>	<p>Travis walked the councils through the Rebuild My Church PowerPoint presentation and hardcopies of the slides were handed out to each council.</p> <p>Each Council prior to commencing council-specific work, met and discussed the Rebuild My Church slides and provided written feedback on them and delivered the feedback to Travis.</p> <p>This feedback is collected and presented in Addendum A below.</p>
<i>July Councils Meetings</i>	<p>We will not have a July All Councils meeting. I want to individually meet with each of our Councils separately for a mid-year opportunity for myself and each respective Council to have more one-on-one time between the Council and the Pastor.</p> <p>I’d like to meet with each Council on the following dates: Communications Council: 7.12.21 @ 6:30 pm (Bonaventure) Operations Council: 7.13.21 @ 6:00 pm (Bonaventure) Pastoral Council: 7.13.21 @ 7:00 pm (Clare Hall Downstairs) School Council: 7.12.21 @ 8:00 pm (School Conf Rm) Stewardship Council: 7.13.21 @8:00 pm (Bonaventure)</p> <p>The purpose of these meetings is: 1. To review Council Charters;</p>	<p>The councils all confirmed these dates and times will work.</p> <p>Copies of the councils’ current Charters were distributed to the councils with the request each council come to their meeting with Father in July prepared to discuss potential changes or updates needed.</p>

	<p>2. To discuss Council Leadership and Secretarial work; 3. To have open discussion with the Pastor regarding any needs of the Council.</p> <p>I ask the Chairs of each Council to email me to confirm the above schedule will work.</p>	
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DIOCESAN INFORMATION – None for this meeting

FUTURE TOPICS FOR DISCUSSION

FOLLOW UP DISCUSSIONS

This section will be for those topics that require extended discussion, times for councils to speak individually, and for individuals to process information. These topics will be first introduced in “items for discussion” and then followed up on in successive councils’ meetings under this section.

COMMUNICATIONS COUNCIL

<i>MEMBERS</i>	Ann Walden, Fran Cook, Joe Shobe, Rebecca Vodola, Rick Riggs, Aaron Leiker	<u>MEMBERS IN ATTENDANCE</u> Ann Walden, Fran Cook, Joe Shobe, Rebecca Vodola, Rick Riggs
<i>General</i>	<p>Alexa starts June 14th but will be unable to attend the June council meeting. Rebecca's last day is June 30th.</p> <p>The Communications Council plans to gather to meet Alexa sometime prior to Rebecca’s last day at SFA.</p>	<p>We were wondering if Fr. Jarrod has contacted new potential members to our council.</p> <p>The council members will review the Charter prior to the meeting with Fr. Jarrod in July, and comment on it;</p> <p>Rebecca will upload the version to review to Google Docs.</p>
<i>Flocknote</i>	Rebecca should train Alexa as to how to encourage more participation with Flocknote.	

Task Reports

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Committees

<i>Creative Resources</i>	The Council will meet with Father to discuss the Charter,	
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	roles, and vision (see General Section above)	
<i>Internet</i>		A short discussion took place regarding the reuse of an article from a prior month. The last issue of the Vernacular had an article for the parish picnic that was the same as it was for the previous month. Joe will evaluate and decide whether it is best to reuse or make a copy
<i>Parish Library</i>		
<i>Vernacular</i>	<p>The April issue of the Vernacular was made available on the parish website in "blog" style and distributed within an e-mail via Flocknote with links back to the parish website for the full articles (it was not published as a PDF).</p> <p>Going forward... all future issues will be similar to the April issue and will not include a PDF edition.</p>	

Guilds

<i>Graphic Design</i>		
<i>Parish Photographers</i>		
<i>Theologians</i>		<p>This guild is not part of our council and is instead part of the Adult Ed and Formation commission of the Pastoral Council, so we don't understand why it remains a guild on our council.</p> <p>The org chart also reflects this guild is associated with Adult Ed and Formation. When the org chart was being developed, Joe recalled Fr. Jarrod wanted it to be associated with Adult Ed, but that was some time ago.</p> <p>They should still be encouraged to submit articles to the Vernacular, but do not need to be a part of the Communications Council.</p>
<i>Video Productions</i>		

OPERATIONS COUNCIL

<i>MEMBERS</i>	Mike Hybl (Chair), Pat Burns, Cheryl Koch, Julie Morgan, Long Pham, Tina Lee, Brian Pascal, Stephanie Farley, Dana Leivian	Members in attendance: Mike Hybl, Cheryl Koch, Julie Morgan, Long Pham, Tina Lee, Dana Leivian
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General Discussion

<i>General</i>	Need candidates for open Vice Chair position	We first reviewed the slides for the Rebuild our Church campaign and discussed improvements which were submitted to Travis Pearson following our meeting.
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Tasks

		We reviewed and approved the financials. As instructed in the meeting we will all read the Parish Operations/Operations Council Charter and be ready to discuss with Father in July.
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Committee Reports

<i>Facilities</i>		
<i>Finance</i>		We discussed looking over the current budget and sending any questions to Pat or bringing them to our next meeting on 7/13/21.
<i>Parish Workday</i>		
<i>Planned Giving / Legacy Giving</i>		
<i>Porter (Locking-up)</i>		

Guilds

A plan needs to be put in place to reach out to guilds and at least let them know that we are aware they have signed up. We also need a process by which the talents of the respective guilds can be coordinated and leveraged by the parish (Pat Malone). Can this endeavor be tasked to the Facilities Committee to plan, contact and coordinate?

<i>Architecture</i>		
<i>Carpentry</i>		
<i>Church Cleaning</i>		
<i>Computer Networking</i>		
<i>Electrician</i>		
<i>General Maintenance</i>		
<i>HVAC</i>		
<i>Interior Design</i>		
<i>Landscaping</i>		
<i>Mowing</i>		
<i>Plants and Greenery (indoors)</i>		
<i>Security Systems</i>		
<i>Woodworking / Metal fab</i>		

PASTORAL COUNCIL

<i>MEMBERS</i>	<p>Lisa Wyatt, Chair Randy Phelps - Vice Chair Johanna Forshee, Secretary Joan Collins, Adult Education & Formation Commission Jim Carney, Affiliated Groups Commission Heather Gregg, Liturgical Life Commission Bryant & Sarah Winslow, Marriage & Family Life Commission Nick Dash Pastoral Care & Special Needs Commission JoAn Holmes, Prayer Commission Sharon Stump, Respect Life & Social Justice Commission Kyle Loomis, Social Activities Commission Emily Savage, Youth Commission</p>	<p>Members in attendance:</p> <p>Lisa Wyatt, Chair; Randy Phelps, Vice Chair; Johanna Forshee, Secretary; Heather Gregg, Liturgical Life Commission; Bryant & Sarah Winslow, Marriage & Family Life Commission; Nick Dash, Pastoral Care & Special Needs, Commission; Sharon Stump, Respect Life & Social Justice Commission; Emily Savage, Youth Commission and Travis Pearson, Ad Hoc.</p> <p>Absent:</p> <p>Joan Collins, Adult Education & Formation Commission; Jim Carney, Affiliated Groups Commission; Jo An Homes,</p>
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		Prayer Commission; Kyle Loomis, Social Activities Commission.
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General Discussion

<p><i>Open Positions</i></p>	<p>Randy Phelps is the new Vice-Chair for the Pastoral Council. He has already begun transitioning into this role and assisting his successors to his previous role in their transition into that.</p> <p>Bryant Winslow and Sarah Winslow agreed to take Randy's previous position of Coordinator of the Marriage & Family Life Commission. Please welcome Bryant and Sarah.</p>	<p>We readily welcomed Bryant and Sarah. Sarah reminded Johanna that she was a former student when Johanna was principal.</p> <p>We applauded Randy Phelps for volunteering to be our Vice Chair.</p>
<p><i>General Discussion</i></p>		<p>The meeting opened at 6:30 p.m. Travis stated that Fr. Jarrod was in Arizona on business and that Pat Burns was on vacation and that he would lead the first part of the meeting. He stated:</p> <ul style="list-style-type: none"> • Minutes are due no longer than one week after the all-councils meeting. He stated that the school council sent their minutes in following each meeting before they adjourned. This was a suggestion. However, minutes are due one week after the meeting. • Travis stated that quarterly reports and documents are due by the end of June. He asked that our commission reports be sent to both the council chair and to him. • Travis then reviewed the Rebuild My Church slides we had seen previously. He asked that after he reviewed the slides and answered questions, that each council go over each proposed change and discuss questions, suggestions, or other comments. He gave each council approximately 20 minutes. However, it took most councils about one hour. • Father proposed dates for individual councils to meet with him in July. Travis asked if this would work. There was agreement that this would work

		<p>at the proposed dates and times. Travis distributed current council charters to all the councils with the request each council review them prior to meeting with Father in July to review them and make any needed updates/changes. Pastoral Council members will review the Pastoral Council Charter and discuss any changes they may be needed.</p> <ul style="list-style-type: none"> • After the Parish Council completed its comments on the Rebuild My Church campaign (about an hour discussion), we began with this month's agenda.
<i>Quarterly Reports</i>		Quarterly reports due this month – please see Commissions reports below.
<i>New Group Approvals</i>		

Task Reports

<i>Parish Picnic</i>	<p>Lisa Wyatt, chair reviewed the planning for the Church Picnic to be held on June 6, 2021 from 5:00-8:00 p.m.</p> <ul style="list-style-type: none"> • She has purchased bubbles and colored chalk which will be available for children 6 and under. • Food will be served between 5:00 and 6:00 p.m. • Water (in bottles) will be served due to pandemic conditions. • It was recommended that we purchase the small bottles for children and to eliminate waste. • Set up will begin after the 10:00 a.m. mass that morning. • The nurses station was to be set up in Cana Hall, Lisa was checking to see if this is still the case. • Lisa has reached out through the bulleting and Flock note to notify parishioners and to get a more accurate account of the number of people attending. • The Knights of Columbus will be cooking the food. • Lord's Diner ministry volunteers will help serve the food. 	<p>Feedback was very positive. People were grateful to end the pandemic and come together. Others were very pleased with the simplicity and not having to move from activity to activity. Suggestions for future parish picnics included: having a definitive time to end the serving of food. People were still coming for dinner after 7:00 p.m.</p> <p>Lisa was especially grateful to the number of volunteers and gave thanks to the wonderful youth groups that helped in whatever way they were asked.</p>
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	<ul style="list-style-type: none"> Sandy Baalman took care of ordering food. 	
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Adult Formation Commission

<i>Adult Bible Study</i> Tuesday Bible Study Friday Bible Study Wednesday Evening / Sunday Morning Bible Study		
<i>Adult Education</i>		
<i>Called and Gifted</i>		
<i>FORMED</i>		
<i>Harvest House</i>		
<i>Kapaun's Men</i>		
<i>Men's Prayer Group</i>		
<i>Parish Mission</i>		
<i>RCIA / RCIC</i>		
<i>ACTS retreat - Men</i> <i>Upcoming Dates:</i>	Oct 28-31, 2021 Confirmed Jul 7-10, 2022 Confirmed	
<i>ACTS retreat - women</i> <i>Upcoming Dates:</i>	Sept 30-Oct 3, 2021 Confirmed Jun 9-12, 2022 Confirmed	

Affiliated Groups Commission

<i>A Better Choice</i>		
<i>Birthline</i>		
<i>Catholic Charities</i>		
<i>Center of Hope</i>		
<i>Courage – Encourage</i>		
<i>Gerard House</i>		
<i>Guadalupe Clinic</i>		
<i>Habitat for Humanity</i>		
<i>Knights of Columbus</i>		
<i>Legion of Mary</i>		
<i>Midwest Catholic</i>		

<i>Family Conference</i>		
<i>Padre Pio Group</i>		
<i>Regnum Christi</i>		
<i>Retrouvaille</i>		
<i>Serra Club</i>		
<i>Seven Sisters Apostolate</i>		
<i>Spiritual Life Center</i>		
<i>St. Anthony Family Shelter</i>		
<i>St. Dismas Prison Ministry</i>		
<i>St. Theresa Lay Carmelites</i>		

Marriage & Family Life Commission

<p><i>Financial Peace University</i></p>		<p>We want to let the Pastoral Council know that we will be starting our Summer Financial Peace University class Thursday June 17th.</p> <p>We also would like to express our gratitude that the parish is so generous with providing space for FPU to meet. Plus, all the support.</p> <p>If they know anyone who is interested in learning more about handling their money God's way, please send them our way.</p> <p>Thanks,</p> <p>Greg Tholstrup</p>
<p><i>Fighting for your Marriage</i></p>		
<p><i>Mary's Moms</i></p>		<p>Been transitional over the past year but are meeting now on Sunday evenings doing Walking with Purpose. Nikki Wankum is no longer able to lead a weekday group but hasn't found someone else willing yet.</p>

<i>Mom's Day Out</i>		
<i>Natural Family Planning</i>		
<i>Nursery – Babysitting</i>		
<i>Wedding Anniversary</i>		
<i>Wedding Coordinators</i>		

Pastoral Care & Special Needs Commission

<i>Bereavement Committee</i>		Had a good first meeting recently, and no concerns at this time.
<i>Caring Hands</i>		We're doing good! We've got one family that we're serving right now. We might see about getting something put into the bulletin and the social media pages to make people more aware of our committee.
<i>Charities Committee</i>		The Charities Committee is pretty much back to normal, with the exception of the Red Cross blood drives. They are still being held in the bloodmobile. We just had one this past Friday, July 9th, and had a good turnout. We are currently sponsoring the Summer Harvest event that collects and delivers donations from parishioners to nine different charities. As always, our volunteers are delivering Dillon's bakery items to Guadalupe Clinic and donations to St. Anthony Shelter.
<i>Communion Calls</i>		
<i>Funeral Dinners</i>	The Funeral Dinner group is aiming to restart these beginning July 1 st .	
<i>Homebound Ministry</i>		
<i>Hospital Visits</i>		
<i>Meals for Priests</i>		
<i>Ministry with Persons with Disabilities</i>		In March of 2021, the Annual Mass for Persons with Disabilities was held at St. Catherine's with Bishop Kemme present as well as a good turnout of participants.

		Due to Covid we have not held meetings and nothing else to report.
<i>Mourning Light Ministry</i>		
<i>Parish Nurse Ministry</i>		Nurse committee are continuing to have 2 support groups (Caregiving in dementias and Mental Health). We are ready to check Blood Pressures after Masses in September. The brides room has been re-purposed but probably can work nonetheless. Nurses of this parish are willing and able to contribute their skills to this parish.
<i>Tobit's Ministry</i>		More people are attending, going great.

Prayer Commission

Committees

<i>31 Club</i>		
<i>Flame of Love Rosary Group</i>		Active
<i>Immaculate Heart of Mary Rosary Group</i>		Active
<i>Marian Mantle Rosary Group</i>		Active
<i>Novena for the Deceased</i>		
<i>Our Lady of Medjugorje Prayer Group</i>		
<i>Parish Prayer Committee</i>		
<i>Perpetual Adoration</i>		Adorers needed for certain time slots
<i>Prayer Chain - Morning</i>		
<i>Prayer Chain - Evening</i>		
<i>Prayer Chain - Email</i>		
<i>Religious Vocations Committee</i>		

<i>Shekinah</i>	November 10 th , 2021 has been moved to Nov 3 rd , 2021 due to the annual pastoral address.	
<i>Thursday Morning Rosary Group</i>		
<i>St. Francis Pet Blessing</i>		
<i>Vietnamese Prayer Group</i>		
<i>Write to a Seminarian / Religious Life Vocation</i>		

Respect Life & Social Justice Commission

<i>Compassion without Borders</i>		
<i>Respect Life Committee</i>		Our next event is Respect Life Week which is the first or second week in October and we will be discussing plans for that.
<i>Society of St. Vincent DePaul</i>		The Society of St. Vincent De Paul, (SVDP), continues to meet every other week. We have one new member. As the eviction moratorium has been lifted and utilities are now able to shut off customers, we are becoming busier.
<i>St. Anthony Family Shelter Meals</i>		
<i>The Lord's Diner</i>		No changes at The Lord's Diner.
<i>Voter Registration</i>		The Voter Registration will not meet again until probably October 2022 when the next election is held. I do have new members who will be notified prior to election process to help man tables at church. My wife and I have purchased a home in the SEAS parish. After the first of the year, we will probably move our membership to that parish, therefore a new chairman will be needed for the Voter Registration. Just letting you know in case you might hear of someone interested in taking that role. I will be glad to visit with anyone interested to explain what it is we do.

Social Activities Commission

<i>Adult Basketball</i>		
<i>Adult Volleyball and Pickleball</i>		
<i>Family Fun Night</i>		
<i>Mary and Martha Guild</i> Event receptions Wedding receptions		Active
<i>Mardi Gras Day Dance</i>		
<i>Parish Picnic</i>		See above
<i>Square Dance Club</i>		
<i>Women's Bowling</i>		

Youth Formation Commission

<i>Boy Scout Troop 762</i>		Remain active – no needs/concerns
<i>Church School – Life, Light, and Love</i>		
<i>Catechesis of the Good Shepherd</i>		Moving forward, but no report.
<i>Cub Scout Pack 762</i>		Active
<i>Home School</i>		
<i>Knights of St. Hubert</i>		Active
<i>Little Flowers</i>		Waiting for school to start up again before they start meeting again.
<i>St. Theresa Girls Club</i>		
<i>Sunday School Pre-school</i>		
<i>Totus Tuus</i>		We will have Parish Totus Tuus the week of July 11-16. We will have Mass at 9am instead of 8am all week.

Director Theresa Herman

<i>Parish School of Religion</i>		
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Director Emily Savage

<i>Catholic Youth Ministry</i>		We have averaged 70 kids at most of our events this
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<i>(CYM)</i>		<p>summer. Everyone is happy to be back. A special shout out to Long and the Knights of Columbus for all their help with CYM!</p> <p>We spent a week on Prayer and Action in June. We took 30 students and 10 adults. It was a great week!</p>
<i>Confirmation Preparation</i>		The weekend of November 13-14 we will have two Confirmation Masses. We are looking at confirming about 80 students this fall. Super exciting!!
<i>Junior Catholic Youth Ministry (JCYM)</i>		
<i>Steubenville Youth Conference</i>		

Liturgical Life Commission (Heather Gregg)

<p><i>Altar Servers</i> Master Servers Master of Ceremonies</p>		<p>Notes in Section reflect feedback for the June Quarterly Report of Ministries.</p> <p>Started with only a Master Server & have since added grade school Servers to have 2 Servers per Mass.</p> <p>We will be adding a 3rd Server as soon as the dispensation is lifted</p>
<i>Elijah Cup</i>		Started up in May
<i>Extraordinary Ministers of Holy Communion</i>		We are running smoothly with 2 Extraordinary Ministers of Holy Communion per Mass.
<i>Lectors</i>		<p>57 of 178 Lectors have returned. We just added 5:30 Lectors back in along with the weekend Lectors.</p> <p>Had two training sessions for new lectors. 7 attended. Travis to request again return for ministers post lifting of dispensation. Possibly another training session for people returning after lifting of dispensation - mid/late summer?</p>
<i>Liturgical Vestments and Fabrics</i>		<p>It is going very well. No Problems to report.</p> <p>Sign up for the year went well, Full sign up. Anita made Statue cover labels last year and Elizabeth was able to stitch them on this year. Should make the Lenten covering of</p>

		<p>statues go much smoother. New Credence table covers were made in brown. Enough material was left to make a hand sanitizer cover. Anita made a set of traveling Chasubles for the Rectory.</p> <p>Needs: Find volunteers for mending chasubles, lace on neck. Make more linens, low on pacificators and corporals. Find a solution for Baptismal towels. I need to buy more hand finger towels that go missing, they are rather pricey and takes time for the red cross to be embroidered on them. Maybe baby wash clothes to be given to each baptismal family?</p>
<i>Liturgy of the Hours</i>		It is going very smoothly thanks to our Priests who lead this ministry throughout the day
<i>Offertory Gifts</i>		
<i>Parish Prayer Box</i>		
<i>Pre-Mass Rosary Leader</i>		Everything is going fine. Helen Cole simply filled in for anyone scheduled who was not yet attending Mass
<i>Sacristans</i>		All Sacristans have run smoothly since we restarted. Have found some new people to fill in for those unavailable

Director Rev. C. Jarrod Lies

<i>Extraordinary Form Masses</i>		
<i>Healing Masses and Services</i>		
<i>Liturgical Calendar</i>		

Director Sr. Stephanie

<i>Choirs</i>		
<i>Organ Lessons</i>		

SCHOOL COUNCIL

<i>MEMBERS</i>	Carissa Palacios-Domebo, Chrissy Engel, Billy Lubbers, Matt Voegeli, Sara Adams, Ramon Reynaga, Bernadette	<u>Members in attendance:</u> Matt Voegeli, Ramon Reynaga, Megan Davis, Carissa
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	Walter, Liz Woydziak, Kristin Hauserman; Chad Cox; Mary Carter; Megan Davis	Palacioz-Domebo, Bernadette Walter, Liz Woydziak, Mary Carter
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General Discussion

<i>New Members</i>		Brainstormed new members. School Council was left off stewardship form and will be added back for stewardship form next cycle.
<i>Home Visit Volunteers</i>	Mary Carter, Megan Davis	
<i>Pastoral Address</i>		
<i>Alumni Outreach</i>	Carissa Palacioz-Domebo	Discussed Neon CRM
<i>Principal's Report</i>	<p>New Hires:</p> <p>Josh Hermes- Music and Band Katie Draskovich- Music and Choir Kari Weller- p/t 6th grade Social Studies and Religion Liz Woydziak- 6th grade ELA Jennifer Kephart—Resource Teacher EANS Randi Krier—Resource Teacher EANS Joan Hampton—Resource Teacher EANS Candice Urban—Paraprofessional EANS Trisha Knoblach—Paraprofessional EANS Alexa Smith--Director of Communication and Advancement PowerSchool Coordinator P/T MTSS F/T MTSS</p> <p>Suggested Advancement Timeline and Goals shared</p> <p>EANS- fully funded= \$831,744</p> <p>7th Grade Girls—4x100 SFA and CSAL record!</p> <p>Frozen, Jr—highlighted our talented students</p> <p>Calendar: May 21st—first all school Holy Mass at 9:00 am May 25th—8th grade graduation at 7:00 pm</p>	<p>Resignations: Julie Owen, office staff Kelly Mooney, Middle School Spanish Teacher</p> <p>Date confirmed for July meeting with Fr. Jarrod. Brainstormed ideas to make council more effective. ~ focus on one or two areas of the strategic plan ~ develop alumni database</p> <p>Majority of time spent on reviewing Rebuild My Church plans and adding comments.</p>
<i>School Anniversary</i>	Celebrating 60 years. Date needs to be set, planning	Begin planning in July with date set on calendar.

	committee needed, send names to Mrs. Carter	
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Tasks

<i>Strategic Plan</i>	Considering adding Advancement Goals under Communication Goals	
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Committees

<i>Academics/Enrollment</i>		
<i>Catholicity</i>		
<i>Communications</i>		
<i>Facilities</i>		
<i>Technology</i>		

STEWARDSHIP COUNCIL

<i>MEMBERS</i>	Winston and Sally Kenton, Sandi Baalman, Steve and Julia Herman, Vince and Misty Vopat, Stan and Christina Bluml, Dan and Lori Hamel, Jerrod and Alison Schuster, Vicki Keller	Members in attendance: Sandi Baalman, Stanley & Christina Bluml, Dan Hamel, Vicki Keller, Jerrod Schuster, Vince & Misty Vopat and Winston Kenton.
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General Discussion

	<p>Council members attended the Town Hall Meeting that took place in lieu of All Councils meetings. The Town Hall conveyed to parishioners the capital projects being discussed for SFA.</p> <p>Members observed reaction/comments from parishioners and gave feedback to Vince Vopat via email. See below summary of the feedback that Vince gave to Father Jarrod and Pat Burns</p> <p>Vince and council members will attend a presentation of the Planning Study Findings of the SFA projects, to be presented by the Steier Group on Wednesday, May 19.</p>	<p>Rebuild Our Church Fundraising Campaign and SFA Stewardship Revitalization</p> <p>Discussion was held about how the campaign may or may not affect efforts to increase Stewardship and parent participation. Rebuild Our Church is an extraordinary effort, and the council should keep going with our efforts to improve SFA Stewardship. The council discussed starting Stewardship renewal efforts earlier (in September), and Father Jarrod and parish priests should touch on it throughout the year, in a similar way Father McGread did. Feedback also included keeping in mind that the parish is coming out of the pandemic and be wary of Stewardship fatigue. The Stewardship efforts should carry simple, straightforward messaging, and continue to tie any sermons to current, relatable topics.</p>
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	<p>Summary of Feedback on Town Hall Meeting: Father Jarrod and Pat:</p> <p>The Stewardship Council attended the Town Hall on May 11th and we pooled our observations together for your benefit. Please review them and contact us for further discussion if you wish.</p> <ul style="list-style-type: none"> • Both Travis and Chuck gave outstanding stewardship presentations. In general, their perspectives crystalized the situation perfectly: “We are here because of the gifts that were given to us by previous SFA members, let’s care for it, let’s hand it on as it was handed to us.” • Travis’ and Chuck’s talk should be used in current and future publications to promote SWOL. • Teacher pay is a valid concern as is all spending of parish treasure. It was intellectually healthy to evaluate alternatives of spending money. It also may illustrate that some parishioners do not grasp the urgency of some of the facility needs. • All SC members were concerned at the low attendance to the Town Hall meeting. What does this mean for proposed capital campaign? • The nursery appears to be an issue that needs attention. All SC members say that the feasibility should be further evaluated. • There are questions from members about any current giving to the building fund. Will that be counted as part of a pledge to the proposed campaign? Or are they separate? The answer may affect the giving to the campaign. • There should be greater visibility of the issues around the renovation on the website. What this is leading to is a communication plan for the renovation. <ul style="list-style-type: none"> ○ For example, FAQs (teacher pay, 10% to diocese, SFA parish loans, evidence of facility decline, etc.) and a dedicated section on the 	<p>Formation and Renewal Positions</p> <p>Vince asked for volunteers from the council to lead the following committees and ministries:</p> <ul style="list-style-type: none"> - Stewardship Communication: Christina Bluml - Baptismal Mentor Ministry: Winston and ? - Liturgical Hospitality Commission: Misty Vopat - Stewardship Fair Committee: Steve Hermann - Lay Witness Ministry: Vince Vopat, Sandi Baalman, Pat Burns, Father Jarrod - Parish Dinner Ministry: Vince and Misty Vopat <p>The next Stewardship Council formation meeting will be Tuesday, July 22 from 7 to 8 p.m. The council hopes to review videos featuring Father McGread’s sermons about Stewardship. BYOB and snacks will be provided</p> <p>Next All-Councils Meeting</p> <p>There will not be a July meeting as Father Jarrod will meet with each council. Stewardship Council will meet with Father on Tuesday, July 13 from 7:30 - 9 p.m. in Bonaventure. The council’s charter will be reviewed, there will be a discussion of council leadership and secretarial work, and there will be an open discussion about any needs of the council</p>
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	<p>website home page.</p> <ul style="list-style-type: none"> ○ There should also be more information sent to social media. Perhaps a way to submit questions from parishioners? ○ Extra fliers at mass? ○ More comments from the pulpit? ○ How can we engage the middle 1/3 of parishioners? ○ Could excerpts of Travis' and Chuck's presentation be played before masses and distributed elsewhere? <p>The SC stands ready to assist you with any of these issues as needed.</p> <p>God Bless, Vince Vopat and St. Francis of Assisi Stewardship Council</p>	
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Task Reports

<p><i>Dates/Actions</i></p>	<p>DATES TO REMEMBER: Prepare for Renewal 2021-- Set dates on everyone's calendar:</p> <ul style="list-style-type: none"> ● Parish Picnic June 6 (meet and greet) – SC's responsibility unknown. ● Finalized Stewardship Renewal Form/Envelope: August 1 – will be discussed at next meeting. ● Parish Dinner – October 3 – Stewardship Council will coordinate the event and be there for Hospitality – need a volunteer on the SC the manage this. ● Stewardship Fair and Pastoral address – November 6-7 AND November 10th ● Lay witness talks – November 13-14 ● Commitment Weekend – November 20-21 – Impact 	<p>DATES TO REMEMBER: Prepare for Renewal 2021-- Set dates on everyone's calendar:</p> <ul style="list-style-type: none"> ● Parish Picnic June 6 (meet and greet) - DONE ● Finalized Stewardship Renewal Form/Envelope: August 1 – will be discussed at next meeting ● Parish Dinner – October 3 – Stewardship Council will coordinate the event and be there for Hospitality – need a volunteer on the SC the manage this ● Stewardship Fair and Pastoral address – November 6-7 and November 10th ● Lay witness talks – November 13-14 ● Commitment Weekend – November 20-21 –
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	Sunday (Committee will meet and process forms and thank you cards) – SC members should start thinking of candidates throughout the spring/summer	Impact Sunday (Committee will meet and process forms and thank you cards) – SC members should start thinking of candidates throughout the spring/summer
<i>Lay Witness Talks</i>		

Formation Commission

<i>Parish Group Presentations</i>		
<i>Communications</i>		Stewardship Messaging Winston and Vince are working on the draft article about Stewardship
<i>Baptismal Preparation</i>		
<i>Marriage Preparation</i>		
<i>New Parishioners</i>		

Liturgical Hospitality Commission

<i>Greeters</i>		Reported no concerns at this time.
<i>Ushers</i>		Chair: Jim McAnarney Jim mentioned there are 168 ushers with 7 lead ushers. Each lead is responsible for a team of people. Over the past year there was a core group of ushers that were instrumental in keeping things running as smoothly as possible with the restrictions due to COVID. Recently, things have been easing up with the decrease in the restrictions such as reducing the area with social distancing. Jim stated they continue to struggle with having enough ushers at the 5 p.m. and 1 p.m. masses. -Should a request for more ushers be posted in the church bulletin?
<i>Welcoming and Hospitality</i>		Lisa communicated she had been waiting for the go ahead to resume activities. She also wanted clarification on what the Welcoming group would be handing out or communicating to the new parishioners that visited the table. She was unsure if the church office was handing out

		<p>gifts to the new parishioners or if her group would continue that role. Lisa expressed an interest in putting together a reception for new parishioners.</p> <p>Misty Vopat was able to gather information and respond back to Lisa regarding a few of her questions. Misty let her know as of July 1 all activities would resume as normal and the Welcoming Committee would continue to hand out a gift to the new parishioners. Recommend exploring idea of reception.</p> <p>July follow up: Lisa mentioned she mails a Welcome letter to each new parishioner and would like to include a St. Francis prayer card or bookmark with the letter. The committee will set up a table and hand out a small gift for new parishioners the 3rd Sunday of the month.</p> <p>The Welcoming Committee proposes having a quarterly breakfast gathering for new parishioners. Coffee and donuts following the 10 a.m. mass was suggested. If this replaces the monthly Welcoming Committee table a small gift could be handed out at this time. The gift could be a framed prayer of St. Francis and small mini saints for children</p>
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Renewal Commission

<i>Fair</i>		
<i>Parish Dinner</i>	Stewardship Council will take lead on the Oct 3, 2021 Parish Dinner, with assistance from other Councils	
<i>Renewal Package</i>		<p>2021 Stewardship Renewal Process</p> <p>Vince explained what was needed for this process and asked for someone to lead this effort. Dan offered his and Lori’s assistance. They will review and collect edits from council, administration, Father and others. They will work with Sandi and Pat on all logistics to get forms/envelopes updated and distributed. Council members also discussed using a photo of Father Kapaun statue for the thank you postcards. Deadline for updated form is August 1.</p>

<i>Testimonials (Lay Witness)</i>		

ADDENDUMS

Facilities Planning PowerPoint & Council Charters Distributed.

Councils' Feedback on Rebuild My Church plan review:

Restrooms

Please make sure all restrooms, men's included, have changing tables! A concrete way to be pro-life and pro-family.

Bride's Room

Brides room not compatible with a Nursery for the following reasons:

Sharing spaces with the brides room, or any adult facility for that matter, is not just a large inconvenience for the volunteers of taking care of the children but is a hinderance to them doing so. For anyone that has had to watch a few dozen children for 4-5+ hours, then clean try and clean-up, rearrange, and 'de-child' a space to make it presentable for a brides room this task would be insurmountable.

The safety needs of infants require a large amount of rubber flooring mats that would have to be stored, yet there is nowhere to be able to store these.

Toys and such could be put behind doors/cabinets, but the larger play items that are REQUIRED could not be.

Children's feeding tables do not fold and would not be able to be moved from the room.

I'm sure a bride would NOT appreciate having children's toys and play sets in her suite while getting ready and having pictures taken.

Weddings at the same time as Fighting For Your Marriage, or any other child care need, would be impossible.

The size of the space is significantly reduced already for some of the programs that require the Nursery. Mom's Day Out has close to 2 dozen children at times and is already pushing the limits of the space that it currently has. Moving to a smaller space would be a hindrance for this program, and others, that have a larger attendance.

If the smaller space is all that we get, is there plans to handle the increased A/C needs of having that many warm bodies in one enclosed space?

What happens if Clare Hall is done before the new space for the nursery is completed? Where will the programs that use the nursery go?

Being so close to the office what would be done to help prevent noise from the kids in the nursery, which can be very loud, from interrupting the office staff, or other meetings right next door?

Vestibule/New Church Entrance

On current rendering, the new entrance to the Church looks plain. . . i.e. blah. Any way with the low ceiling like it is to make it more grand? Perhaps with choice of doors. Or art on the doors, etc?

Need some sort of floor color band or transition strip before entering new center doors to the Church.

New center doors to Church look boring – any way to dress up the new entrance?

Need some new signage in new Vestibule – i.e. if you were walk into the new Vestibule, how do you know where the offices are, restrooms, etc.

Could the angled rock walls adjacent to the new center Church doors be pulled out and replaced with glass? Could see a lot more of the inside of the Church from the Vestibule that way (if it's doable).

Entrance from outside into the Church needs to be bigger (maybe two sets of double doors). Outside covered walkway cover/roof leading into the Vestibule is in pretty bad shape, too.

Church/New Pews, Flooring

Strong support of Councils to renovate the Church space

When new pews and their layout designed, any way to have a designated handicap section in the back as well as the small area in the front?

Can restrooms in Chapel be updated?

Will old pews be recycled and/or sold to parishioners?

Will pews have padded seats or not?

Could other Churches/entities put our old pews to use?

New Path to Clare Hall/Flipped Sacristy

Strong support for this.

Can we keep current Vesting room as storage? And still have the walk-through to Clare? Need storage.

Can we add wheelchair height holy water fonts?

Where will the parish prayer box and candles go? Place to put offertory?

Clare Hall Ground Level

Should consider having doors to close off entry into Clare Hall from the hallway – noise issue, security issue without doors.

If Choir room moved to Clare Hall downstairs, then all of Clare Hall upstairs could be opened up to be used as a large hall (assuming Nursery also moved).

Switch music room to basement since we are already thinking about making Clare Basement smaller with the addition of a Nursery. Could use acoustic tiles to reduce noise in music room. This would maximize Clare Hall size. Only need one other large hall besides Cana. Would put Clare Basement to more/better uses as well.

Can a prettier ceiling be installed?

Please update the restrooms on main floor.

Kitchen – consider adding a serving counter to south wall of kitchen.

Clare Hall Basement

Consider putting in acoustic tiles to reduce noise.

Flip the restrooms and catering kitchen so the catering kitchen isn't so far from the elevator. I.e. put the restroom in the corner, not the kitchen.

Consider moving music room to here, and really opening up Clare Hall upstairs into a nice, big hall so Cana doesn't always have to be used.

Not sure how putting the nursery in the basement is going to work. Where's it going to go? How is it going to be closed off? Do we put up permanent walls and make a new "room" in the basement to house the Nursery? Doesn't seem like the Nursery just being open space would work well.

Shouldn't have little kids running around when we have the Knights' glass doored cabinets down here.

Concerned about reducing useable space in Clare Hall basement if nursery goes down there.

Wall need drapery or some other way to beautify them.

Consider having new restrooms in the middle of the room with Nursery and other meeting space (Knight's area) on each end. Would be great to have direct access this way to the restrooms from the nursery side and the other meeting side.

If restrooms are at the end of the room as currently contemplated – question becomes how to separate the nursery from the rest of the space. Do we use portable/sliding walls to close off the nursery space? Or permanent walls? Permanent walls may be better.

Nursery should go in Bonaventure basement by the restroom down there, and not in Clare Hall basement.

Bonaventure Ground Level/New Gathering Space

Consider stealing some space from new gathering area or Bride's Room to have third toilet in main bathrooms.

Mechanical units/HVAC units currently outside Sacristy/current Clare hallway – can these be removed to open up for the new courtyard?

Need to clear all the equipment out to open up courtyard. Where will that stuff go?

Could there be big sliding doors that open up to the outdoor courtyard?

Current library books going to be out in the open? How to keep them from "walking away"?

Need Bride's room to have mounted TV screen for small group meetings/bible study groups.

Will Bride's room be big enough for 30-member bible study groups? If not, where will those sized groups meet?

Where will adult education be conducted?

Could library books be relocated to bookshelves in the Conference room of the new Gathering Space? Could be a library/conference room. Could look and feel nice. Not sure where else the books are going to go and be safe and look decent.

Is the Bride's room going to be big enough to also double as a ministry meeting space?

Will all the Bonaventure levels be ADA accessible?

If Bonaventure entrance will become main Church office entrance – can this be improved, made better looking, made more accessible, etc.?

Bonaventure Second Level

No comments

Bonaventure Basement Level

Could Nursery be located here? This might be simpler than Clare Hall Basement to configure, and would leave Clare Hall basement for larger gatherings, wedding receptions, etc.

Recommendation to move Nursery to Bonaventure Basement.

Can CGS use this area?

Nursery could go in proposed triangular gathering space of Bonaventure basement.

Should put nursery in smaller room of Bonaventure Basement – would keep Clare Basement more useable/sizeable for larger groups or larger ministry meetings.

Miscellaneous Notes

Need increased security for school/church – i.e. cameras, electronic locking doors

Need to leverage tech more – permanent live stream capability, internet accessibility, security