

Dear EDP Parents,

Thank you for entrusting the care of your student to the Extended Day Program. This letter is to update you on new policies and procedures that are being put into place due to Covid 19.

**Morning EDP** is from 6:30am to 7:35 a.m. Students will enter and will be signed in at the Cana Hall back doors #12, which is accessed from the back parking lot.

Covid 19 protocols will be followed.

- We are asking that parents stay in the parking lot for at least 5 minutes in case their student has a health check screener issue.
- Parents are not allowed to enter the building without an appointment or request from the EDP staff.
- Masks are required.
- Upon arrival, students will undergo a health check screener where their temperature and a general assessment of their health will be taken.
- If a student has a temperature of 100.4 degrees Fahrenheit and/or has symptoms (chills, cough, body aches, nausea, shortness of breath, fatigue, headache, sore throat, diarrhea, vomiting), the student will not be able to enter Cana Hall and parents will need to bring home the student.
- If students are symptom-free, they will go to their grade level assigned seat.
- Seats will be assigned for contact tracking.
- Students will be socially distanced.
- Students will need to bring something to play with or work on.
- Sharing of toys or games is not allowed.

Students arriving after 7:20 a.m. are not charged and will enter the school from the front parking lot through door #1. Students will be released to their classroom at 7:35 a.m.

**Afternoon EDP** is from 3:30am to 5:30 a.m. At the end of the day, students will enter and will be signed in at the Cana Hall.

Covid 19 protocols will be followed.

- Masks are required.
- Upon arrival, students will undergo a health check screener where their temperature and a general assessment of their health will be taken.
- If a student has a temperature of 100.4 degrees Fahrenheit and/or has symptoms (chills, cough, body aches, nausea, shortness of breath, fatigue, headache, sore throat, diarrhea, vomiting), the student will not be able to enter Cana Hall and will be brought to the isolation room. Parents will need to pick up the student.
- If students are symptom-free, they will go to their grade level assigned seat.
- Seats will be assigned for contact tracking.
- Students will be socially distanced.
- Students will need to bring something to play with or work on.
- Sharing of toys or games is not allowed.

The capacity of the cafeteria with social distancing is 88 students. If our numbers exceed 88, some students will be going to Stewardship Hall.

Students are picked up at Cana Hall back door #12, which is accessed from the back parking lot. Parents are not allowed to enter the building without an appointment or request from the EDP staff. Parents will need to press the video doorbell, state the parent's name, the name of the student, and show a picture ID. The students will be called from Cana Hall, the Playground Turf or Stewardship Hall and they will come out as soon as possible. If someone other than the parent is picking up the student, please call the office so they can inform the EDP staff. Also, please inform that person picking up of the EDP procedure.

Respectfully,  
SFA EDP Staff