

# 2021.2.9

## All-Councils Minutes

### INTRODUCTION

*Opening Prayer: Prayer of St. Francis.*

### TOPICS FOR ALL-COUNCIL DISCUSSION

*The intention of this section is to open the All-Councils meeting to dialogue. It is important to come to the meeting with concerns, opinions, suggestions, and comments. For this reason we are sending the all-council's agenda out a few days beforehand. Lively discussion, charitable conflict, sparring about ideas and opinions are necessary for ideas to be most effective. It is important for Fr. Jarrod to hear the dialogue so that he can process all necessary perspective. Fr. Jarrod will work to give each topic a "status" as to whether I am looking for: Consensus, Input, Critical thinking, Dialogue within counsels on specific topics.*

<u>SUBJECT</u>	<u>FR. JARROD'S COMMENTS</u>	<u>COUNCIL NOTES</u>

### ADDENDUMS / ATTACHMENTS

- St Francis of Assisi -Building Project Summary*

### GENERAL TOPICS

<u>SUBJECT</u>	<u>FR. JARROD'S COMMENTS</u>	<u>COUNCIL NOTES</u>
<i>Pre-All Council Mgt/Team Prep Dates</i>	March 3 <sup>rd</sup> ; April 7 <sup>th</sup> ; May 5 <sup>th</sup> ; June 2 <sup>nd</sup> ; July 7 <sup>th</sup> ; August 4 <sup>th</sup> ; Sept. 8 <sup>th</sup> ; Oct. 6 <sup>th</sup> ; Nov. 3 <sup>rd</sup>	
<i>All Councils Meeting Schedule through 2021</i>	March 9 <sup>th</sup> ; April 13 <sup>th</sup> ; May 11 <sup>th</sup> ; June 8 <sup>th</sup> ; July 13 <sup>th</sup> ; Aug. 10 <sup>th</sup> ; Sept. 14 <sup>th</sup> ; Oct. 12 <sup>th</sup> ; Nov. 9 <sup>th</sup>	
<i>All-Council Minutes</i>	Post your minutes within a week following the All Councils' Meeting. You may post them to your Council's Flocknote group or email them to Travis. <b>Use this Agenda as the template – Council minutes go in right hand column (under Council Notes).</b>	

<i>Quarterly Reports</i>	Quarterly reports from the Facilitators/Coordinators of the Commissions will be coming due in March. Please send your quarterly report for your Commissions to your Council Chair, and to Travis Pearson	
<i>Facilities Update</i>	This meeting will be used to review the initial facilities proposal for Clare Hall, Church, and Bonaventure.  <p style="text-align: center;"><b>“Francis, rebuild my Church”</b> -God-</p>	Communications council suggests highlighting some success stories attributed to stewards within the parish giving to a specific need. Perhaps some visuals (ie. the bell tower before/after, a bucket no longer needed to catch rainwater from the school roof).
<i>Parish Spring Workday</i>	The parish workday contemplated for this coming April is cancelled due Covid circumstances.	
<i>Parish Mission 2022</i>	Dr. Ralph Martin, author of the book, <i>A Church in Crisis</i> will be our featured speaker for our parish mission next year – Feb. 25 <sup>th</sup> at 7pm; and Feb. 26 <sup>th</sup> at 9am and 10:30 am in the Church	
<i>January Stewardship Appreciation Breakfast</i>	The January Event, as it has happened in the past was cancelled due to Covid. Stewardship packets were handed out after the Sunday Masses two weekends ago by teams comprised of volunteers from the Pastoral and Stewardship Councils. Packets not picked up after Masses have been mailed directly to ministry leaders. Thank you to all the volunteers who helped with this. It went pretty smooth.	

**DIOCESAN INFORMATION – None for this meeting**

**FUTURE TOPICS FOR DISCUSSION**

**FOLLOW UP DISCUSSIONS**

*This section will be for those topics that require extended discussion, times for councils to speak individually, and for individuals to process information. These topics will be first introduced in “items for discussion” and then followed up on in successive councils’ meetings under this section.*

**COMMUNICATIONS COUNCIL**

<i>MEMBERS</i>	Ann Walden, Fran Cook, Joe Shobe, Rebecca Vodola, Rick Riggs, Aaron Leiker	<u><b>MEMBERS IN ATTENDANCE</b></u>  Ann Walden, Fran Cook, Joe Shobe, Rebecca Vodola, Rick Riggs, Aaron Leiker
<i>General</i>	In 2021, the Year of St. Joseph will dominate parish communications, beginning with Exodus 90 and then the Consecration to St. Joseph (Feb. 15-March 19).	Rebecca is working on various action items for the upcoming consecration to St. Joseph. She and Fr. Luke will be putting together weekly videos. During daily Mass on Friday, March 19,

		a consecration prayer will be offered. Rebecca will look into “hash-tagging” (Twitter, Instagram) for parishioners to utilize such as going on a pilgrimage. Possibly offer prizes/give-aways to encourage promotion.
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### *General Discussion*

<u>SUBJECT</u>	<u>FR. JARROD' S COMMENTS</u>	<u>COUNCIL NOTES</u>
<i>Flocknote</i>	Comm council will continue to use Google docs and simply post a link on their Flocknote account. The link will ensure that the latest updates to the google doc are accessible.	

### *Task Reports*

<i>Parish Stewardship Directory</i>		
<i>Parish Pridewear</i>	Holy Trinity has removed all of our inventory from their store.	Need to remove links to pride wear on website. Rebecca will take inventory on existing pride wear and get with Pat and Fr. Jarrod on what to do with items.

### *Committees*

<i>Creative Resources</i>		
<i>Internet</i>	I have noticed some movement on the website concerning the mission and activities of parish groups. Is there an estimated time for completion on this project?	All ministries have been updated with info taken from the master spreadsheet. Need to remove links to pride wear on website.
<i>Parish Library</i>	There is now a “Request to Borrow” form on the parish website where parishioners can fill out requests to take out items from the library. Rebecca has begun to promote this, but will work on promoting it more heavily in the new year.	
<i>Vernacular</i>		Joe and Michael McClure will move forward with a design approach allowing a Vernacular article with an optional headline photo to be hosted on the SFA website. When this is ready, we will fully transition the Vernacular to an email format using Flocknote, with links to any longer articles that are hosted on the website. We are still exploring options for showing additional photos for some stories and events.

### *Guilds*

<i>Graphic Design</i>		
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<i>Parish Photographers</i>		
<i>Theologians</i>		Rebecca to work on mobilizing this guild for future Vernacular articles.
<i>Video Productions</i>	Steve Cless is working on a promo video for “Shekinah” – the remastered Praise/worship/Healing event that has been moved from every Saturday to every 2 <sup>nd</sup> Wednesday.	Steve and Rebecca are finished with video.

## OPERATIONS COUNCIL

<i>MEMBERS</i>	Mike Hybl (Chair), Pat Burns, Cheryl Koch, Julie Morgan, Long Pham, Tina Lee, Brian Pascal, Stephanie Farley, Dana Leivian	<p>Members in attendance:</p> <p>Present: Fr. Jarrod Lies, Fr. Drew Dellasega, Pat Burns, Mike Hybl, Tina Lee, Julie Morgan, Long Pham, Cheryl Koch, and Brian Pascal</p> <p>Absent: Stephanie Farley and Dana Leivian</p>
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## General Discussion

<i>General</i>	Has a new Vice-Chair been found?	<p>Agenda:</p> <ul style="list-style-type: none"> <li>• Opening Prayer</li> <li>• Thank you for Adam Hein’s service on the Operations Council.</li> <li>• Welcomed new Team Members (Stephanie Farley and Dana Leivan) even though they were not able to attend this meeting due to other circumstances.</li> <li>• Need candidates for open Vice Chair position</li> <li>• Discuss building project and steps (see below).</li> </ul>
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## Tasks

<i>Letter to Bishop</i>	This letter has been signed and sent and returned by Bishop Kemme.	Bishop permission letter received in previous month,
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		authorizing parish to obtain updated schematic designs.
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*Committee Reports*

<i>Facilities</i>	Facilities committee met to discuss preliminary architectural schematics. These schematics are the primary discussion of the Jan 12 <sup>th</sup> all councils meeting.	<p>Team provided multiple availability dates to interview for a potential SFA Feasibility Study and Capital Campaign</p> <ul style="list-style-type: none"> <li>○ Both companies are highly recommended and have proven track records working with Catholic Dioceses, Parishes, and Schools. Several other companies were previously reviewed, prior to narrowing choice down to the following companies identified below:</li> <li>○ Betty Johnson and Associates - Candidate</li> <li>○ Steier Group – Candidate</li> </ul>
<i>Finance</i>		<p>Church &amp; School financials review</p> <ul style="list-style-type: none"> <li>○ Pat Burns led the council financial review.</li> <li>○ Parish: Overall strong demonstrated Stewardship commitment even during COVID-19</li> <li>○ Continued lag in average weekly receipts behind budgetary year to date plan.</li> <li>○ School: Revenue lagging due to lower student numbers, lower student fees, lower Grant and Grant matching funding, no October Fun Night income, and increased operation costs due to COVID</li> <li>○ January was strong month for Gifts Donations Memorials.</li> <li>○ SBA Loan (PPD): no inquiries requested to date. Loan support information submitted in November.</li> </ul>
<i>Parish Workday</i>	<p>Next date – April 2021.</p> <p>Do we start planning this or assume it will be postponed. This needs two months preparation for projects to be identified, supplies prepped, and teams to be formulated. That means we will need to start planning in February.</p>	Canceled.

Planned Giving / Legacy Giving		
Porter (Locking-up)		

**Guilds**

Architecture		
Carpentry		
Church Cleaning		
Computer Networking		
Electrician		
General Maintenance		
HVAC		
Interior Design		
Landscaping		
Mowing		
Plants and Greenery (indoors)		
Security Systems		
Woodworking / Metal fab		

**PASTORAL COUNCIL**

<i>MEMBERS</i>	<p>Lisa Wyatt, Chair  - Vacancy - Vice Chair  Johanna Forshee, Secretary  Joan Collins, Adult Education &amp; Formation Commission  Jim Carney, Affiliated Groups Commission  Heather Gregg, Liturgical Life Commission  Randy Phelps, Marriage &amp; Family Life Commission  Nick Dash Pastoral Care &amp; Special Needs Commission  JoAn Holmes, Prayer Commission  Sharon Stump, Respect Life &amp; Social Justice Commission  Kyle Loomis, Social Activities Commission  Emily Savage, Youth Commission</p>	<p>Members in attendance:</p> <p>Attending:</p> <p>Lisa Wyatt, Johanna Forshee, Jim Carney, Nick Dash, JoAnn Holmes, Joan Collins, Emily Savage, Travis Pearson, and Randy Phelps.</p> <p>Absent: Sharon Stump</p>
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*General Discussion*

<i>Open Positions</i>	New secretary - Johanna Forshee	Vice-Chair remains open. All other positions are filled.
<i>General Discussion</i>	Minutes are due to Lisa and Travis the week following the All Councils' meeting. Quarterly reports will be due in March from all the Commissions. Commission leaders, please send your quarterly reports of your ministries to Lisa and Travis. If you can send them in a single email that is preferred.	<p>Lisa opened the meeting with asking everyone to share something good that has happened to them since their last meeting. It was uplifting to hear all the good things we shared with each other.</p> <p>Members discussed Father Jarrod's proposal for the church renovation. Everyone agreed that the "must have" list was a priority and should not change. Father's proposal will go from the Operations Council and then to the parish community. A timeline has not been established. Council members questioned whether this would be done in phases or all or nothing. Father stated this would be decided by the operations council. Council members discussed if this was done in one phase could we collect enough money.</p> <p>Lisa asked that we contact all the people on our lists, following the Stewardship renewals. We need to be sure to welcome and visit with new members. Ask them if there is anything that we can do to help them. If they choose to use Flocknote and need training, let them know that we can get in touch with someone to assist them.</p> <p>Johanna asked if she could get an updated list of seminarians and their contact information for the Write to a Seminarian program. Travis told her who she could ask for the information. Meeting ending at 8:00 p.m.</p>
	Yes, the Stewardship Council is in charge of the parish dinner. Although, all councils are needed to help with set up and take down.	
<i>Quarterly Reports</i>	Did you still have difficulty getting a hold of some chairs via email or phone call?	A reminder to the group that March will be the time for the next quarterly reports from the various ministries in the Commissions
<i>New Group Approvals</i>	Shekinah update (see below)	

## Task Reports

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### Adult Formation Commission

<p><i>Adult Bible Study</i> Tuesday Bible Study Friday Bible Study Wednesday Evening / Sunday Morning Bible Study</p>	<p>Tuesday Bible study: canceled till after COVID. <b>Friday Bible Study:</b> During the pandemic, classes have been held via Zoom. <b>Sunday/Wed:</b> Neither class has met since March and Julie has made no plans for resuming them until next September (2021).</p>																					
<p><i>Adult Education</i></p>	<p>Fr. Jarrod will offer a Lenten adult study, partly picking up where he left off in the Advent Study. The classes themselves will only be 3 or 4 consecutive Wednesdays. Attendance started lagging after the class 3 and definitively dropped off when one of the classes got canceled. The cancelation broke the rhythm of commitment.</p>																					
<p><i>Called and Gifted</i></p>	<p>Planned and on the calendar!</p>																					
<p><i>FORMED</i></p>	<p>Rebecca attended a webinar concerning the use of FORMED. Rebecca, can you provide an update to the meeting?</p>																					
<p><i>Generations of Faith</i></p>	<p>Canceled during COVID. New leader will be needed. Fr. Jarrod suggests, with the remastered Praise and Worship event "Shekinah" that Generations of Faith be canceled for the foreseeable future.</p>																					
<p><i>Harvest House</i></p>	<p>plan to resume activities next Fall.</p>																					
<p><i>Kapaun's Men</i></p>	<p><u>Dave Carter</u> (316-253-5830) and <u>Jim Rundell</u> (316-46-2432), will lead group when it resumes its activities, probably in the Spring of 2021</p>																					
<p><i>Men's Prayer Group</i></p>	<p><u>Matt Logan</u> - Wednesday mornings from 6:00 to 7:30 A.M. in St. Clare Basement. The group reads and discusses books with religious themes. They are currently reading Dr. Scott Hahn's "Seven Secrets of Confession."</p>																					
<p><i>Parish Mission</i></p>	<p>Postponed till 2022. We should start asking for speakers now as they will be in high demand for Lente season of 2022, provided the pandemic has passed.</p>																					
<p><i>RCIA / RCIC</i></p>																						
<p><i>ACTS retreat - Men</i> Upcoming Dates:</p>	<table border="1"> <thead> <tr> <th colspan="3">WOMEN'S</th> <th colspan="2">MEN'S</th> </tr> <tr> <th>RETREAT DATES</th> <th>LOCATION</th> <th>STATUS</th> <th>RETREAT DATES</th> <th>LOCATION</th> </tr> </thead> <tbody> <tr> <td>Sep 30 - Oct 3, 2021</td> <td>SLC</td> <td>Verbal Agreement</td> <td>Oct 28 - 31, 2021</td> <td>SLC</td> </tr> <tr> <td>Jun 9 - 12, 2022</td> <td>SLC</td> <td>Verbal Agreement</td> <td>Jul 7 - 10, 2022</td> <td>SLC</td> </tr> </tbody> </table>	WOMEN'S			MEN'S		RETREAT DATES	LOCATION	STATUS	RETREAT DATES	LOCATION	Sep 30 - Oct 3, 2021	SLC	Verbal Agreement	Oct 28 - 31, 2021	SLC	Jun 9 - 12, 2022	SLC	Verbal Agreement	Jul 7 - 10, 2022	SLC	
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	The groups hope that by fall 2021 another can be held – although this may get moved to 2022. A planning committee of approximately 12 persons has met online to discuss the situation.	
<i>ACTS retreat - women Upcoming Dates:</i>	See above	
<i>Theologians Guild</i>	The group members are writing articles for the Vernacular.	No plans to restart meetings until Covid danger is over.

***Affiliated Groups Commission***

<i>A Better Choice</i>		
<i>Birthline</i>		
<i>Catholic Charities</i>		
<i>Center of Hope</i>		
<i>Courage – Encourage</i>		
<i>Gerard House</i>		
<i>Guadalupe Clinic</i>		
<i>Habitat for Humanity</i>		
<i>Knights of Columbus</i>	Regularly meeting in Clare Basement	
<i>Legion of Mary</i>		
<i>Midwest Catholic Family Conference</i>		
<i>Padre Pio Group</i>		
<i>Regnum Christi</i>		
<i>Retrouvaille</i>		
<i>Serra Club</i>	Regularly meeting via Zoom	
<i>Seven Sisters Apostolate</i>		
<i>Spiritual Life Center</i>		
<i>St. Anthony Family Shelter</i>		
<i>St. Dismas Prison Ministry</i>		
<i>St. Theresa Lay Carmelites</i>		

***Marriage & Family Life Commission***

<i>Financial Peace University</i>	Financial Peace workshops are underway in the Parish.	
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<i>Fighting for your Marriage</i>		
<i>Mary's Moms</i>		
<i>Mom's Day Out</i>		
<i>Natural Family Planning</i>	A new trainer has approached the parish to offer classes for marriage prep. The parish can now offer two options: Rob & Charisse Tierney, SFA Parishioners who teach Couple-to-Couple League method; and, Andrea Mueller, a SEAS parishioner who teaches Creighton Method.	
<i>Nursery - Babysitting</i>		
<i>Wedding Anniversary</i>		
<i>Wedding Coordinators</i>	Fr. Jarrod will soon be creating this group and inviting parishioners to serve as wedding coordinators for parish weddings.  This was added as an option in the new Stewardship forms. A group will be made from those persons who signed up for this group.	

***Pastoral Care & Special Needs Commission***

<i>Bereavement Committee</i>		
<i>Caring Hands</i>	Shawna Edwards is Chair and reports that everything is going well, and that committee is slow this year more than likely due to Covid and everyone trying to keep distance.	
<i>Charities Committee</i>	<ul style="list-style-type: none"> <li>• Marie Shobe - Instead of our fall meeting this year, we asked our members to sign up online for activities thru Sign-up Genius.</li> <li>• We continue to collect and deliver donations to Anthony Family Shelter &amp; Dillon's day-old bakery items to Guadalupe Clinic.</li> <li>• We usually have a holiday food drive for Our Daily Bread Food Pantry, but with Covid restrictions at the pantry, we chose to encourage people to give monetary donations instead.</li> <li>• We also had to cancel our last blood drive due to Red Cross staff being quarantined. We have another one scheduled in January.</li> </ul>	
<i>Communion Calls</i>		
<i>Funeral Dinners</i>		
<i>Homebound Ministry</i>		
<i>Hospital Visits</i>		

<i>Meals for Priests</i>		
<i>Ministry with Persons with Disabilities</i>	Larry said things have been slow. There were 4 people at the meeting. Larry is very committed to the issues of mental health.	
<i>Mourning Light Ministry</i>		
<i>Parish Nurse Ministry</i>	Francis Seidl - We have been able to restart our two support group meetings...Mental Health and Caregiver /Dementia. I'm having difficulties with Flocknote and need to get into the office to get it straightened out.	
<i>Tobit's Ministry</i>	Nan Bortnick - Tobits ministry has been passing on info from the church office to our members. We do not encourage attendance as in the past, but to pray for the deceased from home.	

### *Prayer Commission*

#### *Committees*

<i>31 Club</i>	Club runs through the Serra Club. Members attend Mass on given days. Very informal and doing well.	
<i>Flame of Love Rosary Group</i>	Group is not meeting in Church, but on phone at 3PM because of COVID. The group has dwindled to 3-5 people. Amy wants to build up group again. Very enthusiastic.	
<i>Immaculate Heart of Mary Rosary Group</i>	Meeting on Tuesday at 7 in church. Group is reduced to 14-17 people. - ACTS' Men and Women have been invited and have attended.	
<i>Marian Mantle Rosary Group</i>		
<i>Novena for the Deceased</i>	Charlie stated that 2020 Novena went very well. It is so powerful a prayer time that he wishes more people would participate. 10-15% of parish attended. He is very enthusiastic and wants to see growth for next year. Next year devotions will need to be entirely lay led - the priests' participation will be voluntary for the priests but not delegated to the priests.	
<i>Our Lady of Medjugorje Prayer Group</i>	Covid has greatly affected the group. They used to meet once a month after 5:30 Mass. All summer no meetings. They met outside briefly and then in Clare basement. This was cancelled in November. Julie would like to expand to weekly on Zoom. she needs technical assistance.	
<i>Parish Prayer Committee</i>	Doing fine. No problems.	
<i>Perpetual Adoration</i>	Lots of people are not back from COVID shutdown. There are	

	currently 4 slots that need partners. Going ok.	
<i>Prayer Chain - Morning</i>	No info	
<i>Prayer Chain - Evening</i>	Changed from paper to all by e-mail. They get messages to pray for people.	
<i>Prayer Chain - Email</i>	Going fine. They send out e-mails several times a week and 200+ people receive and pray	.
<i>Religious Vocations Committee</i>		
<i>Shekinah</i>	<p>This has been newly remastered. It will include two primary components: teams and events.</p> <ul style="list-style-type: none"> <li>• The teams are currently made up of 44 members who staff 6 teams: Core, Prayer, Music, Tech, Hospitality and Marketing. Teams will be monthly for their own prayer ministry and formation, in addition to their practice and preps that will need to be done for the monthly event.</li> <li>• The event will be monthly on the 2<sup>nd</sup> Wednesday of the month. It will be billed as a large event that will last from 6:30 to 8 pm.</li> </ul>	
<i>Thursday Morning Rosary Group</i>	New chairlady is Sharon Allen. They meet on Zoom Tuesdays and on Zoom and in Clare basement on Thursdays. There are about 12 active participants. Covid has been challenge.	
<i>St. Francis Pet Blessing</i>	It went very well with beautiful Fall weather. Melissa Vogel does at 3:45, but someone is needed to coordinate at 6PM. No coordinator needed for the 6pm. Fr. Jarrod questions if two times are really needed. 6pm time slot is lightly attended.	
<i>Vietnamese Prayer Group</i>	Because of Covid, no active rosary now. Praying in families.	
<i>Write to a Seminarian / Religious Life Vocation</i>	No changes. New list in January.	

### ***Respect Life & Social Justice Commission***

<i>Compassion without Borders</i>	Thomas is still Chair. He hasn't held any meetings or done anything. Waiting for list to see who is interested.	
<i>Respect Life Committee</i>	Chrissy is Chair for one more year. No meetings yet. Next big event is Joy of Giving Tree. She would like to have 2 trees this year: 1 in main walkway and 1 by Adoration Chapel. Carrie is in training for a year	.
<i>Society of St. Vincent</i>	Jenny Morgan is Chair. Lindsey Weller is secretary. Currently	

<i>DePaul</i>	meets on the 1st & 3rd Mondays of the month at Jenny's house. *** challenge right now is twofold: a lot of people affected by COVID needing financial assistance. SVdP routinely do home visits to clients but are ONLY doing phone visits at this time. Some charitable donations have been given to the parish - can these donations be given to SVdP?	
<i>St. Anthony Family Shelter Meals</i>		
<i>The Lord's Diner</i>	Jackie Burns is the Chair for the First Tuesday of the month. Carolyn Elmore is the Chair for the Third Monday of each month with a smaller group. No other leadership positions or meetings. Typical Tuesday has 25-30 volunteers and Monday would schedule 20+ volunteers. COVID restrictions: 3-4 food prep and 7-8 evening service. Sometime struggle with food prep (10a-1p) usually older/retired volunteers and do not want to volunteer. No need for assistance or questions at this time.	
<i>Voter Registration</i>	Gary is still Chair. Had tables set up after Masses October 3-4. Handed out forms to take home or to vote by mail. No secretary and do not meet. Voter registration every two years for major elections only. No major concerns at this time.	

### *Social Activities Commission*

<i>Adult Basketball</i>	Postponed until the start of 2021, at which point we'll revisit playing again.	
<i>Adult Volleyball and Pickleball</i>		
<i>Family Fun Night</i>	Had planned a Trunk or Treat night but was unable to have it due to restrictions. The normally scheduled Family Fun Night will be postponed until next year.	
<i>Mary and Martha Guild</i> Event receptions Wedding receptions	Mary and Martha Guild - Less than 50 group members, but still taking things slowly and not planning to meet yet. A Christmas Party in Cana Hall has been done in the past, might look into this if allowed.  Events - Still waiting until more normal circumstances in which events will be host and receptions are requested. Has been helping out with Weddings, as required. Has had some requests about First Communion receptions and if that is something that could be started again.	
<i>Mardi Gras Day Dance</i>	Has the determination been made to cancel 2021? I would suggest this be canceled and leaders be contacted.	

<i>Men's Club</i>	Has been defunct for a while now. May discuss with Knights of Columbus and see if Men's Club could be rolled into its activities. – If this is still defunct then it can be removed from the list.	
<i>Parish Picnic</i>		
<i>Square Dance Club</i>	Haven't been meeting, as the activity involves close contact. No plans until COVID conditions improve.	
<i>Women's Bowling</i>	The ladies have been gathering and keeping social distance to bowl on Tuesdays.	

***Youth Formation Commission***

<i>Boy Scout Troop 762</i>	Now restarting	
<i>Church School – Life, Light, and Love</i>		
<i>Catechesis of the Good Shepherd</i>	CGS will not resume 2 <sup>nd</sup> semester.	
<i>Cub Scout Pack 762</i>	Has resumed meetings/activities. Rick Riggs has taken over for Kevin Damm as the Committee Chair for the Cub Scout Pack.	
<i>Home School</i>		
<i>Knights of St. Hubert</i>		
<i>Little Flowers</i>	The 8 <sup>th</sup> and 6 <sup>th</sup> grade groups have met to do a couple activities. The rest of the groups are paused for right now.	
<i>St. Theresa Girls Club</i>		
<i>Sunday School Pre-school</i>		
<i>Totus Tuus</i>		

***Director Theresa Herman***

<i>Parish School of Religion</i>	We started the year much differently than in the past due to the pandemic, trying to follow the guidelines set out by the CDC and the Catholic Diocese of Wichita. We started class with about 100 students in K-8 <sup>th</sup> grade. We had more students than expected in the 6 <sup>th</sup> and 8 <sup>th</sup> grade classes, so they needed to be divided into two sections. We proceeded with the help of Miss Emily Savage to prepare our 6 <sup>th</sup> – 8 <sup>th</sup> graders for Confirmation. They were able to receive their Confirmation right before Thanksgiving.	
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	We were preparing to return after Thanksgiving, and the decision was made to temporarily suspend PSR, so we are anxiously waiting till we will be able to return. Upon returning we will be getting the 2 <sup>nd</sup> grade students ready for their First Reconciliation and First Communion.	
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**Director Emily Savage**

<i>Catholic Youth Ministry (CYM)</i>	We have met every week since July 15. Our meeting space has moved to St. Clare Hall but the teens don't seem to mind. We are continuing to grow each week. We have wonderful teens in our parish.	
<i>Confirmation Preparation</i>	This fall we had 253 students going through Confirmation formation. We have one more Confirmation Mass to go. Since March 2019 we have confirmed over 500 students here at the parish. That is simply remarkable.	
<i>Junior Catholic Youth Ministry (JCYM)</i>	Active	
<i>Steubenville Youth Conference</i>	We will postpone this trip another year.	

***Liturgical Life Commission (Heather Gregg)***

<i>Altar Servers</i>		
<i>Master Servers</i>		
<i>Master of Ceremonies</i>		
<i>Elijah Cup</i>		
<i>Extraordinary Ministers of Holy Communion</i>		
<i>Lectors</i>		
<i>Liturgical Vestments and Fabrics</i>		
<i>Liturgy of the Hours</i>		
<i>Offertory Gifts</i>		
<i>Parish Prayer</i>		

<i>Box</i>		
<i>Pre-Mass</i>		
<i>Rosary Leader</i>		
<i>Sacristans</i>		

**Director Rev. C. Jarrod Lies**

<i>Extraordinary Form Masses</i>		
<i>Healing Masses and Services</i>		
<i>Liturgical Calendar</i>		

**Director Sr. Stephanie**

<i>Choirs</i>		
<i>Organ Lessons</i>		

**Director Rob Tierney**

<i>Shekinah</i>	[report above under Prayer Commission]	
<i>Youth Choir</i>		

**SCHOOL COUNCIL**

<i>MEMBERS</i>	Carissa Palacioz-Domebo, Chrissy Engel, Billy Lubbers, Matt Voegeli, Sara Adams, Ramon Reynaga, Bernadette Walter, Liz Woydziak, Kristin Hauserman; Chad Cox; Mary Carter; Megan Davis	<u>Members in attendance:</u>  Bernadette, Matt, Chrissy, Megan, Liz, Mary and Fr. Luke
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**General Discussion**

<i>New Members</i>		
<i>Home Visit Volunteers</i>	Mary Carter, Megan Davis	
<i>Pastoral Address</i>		
<i>Alumni Outreach</i>	Carissa Palacioz-Domebo	
<i>Principal's Report</i>	<p>Highlights:</p> <ul style="list-style-type: none"> <li>*We have successfully delivered in-person instruction for this school year. Our daily attendance rate average is 94%.</li> <li>*Bob Basilevac, Technology Volunteer, Awarded the Diocese of Wichita Guardian Angel Award for Outstanding Volunteer</li> </ul>	<p>Focus on Strategic Plan-- Enrollment--reaching out to friends and family to invite them to consider Catholic education; very appreciative of Fr. Jarrod adding information regarding the Catholic Culture Award and invitation to the school in the last bulletin.</p>

	<p>*Our school was awarded the 2021 Diocese of Wichita Distinguished School of Excellence in Catholic Culture</p> <p>*Day of Giving has been very successful- our stretch goal was \$10,000 and we raised_____.</p> <p>*Marilyn Moreland and Linda Carbiener retired Dec. 2020 after both serving 27 years at SFA. So grateful for their service!</p> <p>*Preparation for the 2021-2022 school year is underway. Praying the year looks more typical to years past.</p> <p>*Covid-19 Vaccine for staff members is optional and should be available soon.</p>	<p>How to use the donation? Safety priorities. Add door fobs to holy hallway and playground door. Back parking lot—in front of Clare Hall is a concern. Is the sidewalk behind Clare Hall up to code? Could the sidewalk area be a ‘no parking zone’ move further west? Speed bumps added?</p>
<i>School Anniversary</i>	Celebrating 60 years, August 2021	Additional committee needs to be developed to support this event. Need a better understanding of Covid restrictions before moving forward.

### **Tasks**

<i>Strategic Plan</i>	<p>Priorities: roof over 7<sup>th</sup> and 8<sup>th</sup> grade area and teacher salaries</p> <p>The bathrooms outside of Cana Hall will be remodeled beginning June 1<sup>st</sup>, thanks to a generous donation.</p>	<p>This meeting’s discussion focused on facilities. Fr. Jarrod shared the proposed building updates and possible capital campaign. Members discussed needs at the school and asked what would be included in the funds raised for the school. Roofs, bathrooms, HVAC and lighting is included.</p>
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### **Committees**

<i>Academics/Enrollment</i>	Currently accepting applications; Kindergarten screening March 4 <sup>th</sup> and 5 <sup>th</sup> .		
<i>Catholicity</i>	Award-winning Catholic Culture		
<i>Communications</i>	Survey given to parents in October. Council to process results.	Praise to Rebecca for increased presence on social media; diversity of posts and volume has been impressive	
<i>Facilities</i>	Leaking roof and bathrooms are priority		
<i>Technology</i>	1:1 for 1 <sup>st</sup> to 8 <sup>th</sup> graders; using E-Rate funding to support wifi and wireless access points; look for ways to educate parents and students on social media outside of White Ribbon Week and Safe Haven Sunday.	Software is being considered to help monitor Chromebooks.	

### **STEWARDSHIP COUNCIL**

<i>MEMBERS</i>	Winston and Sally Kenton, Sandi Baalman, Steve and Julia Herman, Vince and Misty Vopat, Stan and Christina Bluml, Dan and Lori Hamel, Jerrod and Alison Schuster, Vicki Keller	Members in attendance
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*General Discussion*

	Stewardship Renewal	<p>Reviewed and discussed form renewal return numbers. 935 returned. New forms helped, but COVID also a challenge. Lots of updated data from parishioners.</p> <p>1,500 returned forms would be a reasonable goal. Stewardship renewal will be main focus for this council.</p> <p>Discussion about pledge parents who have not returned forms. Discussed ways to engage more parishioners. Pull more data about who is/isn't engaged.</p> <p>Socially meet 7 original stewardship families. Use stewardship materials for talking points. Include in all communications that stewardship is a lifelong commitment.</p> <p>Council members to read Living Life as God Intended (up to Creating a Framework section).</p> <p>Council will meet every two weeks. Meet socially after COVID. Next meeting via Zoom on Tuesday, Feb. 23. Steve to send Zoom link.</p>
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*Task Reports*

<i>Lay Witness Talks</i>	Talks were very well-done! Thank you to all of our presenters.	
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*Formation Commission*

<i>Parish Group Presentations</i>		
<i>Communications</i>	Christina Bluml volunteered to help as communications chair.	
<i>Baptismal Preparation</i>		
<i>Marriage Preparation</i>		
<i>New Parishioners</i>	Pat has made a list of introductory points to talk with family. Perhaps Fr. Jarrod can turn that list into a video (with Steve Cless) that can be on the website. Mentor couples could meet with new school-families to watch video together. New parishioners without children in school could be encouraged to watch the video as an introduction to SFA parish culture. Should one video be "SFA 101" and the other video center on Stewardship.	

### *Liturgical Hospitality Commission*

<i>Greeters</i>	Rene Thomas, liaison for greeters stepped down and Jenanne Gerstenkorn will take her place.	
<i>Ushers</i>	Struggling to get ushers, due to COVID, hoping for new volunteers coming with Stewardship renewal.	
<i>Welcoming and Hospitality</i>	Some discussion re when Welcoming table can be staffed with people.	

### *Renewal Commission*

<i>Fair</i>		
<i>Parish Dinner</i>	Is the Stewardship Council aware that they will take lead on the Oct 3, 2021 Parish Dinner?	
<i>Renewal Package</i>		
<i>Testimonials (Lay Witness)</i>		

## **ADDENDUMS**

### *St Francis of Assisi -Building Project Summary*

February 9, 2021

The following is a summary, by building, of the projects lists compiled as part of the Faith Forward process. This list is in conjunction with the Facilities Assessment and the work of the Facilities Committee, Operations Council, and our own facilities department.

<b>BUILDING</b>	<b>AREA</b>	<b>PROJECT DESCRIPTION</b>
<b>Campus Wide-All Buildings</b>	New Roofs	This would include all buildings with the except the church & Clare Hall.
	Electronic doors	Automated security locks for the campus.
	LED Replacement	Campus wide installation of new lighting.
	Surveillance cameras	Upgrade video equipment on campus
	Campus Signage	Improve signage campus wide.
	Parking Lot	Update/Repair Asphalt
<b>Church</b>	New pews	replace current pews in sanctuary.
	HVAC	replace original Heat & air

		units.
	New carpet/flooring	replace and modernize flooring.
	Reconfigure Sacristy	To allow for Clare Hall accessibility.
	Speaker System	New speakers in sanctuary.
	New center door	Main entrance into sanctuary & Baptistry
<b>Bonaventure Hall</b>	Remodel for Offices	Utilize space for office and meeting rooms.
	Elevator Installation	For access to all floors and rooms.
	Restrooms	To serve both church and offices.
<b>Clare Hall</b>	Reconfigure layout	Include serving kitchen downstairs, restroom upgrade, remove stage.
	HVAC	New units for upstairs and downstairs.
	Nursery relocation	Include Nursery area in Bonaventure space.
<b>1966 School building</b>	HVAC	New units throughout various floors.
	Restrooms	Remodel 7 <sup>th</sup> & 8 <sup>th</sup> Grade Boys and Girls.
	Library	New carpet in Library and Computer lab.
<b>1983 School Building</b>	HVAC	New units, air handler, boiler, and controls.
	Restrooms	4 <sup>th</sup> Grade restrooms for Boys & Girls.
	Flooring, Drainage	Cafeteria (Cana), hallway, main entrance grates.
<b>Gymnasium</b>	Flooring	Strip, sand, refinish and restripe gym floor.
	Stage Curtains & Lights	Replace aging stage facilities.
<b>Stewardship Hall</b>	Roof Replacement	Install new roof.
	Dry Wall repair	Repair interior damage
<b>Nazareth House</b>	Basement Egress	Outside access from basement-exterior stairs.
	Miscellaneous	Paint exterior and roof maintenance.

<b>Rectory</b>	New flooring	Replace carpet and flooring.
	Interior paint	Repaint interior of rectory.
	Miscellaneous	Repair exterior and upgrade facility.
<b>Convent</b>	Miscellaneous	Update property - interior and exterior