

# 2022.04.12

## All-Councils Minutes

### INTRODUCTION

*Opening Prayer: Faith Forward Discernment Prayer*

### TOPICS FOR ALL-COUNCIL DISCUSSION

*The intention of this section is to open the All-Councils meeting to dialogue. It is important to come to the meeting with concerns, opinions, suggestions, and comments. For this reason, we are sending the all-council's agenda out a few days beforehand. Lively discussion, charitable conflict, sparring about ideas and opinions are necessary for ideas to be most effective. It is important for Fr. Jarrod to hear the dialogue so that he can process all necessary perspective. Fr. Jarrod will work to give each topic a "status" as to whether I am looking for: Consensus, Input, Critical thinking, Dialogue within counsels on specific topics.*

### ADDENDUMS / ATTACHMENTS

### GENERAL TOPICS

<u>SUBJECT</u>	<u>FR. JARROD'S COMMENTS</u>	<u>COUNCIL NOTES</u>
<i>Pre-All Council Mgt/Team Prep Dates</i>	May 4 <sup>th</sup> , June 8 <sup>th</sup> , July 6 <sup>th</sup> , Aug. 3 <sup>rd</sup> , Sep. 8 <sup>th</sup> , Oct. 5 <sup>th</sup> , Nov. 2 <sup>nd</sup>	
<i>All Councils Meeting Schedule through 2022</i>	May 10 <sup>th</sup> , June 14 <sup>th</sup> , July 12 <sup>th</sup> , Aug. 9 <sup>th</sup> , Sep. 13 <sup>th</sup> , Oct. 11 <sup>th</sup> , Nov. 8 <sup>th</sup>	
<i>All-Council Minutes</i>	Post your minutes within a week following the All-Councils' Meeting. You should email them to Travis and your Council Chair. <b>Use this Agenda as the template – Council minutes go in right hand column (under Council Notes).</b>	
<i>Ministry Quarterly Updates</i>	Please be sure to complete the quarterly updates from the Facilitators/Coordinators of our ministries. Please reach out to your ministries and provide an update to your Council	

	<p>chair and to Travis Pearson. I'd like to see actual person-to-person meetings start to happen with these quarterly updates. Personal engagement with your ministry leaders can strengthen not only the Council and the Commissions, but also the individual ministries themselves.</p> <p>Per our meeting with Pastoral Council on the 28<sup>th</sup> a conversation should include 5 points:</p> <ol style="list-style-type: none"> <li>1. <b>“I noticed...”</b> – has a ministry performed an act/event since the last update?</li> <li>2. <b>“Thank you...”</b> – show active gratitude to ministry leaders so they know they are appreciated and are encouraged to continue.</li> <li>3. <b>“How are you doing as a leader?”</b></li> <li>4. <b>“How is your ministry going?”</b> “Are there any upcoming events?”</li> <li>5. <b>“Are you aware of anything, positive or negative, that Fr. Jarrod needs to be aware of, whether related to your ministry or not?”</b> – these are any conversations people have that give an evaluative comment of parish life or operations</li> </ol>	
<i>Parish Mission</i>	The Parish Mission with Dr. Ralph Martin has been rescheduled for April 29 <sup>th</sup> and 30 <sup>th</sup> .	
<i>60<sup>th</sup> anniversary dinner</i>	THANK YOU!!!	
<i>Facilities Update</i>	<ul style="list-style-type: none"> <li>• New roof on Cana Hall has been completed.</li> <li>• New roof on the gym has been completed.</li> <li>• New sound and lighting system for the Bell Tower is in progress.</li> <li>• Four new HVAC units for the church have been ordered with plans to have these units installed by the summer.</li> <li>• Roofing materials have been ordered to complete the remaining school classrooms this summer.</li> </ul>	

	<ul style="list-style-type: none"> <li>• Complete renovation of the seventh and eighth grade restrooms and the addition of a faculty restroom this summer.</li> <li>• New, high-efficiency boiler has been installed in the school.</li> <li>• Landscaping beautification, new trees, irrigation, and removal of the old driveway along Bekemeyer in front of the parking lot will take place this spring.</li> <li>• Campus-wide surveillance cameras to provide state-of-the-art security for our parish grounds are being installed.</li> <li>• The gym floor will be stripped down and treated to preserve its life this summer.</li> </ul>	
<p><i>Critical Review of Parish Life and Activity</i></p>	<p>One of the purposes of the All-Council format is for me, in my role as pastor, to receive from you, in your role as parish leader, your critical review of parish life and activity. I have been told before, by people who were training me in public presentation that I am what they call a “data dumper”. (And the people say Amen.) And I am. I am verbose and share a lot of information. That means that in meetings such as an all-council meeting I can dominate with information but am not as apt to receive critical feedback from those in the meeting. I want to work toward remedying this.</p> <p>So... a portion of our all-council gathering, prior to breaking into our individual councils, will be set aside to receive from anyone on any council a comment of critical review of parish life and activities. This is open ended and comes from one of three sources:</p> <ol style="list-style-type: none"> <li>1. <b>Your council</b> discuss parish life and activity and have a suggestion to posit at the all-councils meeting.</li> <li>2. <b>You personally</b> have an idea/concern for parish life and activity and have a suggestion to posit at the all-</li> </ol>	

	<p>councils meeting.</p> <p>3. You have heard <b>other parishioners</b> discussing parish life and activity and want to present their concerns as a suggestion to posit at the all-councils meeting.</p> <p>These comments are intended to be open ended and can be a reference to anything that helps us critically think about parish life and activity. I hope it then opens into a all-council discussion that can help respond to the needs of our mission better.</p>	
<p><i>DMI – Discipleship Maker Index</i></p>	<p>As you know, our online surveys that allow us to participate in the universal synod convoked by Pope Francis is currently active. It is my hope that every council member and every catholic employee at St. Francis partake in this survey. It is on the front page of our website. Last week, Travis started the ball rolling on getting ALL parish leaders (from council to committees) to take the DMI. This has a few simple steps:</p> <ol style="list-style-type: none"> <li>1. Travis emailed the link to <b>Council Chairs</b>.</li> <li>2. Council Chairs were asked to email the link to <b>Council members</b>.</li> <li>3. Council members are then asked to email the link to their <b>commission chairs</b> (provided that council has commissions)</li> <li>4. Then, commission chairs are asked to email the link to their <b>committee/ministry leaders</b>.</li> <li>5. Finally committee ministry leaders are asked to send the link to the <b>members of their groups</b>.</li> </ol> <p>Through this email tree I hope we can encourage hundreds of parishioners to fill out the DMI.</p>	
<p><i>St. Francis Pilgrimage to Assisi</i></p>	<p>Our parish pilgrimage to Assisi and Rome took place over spring break with a total of 14 people on the pilgrimage. We were blessed with perfect weather and light crowds. The idea continues to be that this would be a regular trip taken by parishioners every 2-3 years. The scope, timing and tempo of the trip will be evaluated with the benefit of learnings</p>	

	acquired from this first trip.	
<i>Kindergarten Parent Meetings and Financial Peace University.</i>	Next year we need to have Financial Peace University speak at the Kindergarten Parent meeting. This could be a good target group!	
<i>Parish Workday</i>	Parish Workday happened as scheduled last Saturday. Some really good and needed cleanup and freshening of the campus took place. Thank you to all involved in making this effort so productive.	

### CRITICAL REVIEW AND FEEDBACK

<i>Parish Hall Rentals</i>	<p>Recently a parishioner raised the question of whether the parish hall rental requirements could be reviewed and revised. The specific issue of concern for this parishioner is that non-refundable clean-up fees are assessed, even if the person/group renting the hall clean up afterward and leave the hall in as good or better shape than it was. This is a matter proper to the Councils to review and advise. I'd like the Councils to review the hall rental agreement and provide feedback specific to this question, as well as the agreement/requirements overall.</p>	<p><b>From Communications Council:</b></p> <p>We feel there are many smaller groups that want to meet, involving one or more parishioners, but due to their group size find it impractical to accept the agreement due to its cost model, thus go elsewhere and thus a missed opportunity for our parish to be recognized for its hospitality and evangelization. Some in our council have some insight that parishioners are actually leaving our parish because of the agreement.</p> <p>Since the agreement has now been used for a few years (Fr. Jarrod indicated it has been in place for almost 3 years), and for the reasons above, our council feels it would be worthy to reassess the agreement to determine whether it is meeting our parish objectives, which should include hospitality and evangelization (both of these perceived to be lacking in importance from a parishioner point-of-view).</p> <p><b>From Ops Council:</b></p> <p>The cost to rent a small room in Bonaventure seems high, would a smaller amount be more reasonable?</p>
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		<p>Cleanup issues include: Would be glad to pay for clean up if we were not expected to cleanup as much as is requested. If expected to clean up after gathering, then supplies need to be available. Brooms, mops, trash sacks, etc. Several people said they had to clean the rooms before they even started decorating for their event.</p> <p>It would be beneficial to have the cost on the Church Website. William suggests a single PDF file to the Resources -&gt; Forms and Documents page on the website. This PDF should contain all information: Forms, rental process outline, cleaning options, cleaning instructions, and justification of costs. Could we have more items that could be refundable? Who would police this? Would you need new guidelines to meet in order to know what to refund? On the agreement one criteria is that you have attended Annual Pastoral Address. This could put off people that do not have children in school and so do not attend. Can this be changed as a requirement? Can you have a refundable deposit for back-to-back events? For example, if groups A and B use the same room one after the other, how do we handle the situations where group A trashes the room and group B does more than their fair share of cleanup or group A leaves the room better than they found it but group B leaves a mess for staff to clean up?</p> <p><b>From Pastoral Council:</b></p> <p>Group struggled with the tension between an expectation (or sense of entitlement) on part of parishioners to be able to have free access to the parish halls for non-ministry events/meetings (i.e. personal use) versus the need to</p>
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		<p>incentivize people to take care of the spaces and provide some cost recoupment to the parish for the use of its resources. There was consensus on the idea that if folks are asked to clean up the hall themselves, then they shouldn't be charged a clean up fee. Perhaps they could elect to either pay the fee and have parish custodians/maintenance clean up, or not pay the fee and clean up themselves (although enforcing the latter would be a challenge?).</p>
<p><i>Rebuild My Church Campaign</i></p>	<p>Do you believe that we are properly communicating the movement of the Rebuild My Church Campaign? Is there anything we need to process about the current status of this campaign?</p>	<p><b>From Ops Council:</b></p> <p>Discussion included that amount (costs) of projects should be available to the parishioners. Not an individualized breakdown of each item, but an overall cost to certain projects. Paying clients like to know what their money is being spent on, doing this would help to be transparent. William will provide a suggested layout for efficiently communicating the status.</p> <p>Include information in Vernacular, bulletin, and website about the progress of projects, with continued follow-up. Bring back the "Did you know sections." (not sure about what this was, please correct appropriately).</p> <p>Boards with pictures of before and after projects on display in the vestibule and on the website.</p>
<p><i>Parking-lot conversation:</i></p>	<p>"I've heard many people within our parish and outside at how nice it is to have confession so readily available. And the beauty of all the priests at SFA and how they each have such different charisms.</p>	

<i>Open Discussion</i>	Do you/have you heard any comments about parish life and activities that needs to be discussed with all-councils?	<p><b>From Ops Council:</b></p> <p>There needs to be a way of communicating to the employees or volunteers of future projects. Letting people know about the small items goes a long way. We also discussed that our volunteers do not feel appreciated. How do we thank them? Can we focus on a group and thank them in the bulletin or does it need to be more personal?</p> <p>Due to covid did leaders not come back once we opened the church back up? Did this show us the importance of developing the next leader of our organizations? Is this the reason why our volunteers do not feel appreciated? The St. Anthony leader's comments exemplify the concern.</p>
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## COMMUNICATIONS COUNCIL

<i>MEMBERS</i>	<p><b><u>MEMBERS</u></b>          Aaron Leiker, Alexa Smith, Ann Walden, Fran Cook, Jeremy Lezniak, Jes Brouillette, Joe Wescott, Joe Shobe</p>	<p><b><u>Members in Attendance:</u></b>          Alexa Smith, Ann Walden, Jeremy Lezniak, Jes Brouillette, Joe Shobe</p> <p><b><u>Absent:</u></b>          Aaron Leiker, Fran Cook, Joe Wescott</p>
<i>All Councils - Critical Review of Parish Life and Activity</i>	<p>One of the purposes of the All-Council format is for me, in my role as pastor, to receive from you, in your role as parish leader, your critical review of parish life and activity. I have been told before, by people who were training me in public presentation that I am what they call a "data dumper". (And the people say Amen.) And I am. I am verbose and share a lot of information. That means that in meetings such as an all-council meeting I can dominate with information but am</p>	<p>We discussed at length a growing sense of a disconnect regarding parish hospitality. We feel we're just not presenting a spirit of hospitality at many of our parish "shorelines" (areas where parish leadership, office staff, priests greet and carry on day-to-day exchanges with individual parishioners) in a truly joyful manner, which is immediately recognized and considered a sort-of let-down to those parishioners trying to engage. It's as if it is a</p>

	<p>not as apt to receive critical feedback from those in the meeting. I want to work toward remedying this.</p> <p>So... a portion of our all-council gathering, prior to breaking into our individual councils, will be set aside to receive from anyone on any council a comment of critical review of parish life and activities. This is open ended and comes from one of three sources:</p> <ol style="list-style-type: none"> <li>1. Your council discuss parish life and activity and have a suggestion to posit at the all-councils meeting.</li> <li>2. You personally have an idea/concern for parish life and activity and have a suggestion to posit at the all-councils meeting.</li> <li>3. You have heard other parishioners discussing parish life and activity and want to present their concerns as a suggestion to posit at the all-councils meeting.</li> </ol> <p>These comments are intended to be open ended and can be a reference to anything that helps us critically think about parish life and activity. I hope it then opens into a all-council discussion that can help respond to the needs of our mission better.</p>	<p>bother to have to engage them because it's work to do so. How to measure this is certainly a challenge, but there seems to be consensus by us to recognize that without a joyful attitude while engaging others, we unintentionally drive people/parishioners away.</p> <p>In using Flocknote for communications, it is readily apparent that in order to communicate to individuals in the various committees and ministries it is difficult when those individuals within a family share the same contact info (whether it be e-mail, landline, or cellphone). Is it possible for the Stewardship Renewal process to address this in such a way that families are both <u>informed and encouraged to provide unique contact information</u> for the purpose of receiving parish communications from the many committees and ministries family members belong to?</p>
<i>Church Renovations</i>		<p>Church Renovation</p> <p>We're ok with design plans moving forward using tile for both aisles and under pews. We asked Dana whether the tile planned to be used under the pews is actually terrazzo or just a terrazzo pattern. She indicated it was a pattern and would not require any different maintenance than the tile used for the aisles (we were concerned it might require special buffing/polishing, making it difficult for upkeep).</p>
<i>General</i>	<p>Upcoming Events that Communications Council will continue to promote:</p>	<p>Update the RMC webpage to include a section showing the progress/status for each maintenance and renovation item. Alexa has made a What's Happening Article regarding</p>

	<ul style="list-style-type: none"> <li>• April 29-30, 2022 - R/S Dr. Ralph Martin – Parish Mission</li> <li>• June 5, 2022 – Parish Picnic – One Body, One Parish is the theme!</li> <li>• Return pledge cards to Rebuild My Church Campaign?</li> <li>• Value Them Both Amendment Events?</li> <li>• Others?</li> </ul> <p>Jes questioned how updates to the Organizational Chart on the website are requested. <i>Answer: Every Summer I send out the current information every council, committee, and ministry has in our excel spreadsheet (that only Joe Shobe and I have access to). We ask them to make any changes necessary. When we get that information back we update the excel spreadsheet. Joe then facilitates the update of the flow-chart, which is created via Microsoft Visio. Joe must place each box manually, as the flowchart is too complex to be done automatically. So the flowchart is directly linked to the excel spreadsheet that is updated each summer by myself working with Joe.</i></p> <p>He will reach out to make sure Shekinah gets moved to the correct section on the org chart (out from under Music/contemporary worship and instead under Prayer Commission). <i>Agreed and approved.</i></p>	<p>this.</p>
<i>Flocknote</i>		Alexa and Ann will work on a series of tips for using Flocknote.

***Task Reports***

<i>Social Media</i>		

*Committees*

<i>Internet</i>	No updates	
<i>Parish Library</i>	No updates	
<i>Vernacular</i>	<p>Ann is still working to find replacements. One person interested in news editor (monitoring Gmail; assigning reporter or writer of stories) – one person might be interested in being the copy editor, at least every other month (taking content from news editor and putting it together). Both positions still need to be filled.</p> <p>Ann recommends adding “Weddings” to the Vernacular. Will fit in with <i>New Members, Baptisms &amp; Funerals</i> section. – <a href="#">Let me know how I can help find people to take this on.</a></p>	<p>Still don’t have a commitment from anyone willing to take on the editing role. Lanette is officially out as editor; Ann has been keeping the Vernacular going on her own, but this will need to end soon.</p> <p>Weddings have officially been added. Parish office added this information to the report they send to the editor each month.</p>

*Guilds*

<i>Graphic Design</i>	No updates	
<i>Parish Photographers</i>	No updates	
<i>Theologians</i>	No updates	
<i>Video Productions</i>	No updates	
<i>Creative Resources</i>	<p>Ann called Bryan Malone to discuss this committee. Bryan is no longer interested in being leader for this group. Council discussed and recommended that this Committee be a Guild going forward because members are needed on an ad-hoc basis. Alexa will create a Flocknote group and Jes will reach out and be the point person for this Guild, thanking them for signing up and that we will reach out to them as needed. <a href="#">Sounds good to me.</a></p>	<p>Jes will reach out to those who signed up for Creative Resources to thank them for signing up and to let them know that they will be reached out to when and if their skillset is needed.</p>

## OPERATIONS COUNCIL

<i>MEMBERS</i>	Stephanie Farley-Chair; Long Pham-Vice Chair; Julie Morgan-Secretary; Dana Leivian; Will Kilian; Michelle Lamunyon; Ron Lee; Becky Smith	Member in Attendance: Long Pham, Julie Morgan, Dana Leivian, Will Kilian, Michelle LaMunyon, Ron Lee, Becky Smith Absent: Stephanie Farley
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### *General Discussion*

<i>General</i>	Facilities Committee met March 5 <sup>th</sup> . Security Cameras were ordered and collecting bids for a locking system.	Security Cameras were installed and now working. The contract for the locking system has been signed.
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### *Tasks*

<i>Financials</i>		Looked over financials. Pat asked all member to review the budget and it will be discussed more in detail in May.
<i>Quasi-Endowment</i>		

### *Committee Reports*

<i>Facilities</i>	<p>Dana gave update on RMC projects.</p> <p>Gym Roof is done.</p> <p>School replacement windows were ordered. It will take 8 to 10 months before the windows will arrive. Installation will have to be coordinated to limit the interruptions next school year.</p> <p>Church HVAC will be installed in the spring. Money will be saved by parishioners helping with demo of the old HVAC.</p>	<p>August 8<sup>th</sup> is when all roofs will be completed.</p> <p>New boiler was installed in the school.</p> <p>35 security cameras were installed in the parish and school.</p> <p>New church HVAC will be installed this spring. They will move the necessary units out of the courtyard. Doing this will free up the courtyard to be used as a playground or gathering space.</p>
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	Dana and Fr. Jarrod met with 4 members of the designer guild.	
<i>Finance</i>	<p>Ron Lee said there were 8 members that were remaining on the Capital Campaign for the next 2 or 3 years. They would continue to call and follow up with parishioners that had not turned in their pledge card.</p> <p>Other members had interpreted this to mean Stewardship forms instead of RMC pledge cards. Need to discuss this if Fr. Jarrod also interpreted this to mean Stewardship forms. - Follow up is necessary for RMC pledge cards. We will need to have a plan in place to encourage people to complete their pledge. Steier group will help us facilitate this follow up.</p> <p>THEN – On a separate issue, for next stewardship renewal, it would also be good to discuss, with the stewardship council, a plan to follow up with collecting / encouraging stewardship forms.</p> <p>Need to assign someone to contact the Finance Committee Lead, currently either Barb Mies or Cheryl Koch. Decided it would be best to discuss next meeting.</p>	<p>Discussed the need to contact parishioners that gave a one-time gift to see if they would like to contribute now or in the future. This is still in the formation phase, but hopefully will have a procedure by Fall of 2022.</p> <p>All quarterly statements sent to parishioners will include only 2022 pledge amounts.</p> <p>Julie Morgan contacted Barb Mies and Cheryl Koch. Both said everything is going well. New counting schedule for 2022 starts in May.</p>
<i>Parish Workday</i>	See above.	Very successful.
<i>Planned Giving / Legacy Giving</i>		
<i>Porter (Locking-up)</i>	Ron talked with Ray Alverson at training for locking up the church. Ron said Ray would like for someone to take his place as coordinator. There are currently 45 porters now available to lock up the church.	

**Guilds**

A plan needs to be put in place to reach out to guilds and at least let them know that we are aware they have signed up. We also need a process by which the talents of the respective guilds can be coordinated and leveraged by the parish (Pat Malone). Can this endeavor be tasked to the Facilities Committee to plan, contact and coordinate?

<i>Architecture</i>	Discussed needing a replacement for leading the guilds since Adam Hein is no longer on Operations Council.	Want to split these guilds up between a few members of the Operations Council to reach out to the guilds. Lead members are listed on the organization chart for persons to be contacted.
<i>Carpentry</i>		
<i>Church Cleaning</i>		Is this supposed to be moving to the Facilities Committee? Or is Operations still in charge of coordinating this effort?
<i>Computer Networking</i>		See comment above, this was not discussed at the April meeting due to time constraints.
<i>Electrician</i>		
<i>General Maintenance</i>		
<i>HVAC</i>		
<i>Interior Design</i>		
<i>Landscaping</i>		
<i>Mowing</i>		
<i>Plants and Greenery (indoors)</i>		
<i>Security Systems</i>		
<i>Woodworking / Metal fab</i>		

**PASTORAL COUNCIL**

<i>MEMBERS</i>	Lisa Wyatt, Chair Randy Phelps - Vice Chair Johanna Forshee, Secretary Joan Collins, Adult Education & Formation Commission	<b><u>Members Present:</u></b> Randy Phelps, Vice Chair Johanna Forshee, Secretary
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	<p>Jim Carney, Affiliated Groups Commission  Heather Gregg, Liturgical Life Commission  Bryant &amp; Sarah Winslow, Marriage &amp; Family Life Commission  Nick Dash Pastoral Care &amp; Special Needs Commission  JoAn Holmes, Prayer Commission  Sharon Stump, Respect Life &amp; Social Justice Commission  Kyle Loomis, Social Activities Commission  Emily Savage, Youth Commission</p>	<p>Heather Gregg, Liturgical Life  Sarah Winslow, Marriage &amp; Family Life  Kyle Loomis, Social Activities  Emily Savage, Youth  Travis Pearson, Director of Parish Life  <b>Members Absent:</b>  Joan Collins: Adult Education &amp; Formation Committee  JoAn Homes: Prayer  Sharon Stump: Respect Life &amp; Social Justice</p>
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*General Discussion*

<p><i>General Discussion</i></p>	<p><b>Church Picnic</b>  A. June 5<sup>th</sup> from 5:00-8:00 p.m.  B. Group voted that the theme will be <b>One Body, One Parish.</b>  C. Notification regarding picnic: suggestions included: bulletin and flock note, Catholic Advance and posters  D. Volunteers: It was suggested that we use the sign-up genius to get volunteers. It was also suggested that we provide name tags for volunteers to pick up. This way we will know who assisted and needs to be thanked for their service.  E. The picnic will continue to be a Back to the Basics format.  F. Other items: continue with kiddie pool, water guns, bubbles and chalk for children. Perhaps ask the cub/boy scouts if they will handle to the water activities. Ask that the school gates be closed so the activities in the gym, remain in the gym.</p> <p><b>Meeting with Father on February 28</b></p>	<p>Information regarding the picnic should appear in the Easter bulletin. Lisa thanked Emily Savage for volunteering to assist with the young children’s water and chalk events. The chalk and bubbles were donated this year. The council had concerns regarding having a cattle trough for water. The concern was falling and hitting themselves on hard surfaces and/or possible drownings. They recommended we go back to the soft sided baby pools.</p>
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	<p>A. The Pastoral Council appreciated the opportunity to meet and dine with Father Jarrod.</p> <p>B. The opportunity was a great way for the council members to get to know one another.</p> <p>C. The council would like this to be a yearly opportunity of more frequently if Father requests.</p>	
<i>Quarterly Reports</i>	Quarterly Updates- Review the questions that we should be asking. Reports due by April.	
<i>New Group Approvals</i>		
<i>Wildfire</i>		

### ***Task Reports***

<i>Important Dates</i>	<p>November 7 and November 10: Stewardship Fair and Annual Address</p> <p>June 9-June12: Women's Acts Retreat</p> <p>July 7-10: Men's Acts Retreat</p>	<p>May 10: all councils meeting</p> <p>June 14: all councils meeting</p>
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### ***Adult Formation Commission***

<p><i>Adult Bible Study</i></p> <p>Tuesday Bible Study</p> <p>Friday Bible Study</p> <p>Wednesday Evening / Sunday Morning Bible Study</p>		
<i>Adult Education</i>		
<i>Wildfire</i>		
<i>Called and Gifted</i>		
<i>FORMED</i>		
<i>Harvest House</i>		
<i>Kapaun's Men</i>	Kapaun's Men is meeting weekly in Stewardship Hall. We have been following the Kapaun's Men Virtue Series curriculum, which is winding up. Next up is the Beatitude	

	Series, followed by a summer break. Our attendance has been light; typically, six persons or so out of a ministry sign-up roster of 40. Of course, the 7PM Wednesday meeting time does not agree with everyone. Prior to starting the next phase renewed invitations will be extended to all who signed up initially.	
<i>Men's Prayer Group</i>		
<i>Parish Mission</i>	Dr. Ralph Martin – April 29 <sup>th</sup> and 30 <sup>th</sup>	
<i>RCIA / RCIC</i>		
<i>ACTS retreat - Men Upcoming Dates:</i>	Jul 7-10, 2022, Confirmed	
<i>ACTS retreat - women Upcoming Dates:</i>	Jun 9-12, 2022, Confirmed	

***Affiliated Groups Commission***

<i>A Better Choice</i>		
<i>Birthline</i>		
<i>Catholic Charities</i>		
<i>Center of Hope</i>		
<i>Courage – Encourage</i>		
<i>Gerard House</i>		
<i>Guadalupe Clinic</i>		
<i>Habitat for Humanity</i>		
<i>Knights of Columbus</i>		
<i>Legion of Mary</i>		
<i>Midwest Catholic Family Conference</i>		
<i>Padre Pio Group</i>		
<i>Regnum Christi</i>		
<i>Retrouvaille</i>		
<i>Serra Club</i>		

<i>Seven Sisters Apostolate</i>		
<i>Spiritual Life Center</i>		
<i>St. Anthony Family Shelter</i>		
<i>St. Dismas Prison Ministry</i>		
<i>St. Theresa Lay Carmelites</i>		

***Marriage & Family Life Commission***

<i>Financial Peace University</i>	<p>We just celebrated the final class. This was week 9. We had 13 individuals complete the course work this spring. They were all very engaged and I feel that they now have the tools to change their lives financially!</p> <p>We are so fortunate that past participants feel so strongly about how FPU has changed their lives. That they come back and share their FPU story with the current FPU class.</p> <p>We plan to have the next FPU session this summer.</p> <p>If you know of a way to get the word out that would encourage more people to attend that would be Awesome</p>	
<i>A Lasting Promise (formerly Fighting for Your Marriage)</i>		A Lasting Promise is being offered at the Spiritual Life Center right now. We have not yet moved forward with a date to offer next session at SFA. It's on our radar. Still plan to reach out to a few couples to build a team of SFA presenters...I'll make that a priority this week since we just had a retreat get cancelled
<i>Mary's Moms</i>	I gave up on Mary's Moms. I think I let Travis know...if I remember right. I may have left a message. Maybe it never got to him. I am unable to do mornings since I am homeschooling. It would be so great if someone would get it	

	<p>going again. I had tried to encourage a mom that did the mornings it revive it after covid shut down, but no one stepped up. It really isn't hard, and it seemed to be enjoyed and needed!</p> <p>I have been leading a small moms group study although we are all SFA members it's not affiliated with the church and we are just doing it in a home.</p>	
<p><i>Mom's Day Out</i></p>		<p>"Mom's Day Out is good. It has been wonderful having a smaller group, but we will need to grow it back. Have several interested already...need to begin the outreach process more (sent initial emails so far). We also need to get back in to clean</p> <p>We did have a TV donated that we need to discuss with Pat Malone on hanging, but also are aware of space changes...we need to figure that out...and get outlets pulled up the wall so the cords aren't hanging. We also have looked at a screen protector which runs about \$170 to protect it from flying objects</p> <p>In growing the program back, that would mean reserving the downstairs space as well. Hopefully that isn't a problem? Conflicting reports as to the Knights of Columbus things down there with children. Curious about this. I heard mixed things come through the chain on that availability. BUT, with the correct number of families, there is no way to risk "canceling" if there is a funeral. Moms count on this time for scheduling things. If the "solution" is only using nursery and upstairs clare, that would not work because we would have to cancel every time there is a funeral. Does that make sense?</p>
<p><i>Natural Family Planning</i></p>	<p>Rob and I will get an NFP class schedule submitted to Father soon. We always appreciate the use of church facilities for our classes. The best help Father can give us is to continue to</p>	

	refer engaged and married couples to us for classes. It is also much preferred that he strongly encourages couples to take the in person class from us rather than signing up for an online course. Nothing can replace in person interaction as couples learn the art of natural family planning! – Will do!	
<i>Nursery – Babysitting</i>		For the future, really the only thing is that Kristi will no longer be able to assist with babysitting, so I will be looking for someone to help coordinate
<i>Wedding Anniversary</i>		
<i>Wedding Coordinators</i>		

***Pastoral Care & Special Needs Commission***

<i>Bereavement Committee</i>		
<i>Caring Hands</i>		
<i>Charities Committee</i>		
<i>Communion Calls</i>		
<i>Funeral Dinners</i>		
<i>Homebound Ministry</i>		
<i>Hospital Visits</i>		
<i>Meals for Priests</i>		
<i>Ministry with Persons with Disabilities</i>		
<i>Mourning Light Ministry</i>		
<i>Parish Nurse Ministry</i>		
<i>Tobit’s Ministry</i>		

***Prayer Commission***

**Committees**

<i>31 Club</i>		Club runs through the Serra Club. Members attend Mass on given days.
<i>Flame of Love Rosary Group</i>		Meetings changed to Monday 6:45 pm. It is the same small faithful group. Amy continues to give presentations.

<i>Immaculate Heart of Mary Rosary Group</i>		Meeting on Tuesday at 7 in church. Sue Willey is leader currently. Group is smaller
<i>Marian Mantle Rosary Group</i>		Meets Monday morning after Mass
<i>Novena for the Deceased</i>		
<i>Our Lady of Medjugorje Prayer Group</i>		Julie Buresh stated that they have an average of 15 attending. They connect with Mass, Vespers, and prayer. They include fellowship. The group has not grown but is stable. Julie would like Father's support in getting permission to do presentations to Bishop Carroll kids.
<i>Parish Prayer Committee</i>		Doing fine. Currently needed volunteers.
<i>Perpetual Adoration</i>		Going well.
<i>Prayer Chain - Morning</i>		
<i>Prayer Chain - Evening</i>		Changed from paper to all by e-mail. They get messages to pray for people. Unknown who handles e-mail.
<i>Prayer Chain - Email</i>		Going fine. They send out e-mails several times a week and 200+ people receive and pray.
<i>Religious Vocations Committee</i>	There are presently 68 parishioners volunteering to the Write a Seminarian program. This includes 42 adults, 14 high schoolers and 12 Middle Schoolers. This is a significant decrease from previous years. There are 29 seminarians to be contacted by mail. Mailings to all who signed up for this stewardship program will be sent out the week of February 14. (Submitted by Johanna)	We have one new parishioner sign up for this ministry. I have also had phone calls from two parishioners regarding how to get cookies, small birthday gifts, etc. to those seminarians located in the Wichita area.
<i>Shekinah</i>		
<i>Thursday Morning Rosary Group</i>		Meeting in Bonaventure Thursday from 9:30 to 11:30
<i>St. Francis Pet Blessing</i>		
<i>Vietnamese Prayer Group</i>		Praying in families.
<i>Write to a Seminarian /</i>		All set up for the year.

<i>Religious Life Vocation</i>		
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***Respect Life & Social Justice Commission***

<i>Compassion without Borders</i>		
<i>Respect Life Committee</i>	<p>I really don't have much to report right now. I'm still kinda just learning the ropes from Chrissy Engel since school started this year so I've got a lot I could improve on and hope to in the near future. We did gain a few new members this year from the stewardship forms. This time of year, we don't have a lot going on and I did talk to Travis Pearson about our committee helping with preparing and getting information out on The Value Them Both Amendment coming up in August. He said he'd get back to me about that when they're ready for us to help and they know what needs to be done. Other than that, that's all I have to report.</p>	
<i>Society of St. Vincent DePaul</i>		
<i>St. Anthony Family Shelter Meals</i>	<p>I am worn out! I have been helping lead this group for about 10 years. I attempted to move on several years ago, but Jill Ward needed help with the technology aspect (list making, emails, etc).</p> <p>Transparency, we probably need someone fresh! We have about 15 teams with over 100 people that serve meals once every other month. Each team has a team lead that organizes their team.</p> <p>Each year, I have a list of 15-20 interested members. A couple members have signed up for 2-3 years (one with their children) but will not respond by any means of communication (as if they are just checking a stewardship box). We generally get 5 or so new families each year to help fill in the gaps of missing team members. We recently</p>	

	<p>were struggling and put out a need on social media. That helped tremendously.</p> <p>Jill does not see the need to contact all people interested on stewardship forms (I have reminded years in a row). The thought is those people can merely be added to the teams. Once a year (this time of year), I always contact team leads to see how they are doing, if they need new members, changes etc. Based on that information, I fill in the holes of those who responded “yes” to wanting to help from the stewardship forms. Contacting people is a necessity. I have struggled leaving because I was worried this important step would be overlooked.</p> <p>Probably 90% of this role happens once a year with contacting those interested, contacting team leads, organizing teams on an excel spreadsheet, updating the calendar (I have contacts updated and calendar updated on Google each year). There is a Diocesan coordinator that contacts teams, sends out reminders, etc! Linda Lauer is amazing. She is very involved. She coordinates with SEAS (who runs a very small number of slots), SFA, and St Catherine’s (who is adding a bunch of teams this year after discussing the need!).</p> <p>Is this a parish based group comprised only of SFA parishioners - or - is it led by St. Anthony and is properly curated by the family shelter itself. In other words, is it our responsibility, as a parish, to find a new leader for this group? If so, let’s do it. If not... if this is Linda Lauer’s responsibility, how do we communicate this to her?</p>	
<p><i>The Lord’s Diner</i></p>	<p>Everything is going well at The Lord’s Diner. With the change in hybrid serving I am anxious to see how it goes. This is first of May. I see this as a positive.</p>	

	I have had 6 new volunteers sign up this month. 1 started in March. 3 will start in April and 3 in May.	
<i>Voter Registration</i>		

***Social Activities Commission***

<i>Adult Basketball</i>		
<i>Adult Volleyball and Pickleball</i>		
<i>Family Fun Night</i>		
<i>Mary and Martha Guild</i> Event receptions Wedding receptions		
<i>Mardi Gras Day Dance</i>		
<i>Parish Picnic</i>		
<i>Square Dance Club</i>		
<i>Women's Bowling</i>		

***Youth Formation Commission***

<i>Boy Scout Troop 762</i>		
<i>Church School – Life, Light, and Love</i>		
<i>Catechesis of the Good Shepherd</i>		
<i>Cub Scout Pack 762</i>		
<i>Home School</i>		
<i>Knights of St. Hubert</i>		
<i>Little Flowers</i>		
<i>St. Theresa Girls Club</i>		
<i>Sunday School Pre-school</i>		
<i>Totus Tuus</i>		

Director Theresa Herman

<i>Parish School of Religion</i>		
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Director Emily Savage

<i>Catholic Youth Ministry (CYM)</i>		
<i>Confirmation Preparation</i>		
<i>Junior Catholic Youth Ministry (JCYM)</i>		
<i>Steubenville Youth Conference</i>		

*Liturgical Life Commission (Heather Gregg)*

<i>Altar Servers</i> Master Servers Master of Ceremonies	6th grade Servers were trained. They are currently in the process of serving for the 1st time before being given Altar Server agreements. Hopefully we will have a large influx of Altar Servers soon.	Reminder: registration forms need to be filled out by 6 <sup>th</sup> and 7 <sup>th</sup> graders to be altar servers full-time. I recommend that application be taken to parents.
<i>Elijah Cup</i>	Letters went out to new and old volunteers and all is working smooth.	
<i>Extraordinary Ministers of Holy Communion</i>	We have added many new EMHCs within the last few months. Many returned plus we had new EMHCs who completed their training & were then added to the rotations. We will continue to have periodic SFA specific EMHC trainings to get new EMHCs, who have finished their virtual trainings, into the rotations.	
<i>Lectors</i>	We have added many new Lectors into the rotation in recent weeks. Some are returning & some are new. We have had 2 new Lector trainings so far & have another one coming up next week.	
<i>Liturgical Vestments and Fabrics</i>	Sign Up for Volunteer Linens for the Year is done. Person is still working on missalette covers. Minor fixes to	Father, do you want a say in the type of material used for the new altar clothes?

	<p>cassocks. Misc. alb cleaning. Change altar cloth, wash all server garments ready for Easter. Cover statues April 9th. Is it time to have new altar cloths made? Judy has the pattern and would love to make them. – <b>Yes! Very Much yes! They are looking worn and stained beyond being able to be bleached white.</b></p>	<p>Do you have an idea of what you want the new cloths to look like? Do you want to send Heather pictures of what you are thinking?</p>
<i>Liturgy of the Hours</i>	<p>Fr. Jarrod has returned to doing Liturgy of the Hours after Sunday Masses: Evening Prayer 1 – after 5 pm Mass, Saturday Morning Prayer – after 7 am Mass Daytime Prayer – after 8:30 am Mass Evening Prayer – after 1 pm Mass</p> <p>Fr. Jarrod is responsible for leading these prayers. If he is absent either:</p> <ol style="list-style-type: none"> <li>1. A lay person will be chosen to lead the prayers.</li> <li>2. The prayers will be canceled for that weekend.</li> <li>3. Associates will not be asked to lead these prayer times.</li> </ol>	<p>Is it possible for people to sign up for this on stewardship forms?:</p>
<i>Offertory Gifts</i>	<p>Running fine.</p>	
<i>Parish Prayer Box</i>	<p>Running fine.</p>	
<i>Pre-Mass Rosary Leader</i>	<p>Rosary leaders have been reminded to start weekend pre-Mass rosary 25 minutes prior to Mass. Otherwise, no problems – <b>Thank you</b></p>	
<i>Sacristans</i>	<p>I offered for 7<sup>th</sup> and 8<sup>th</sup> grade girls to become sacristans (akin to boys “master servers”). If they say yes, then we may start having 7<sup>th</sup>/8<sup>th</sup> grade girls aiding in setting up for school Masses. – <b>This has started, and it is going well! We had 12 girls commit to it and are serving in teams of two for the Tuesday and Thursday 8 am Masses. I will ask them to continue to do these Masses even during the summer.</b></p>	<p>There was a great turnout for girls to become sacristans. How do you see this going forward over the summer?</p>
<i>Brass Cleaning</i>	<p>We have met once a week to clean the brass. The door plates are touched up an additional time during the week.</p>	<p>If you would like the sacristans and servers to wear gloves when handling sacred vessels and the candlesticks, Heather already has placed gloves with the candlesticks.</p>

	For Father: is there a possibility of obtaining some lightweight cotton gloves for the sacristans and servers to use when handling the sacred vessels and the candlesticks? This would be out of respect for the sacred vessels and to limit fingerprints and wear on the finish of the candlesticks. <i>Hmmm... Good thought. Let me think about it, do some research and see how that could work.</i>	
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Director Rev. C. Jarrod Lies

<i>Extraordinary Form Masses</i>		
<i>Healing Masses and Services</i>		
<i>Liturgical Calendar</i>		

Director Sr. Stephanie

<i>Choirs</i>		
<i>Organ Lessons</i>		

## SCHOOL COUNCIL

<i>MEMBERS</i>	<p>Liz Woydziak (chair)  Bernadette Walters (vice chair)  Kristen Hauserman (secretary)  Chad Cox  Carissa Palacios-Domebo  Matt Voegeli/Elizabeth Voegeli  Ramon Reynaga  Chrissy Engel  Mary Carter  Fey Barles</p> <p>Ad hoc: Billy Lubbers</p>	<p><u>Members in attendance:</u></p> <p>Liz Woydziak (chair)  Kristen Hauserman (secretary)  Carissa Palacios-Domebo  Chrissy Engel  Matt Voegeli  Elizabeth Voegeli  Ramon Reynaga  Chad Cox  Mary Carter</p>
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**General Discussion**

<i>New Members</i>	Home and School Association would like to have a member sit on School Council and HAS.	We will review these bylaws at the May meeting.
<i>Home Visit Volunteers</i>		
<i>Pastoral Address</i>		These dates have been set for Sunday, Nov 6 <sup>th</sup> at 2:30 pm and Wednesday, Nov 9 <sup>th</sup> at 6:45 pm. This is a night for Confirmation Practice in the Church. We will use the gym again
<i>Alumni Outreach</i>	Alumni have been invited to 60 <sup>th</sup> Anniversary Dinner with the hope to pave the way to a greater Day of Giving next year by generating excitement for SFA and making that personal connection to the school	
<i>Principal's Report</i>	Parent Teacher Conferences – principals will sit in conferences with matters of focus (academics or behavior referrals) Summer camp is EANS funded and has begun to be promoted to teachers and families.	<ul style="list-style-type: none"> <li>• Thank you for your time and talent with the 60<sup>th</sup> celebration!</li> <li>• Process feedback from School Council to add to notes for future events</li> <li>• Teacher Contracts out this week. Current updates:</li> <li>• Josh Hermes, Jalynn Speck, Mary Jo Peter have resigned</li> <li>• Donna Mally and Betsy Rohr have been hired</li> <li>• Part-time technology, band and CGS catechists will be added to the current budget</li> <li>• Emilie Rohleder will remain part-time but move to technology—opens part-time 6<sup>th</sup> grade position</li> </ul>
<i>School Anniversary</i>		

**Tasks**

<i>Strategic Plan</i>	Members are excited to see the progress underway! Observations by members are that the parking lot changes have been well received and may be something to look at in	By the end of the summer, everything listed on our 2021-2022 Strategic Plan for Facilities will be updated and complete. Therefore, next year, the School Council will
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	<p>the future for safer procedures – in favor of keeping the one-way flow for next year as well.</p> <p>The council would like to address some specific parking lot concerns for the student’s safety. Sidewalk safety in the back parking lot alongside Clare Hall is a concern for many and the council would like to address this.</p>	<p>focus on creating a new 5-year strategic plan for the school.</p>
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*Committees*

<i>Academics/Enrollment</i>		
<i>Catholicity</i>		
<i>Communications</i>		
<i>Facilities</i>		
<i>Technology</i>		

**STEWARDSHIP COUNCIL**

<i>MEMBERS</i>	<p>Winston and Sally Kenton, Sandi Baalman, Steve and Julia Herman, Vince and Misty Vopat, Stan and Christina Bluml, Dan and Lori Hamel, Jerrod and Alison Schuster, Vicki Keller</p>	<p><b>Members in attendance:</b> Sandi Baalman, Christina Bluml, Dan and Lori Hamel, Vicki Keller, Jarrod Schuster, Vince and Misty Vopat.</p>
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*General Discussion*

	<p><b>1. Set Our Goals for 2022</b></p> <ul style="list-style-type: none"> <li>• Create a SWOL “snippet” calendar. <ul style="list-style-type: none"> <li>○ Short phrases or bible verses centered on SWOL – will help keep top of mind.</li> <li>○ Include in weekly bulletin.</li> <li>○ Talk with Alexa about getting these included – deadline for bulletin is Mondays, 9 a.m. Lori/Dan to send out and choose top snippets. Review by</li> </ul> </li> </ul>	<p><b>1. Website reorganization</b>—recap meeting with Pat, Sandi, Alexa</p> <ul style="list-style-type: none"> <li>• Christina take lead in updating. Others can help with this.</li> <li>• Keep core messages simple – the council owns message and content.</li> <li>• We will work with Joe Shobe/Alexa to get Stewardship information on the website.</li> <li>• Goal to have first revision done by October.</li> </ul>
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Stewardship Council March Formation meeting. Have 4 ready for April.

- Update SFA Church Stewardship website pages.
  - Create more streamlined information, keeping new parishioners in mind.
  - Stewardship Council members to review these pages and come to March Formation meeting with feedback on updating pages.

**2. Formation Goals for the SC**

- Lori Hamel to look at FORMED to suggest topics with one of our priests to give insight. Vince to ask Father Meng.

**3. Calendar dates**

- Next Stewardship Council Formation meeting on Tuesday, March 22.

**4. Discussion about Pastoral Address/Parish Dinner**

- How will the address be handled this year?
- The dinner is a thank you to all who support SWOL, SFA.
- Ideas for dinner entertainment:
  - Roast of Father Jarrod by priests.
  - Panel answering Q&A from audience/priests.
  - Misty looking at comedian options.
  - Wine/beer/chocolate samplings.
  - Concerns about expenses.
  - Casino Night – St. Margaret Mary’s Men’s Club can do this.
  - Elevate the evening a bit with emcee, food, specialty drinks/bartenders.
  - Priests/SFA Families compete in a Family

**2. Formation activity**—prepare our work for the April 26 meeting

- Lori handed out book.
- Bring book to meeting.
- Will watch video, then discuss.

**3. Social gathering**—Tacos at the Blumls, May 7.

- Start at 6 p.m.
- Bring your own lawn chair/beverages.
- Will send sign up for helping with food and directions.

**4. Review Calendar dates**—note new time for Pastoral address/Ministry Fair

	<ul style="list-style-type: none"> <li>○ Feud-type game.</li> <li>○ Vicki Keller helped clarify what we want is quality interaction with each other.</li> <li>○ Firm up by April Stewardship Council business meeting.</li> </ul>	
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**Task Reports**

<i>Kindergarten Parent Meeting</i>	The Stewardship Council needs to have a representative of the Council present and speak at the Kindergarten Parent Meeting on April 4 <sup>th</sup> . (Verify the date) Please work with Pat Burns to make sure we can cover this.	<b>Report from Steve</b> on Kindergarten Parents Meeting All went fine.
<i>Dates/Actions</i>	<p><b>Renewal 2022</b> - Set dates on everyone's calendar:</p> <ul style="list-style-type: none"> <li>● SC Social Gathering - May 7 at The Blumls</li> <li>● Parish Dinner - October 2? (move to Saturday?)</li> <li>● Pastoral Address and Ministry Fair - <b>November</b></li> <li>● Lay witness talks - <b>November</b></li> <li>● Commitment Weekend - <b>November</b></li> <li>● SC Potluck/Renewal Postcards - <b>1<sup>st</sup> weekend after Commitment</b></li> <li>● Ministry Leader Breakfast - hand out lists from renewal - <b>January 2023</b></li> </ul>	<p><b>Renewal 2022</b>--Set dates on everyone's calendar:</p> <ul style="list-style-type: none"> <li>● <b>SC Social Gathering—May 7</b></li> <li>● Parish Dinner—October 2</li> <li>● <b>Pastoral Address and Ministry Fair-- November 6th</b></li> <li>● Lay witness talks—<b>November 12/13?</b></li> <li>● Commitment Weekend—<b>November 19/20?</b></li> <li>● SC Potluck/Renewal Postcards—<b>1<sup>st</sup> weekend after Commitment</b></li> <li>● Ministry Leader Breakfast—hand out lists from renewal-- <b>January 2023</b></li> </ul>
<i>Lay Witness Talks</i>		

**Formation Commission**

<i>Parish Group Presentations</i>		
<i>Communications</i>		
<i>Baptismal Preparation</i>		
<i>Marriage Preparation</i>		
<i>New Parishioners</i>		

*Liturgical Hospitality Commission*

<i>Greeters</i>		
<i>Ushers</i>		
<i>Welcoming and Hospitality</i>		

*Renewal Commission*

<i>Fair</i>		
<i>Parish Dinner</i>	See above.	<b>Parish Dinner and Entertainment</b> —assigned to Vopats <ul style="list-style-type: none"><li>• Pursue Family Feud activity – Misty to get more info about this.</li></ul>
<i>Renewal Package</i>	See above.	
<i>Testimonials (Lay Witness)</i>		

**ADDENDUM**

Please see separate parish hall rental agreement.