

# 2021.3.9

## All-Councils Minutes

### INTRODUCTION

*Opening Prayer: Prayer of St. Francis.*

### TOPICS FOR ALL-COUNCIL DISCUSSION

*The intention of this section is to open the All-Councils meeting to dialogue. It is important to come to the meeting with concerns, opinions, suggestions, and comments. For this reason we are sending the all-council's agenda out a few days beforehand. Lively discussion, charitable conflict, sparring about ideas and opinions are necessary for ideas to be most effective. It is important for Fr. Jarrod to hear the dialogue so that he can process all necessary perspective. Fr. Jarrod will work to give each topic a "status" as to whether I am looking for: Consensus, Input, Critical thinking, Dialogue within counsels on specific topics.*

### ADDENDUMS / ATTACHMENTS

### GENERAL TOPICS

| <u>SUBJECT</u>                                    | <u>FR. JARROD'S COMMENTS</u>  | <u>COUNCIL NOTES</u>                                  |
|---|---|---|
| <i>Pre-All Council Mgt/Team Prep Dates</i>        | April 7 <sup>th</sup> ; May 5 <sup>th</sup> ; June 2 <sup>nd</sup> ; July 7 <sup>th</sup> ; August 4 <sup>th</sup> ; Sept. 8 <sup>th</sup> ; Oct. 6 <sup>th</sup> ; Nov. 3 <sup>rd</sup>  |   |
| <i>All Councils Meeting Schedule through 2021</i> | April 13 <sup>th</sup> ; May 11 <sup>th</sup> ; June 8 <sup>th</sup> ; July 13 <sup>th</sup> ; Aug. 10 <sup>th</sup> ; Sept. 14 <sup>th</sup> ; Oct. 12 <sup>th</sup> ; Nov. 9 <sup>th</sup>  |   |
| <i>All-Council Minutes</i>                        | Post your minutes within a week following the All-Councils' Meeting. You may post them to your Council's Flocknote group or email them to Travis. <b>Use this Agenda as the template – Council minutes go in right hand column (under Council Notes).</b> |   |
| <i>Quarterly Reports</i>                          | Quarterly reports from the Facilitators/Coordinators of the Commissions are due in March. Please send your quarterly report for your Commissions to your Council Chair, and to Travis Pearson   | Quarterly reporting received to date available below. |
| <i>Facilities Update</i>                          | <b>"Francis, rebuild my Church" -God-</b>   |   |

| <i>Vestibule Standing Desk</i>         | <p>You may have noticed the standing desk in the Vestibule. This was handcrafted by one of our parishioners, Corey Knolla. This was built to further facilitate the movement of traffic out of the Sacristy. To that end, Usher, Greeter, EMC, Lector and Server check-in and all badges/pendants have all moved to the Vestibule desk. This allows our Priests to vest and prepare for Mass in a more contemplative manner.</p>   |           |                      |        |                     |      |                      |           |                   |      |                  |           |                  |  |
|--|--|-----------|----------------------|--------|---------------------|------|----------------------|-----------|-------------------|------|------------------|-----------|------------------|--|
| <i>Parish Picnic</i>                   | <p>Sunday June 6<sup>th</sup>, 2021</p> <p>SFA will have a Parish Picnic this summer. That said, this event can and should be pared down and made to be more of a picnic than a carnival. Burgers, hots dogs, chips, cold drinks and fellowship is frankly all we need.</p> <p>We will not curate all the events we have in the past (I suggest simple outdoor games) – we simply need the opportunity for the parish to come together as a family as a celebration of the parish and (hopefully) post-Covid life.</p>   |           |                      |        |                     |      |                      |           |                   |      |                  |           |                  |  |
| <i>Men's and Women's Acts Retreats</i> | <p>These retreats have been scheduled for this fall and next summer:</p> <table border="1" data-bbox="449 898 1228 1289"> <thead> <tr> <th data-bbox="449 898 571 1037">YEAR</th> <th data-bbox="571 898 835 1037">WOMEN' RETREAT DATES</th> <th data-bbox="835 898 1001 1037">STATUS</th> <th data-bbox="1001 898 1228 1037">MEN'S RETREAT DATES</th> </tr> </thead> <tbody> <tr> <td data-bbox="449 1097 533 1175">2021</td> <td data-bbox="533 1097 835 1175">Sep 30 - Oct 3, 2021</td> <td data-bbox="835 1097 1001 1175">Confirmed</td> <td data-bbox="1001 1097 1228 1175">Oct 28 - 31, 2021</td> </tr> <tr> <td data-bbox="449 1213 533 1289">2022</td> <td data-bbox="533 1213 835 1289">Jun 9 - 12, 2022</td> <td data-bbox="835 1213 1001 1289">Confirmed</td> <td data-bbox="1001 1213 1228 1289">Jul 7 - 10, 2022</td> </tr> </tbody> </table> | YEAR      | WOMEN' RETREAT DATES | STATUS | MEN'S RETREAT DATES | 2021 | Sep 30 - Oct 3, 2021 | Confirmed | Oct 28 - 31, 2021 | 2022 | Jun 9 - 12, 2022 | Confirmed | Jul 7 - 10, 2022 |  |
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| 2022                                   | Jun 9 - 12, 2022   | Confirmed | Jul 7 - 10, 2022     |        |                     |      |                      |           |                   |      |                  |           |                  |  |

**DIOCESAN INFORMATION – None for this meeting**

**FUTURE TOPICS FOR DISCUSSION**

**FOLLOW UP DISCUSSIONS**

*This section will be for those topics that require extended discussion, times for councils to speak individually, and for individuals to process information. These topics will be first introduced in “items for discussion” and then followed up on in successive councils’ meetings under this section.*

**COMMUNICATIONS COUNCIL**

|                  |  |   |
|------------------|--|---|
| <i>MEMBERS</i>   | Ann Walden, Fran Cook, Joe Shobe, Rebecca Vodola, Rick Riggs, Aaron Leiker | <u><b>MEMBERS IN ATTENDANCE</b></u><br><br>Ann Walden, Fran Cook, Joe Shobe, Rebecca Vodola, Rick Riggs, Aaron Leiker   |
| <i>General</i>   |  | Rebecca shared with the council that she is moving on to a new position.<br><br>Rebecca asked that we review a document she provided that identifies her role and responsibilities as Director of Communications and provide any commentary or feedback. Perhaps there is an opportunity to reach out to Catholic students pursuing a communications career by offering an internship. During our meeting, we reviewed the document and provided some initial feedback. |
| <i>Flocknote</i> |  |   |

***Task Reports***

|                                     |  |  |
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| <i>Parish Stewardship Directory</i> |  |  |
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***Committees***

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| <i>Creative Resources</i> |  |  |
| <i>Internet</i>           |  |  |
| <i>Parish Library</i>     |  | The library has received three requests for items as parishioners have begun using the new request form on the |

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|                   |  | library page of the website.  |
| <i>Vernacular</i> |  | Ann asked about the status of the Vernacular on our website.<br><br>Michael McClure is working on the stylesheet in a development sandbox and will hopefully be completed this month. Once the stylesheet is complete, Joe can implement the changes into production. |

### ***Guilds***

|                             |  |  |
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| <i>Graphic Design</i>       |  |  |
| <i>Parish Photographers</i> |  |  |
| <i>Theologians</i>          |  |  |
| <i>Video Productions</i>    |  |  |

## **OPERATIONS COUNCIL**

|                |  |   |
|----------------|--|---|
| <i>MEMBERS</i> | Mike Hybl (Chair), Pat Burns, Cheryl Koch, Julie Morgan, Long Pham, Tina Lee, Brian Pascal, Stephanie Farley, Dana Leivian | Members in attendance: <ul style="list-style-type: none"> <li>• Present: Fr. Jarrod Lies, Fr. Drew Dellasega, Fr. Luke Downing, Pat Burns, Mike Hybl, Tina Lee, Julie Morgan, Long Pham, Cheryl Koch, Stephanie Farley, Dana Leivian, and Brian Pascal</li> <li>• Absent: None</li> </ul> |
|----------------|--|---|

### ***General Discussion***

|                |  |  |
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| <i>General</i> |  | <ul style="list-style-type: none"> <li>• Opening Prayer</li> <li>• Need candidates for open Vice Chair position</li> </ul> |
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*Tasks*

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| <i>Diocesan Building Commission Meeting</i> | March 24 <sup>th</sup> or 25 <sup>th</sup> – to gain feedback on proposed blue prints and definitive permission to move forward with the feasibility study. |  |
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*Committee Reports*

|                   |              |   |
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| <i>Facilities</i> | Steier Group | <ul style="list-style-type: none"> <li>• SFA Feasibility Study and Capital Campaign discussion <ul style="list-style-type: none"> <li>○ 23 Feb 6:30-9:30: Committee interviewed two companies. <ul style="list-style-type: none"> <li>▪ Betty Johnson and Associates and Steier Group</li> <li>▪ Both highly recommended, proven track records with Catholic Dioceses, Parishes, and Schools.</li> <li>▪ Both companies are very capable.</li> <li>▪ Each company offered an hour to present company approach, walk through proposal, answer questions, and identify why they are “Best” for SFA. <ul style="list-style-type: none"> <li>• Post final presentation, open committee dialog discerning each company’s proposal Pros &amp; Cons.</li> </ul> </li> <li>▪ Committee selected Steier Group.</li> <li>▪ Diocesan Building Council meeting anticipated in next few weeks to share SFA Operations Council decision and to obtain Bishop’s approval to proceed forward with feasibility study and capital campaign effort.</li> </ul> </li> </ul> </li> </ul> |
| <i>Finance</i>    |              | <ul style="list-style-type: none"> <li>• Parish Church &amp; School financials review</li> </ul>  |

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|   |  | <ul style="list-style-type: none"> <li>○ Pat Burns led council financial review.</li> <li>○ SFA Parishioners continue demonstrating strong Stewardship commitment during COVID-19.</li> <li>○ Parish average weekly receipts continue lagging behind budgetary year to date plan.</li> <li>○ School: Revenue down due to lower student numbers, lower student fees, lower Grant and Grant matching funding, no October Fun Night income, and increased COVID operation costs.</li> <li>○ SBA Loan (PPD): no inquiries requested to date. Loan support information submitted in November.</li> </ul> |
| <i>Parish Workday</i>                     |  |   |
| <i>Planned Giving /<br/>Legacy Giving</i> |  |   |
| <i>Porter (Locking-up)</i>                |  |   |

**Guilts**

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| <i>Architecture</i>                      |  |  |
| <i>Carpentry</i>                         |  |  |
| <i>Church Cleaning</i>                   |  |  |
| <i>Computer Networking</i>               |  |  |
| <i>Electrician</i>                       |  |  |
| <i>General Maintenance</i>               |  |  |
| <i>HVAC</i>                              |  |  |
| <i>Interior Design</i>                   |  |  |
| <i>Landscaping</i>                       |  |  |
| <i>Mowing</i>                            |  |  |
| <i>Plants and Greenery<br/>(indoors)</i> |  |  |
| <i>Security Systems</i>                  |  |  |
| <i>Woodworking / Metal<br/>fab</i>       |  |  |

## PASTORAL COUNCIL

|                       |   |   |
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| <p><i>MEMBERS</i></p> | <p>Lisa Wyatt, Chair<br/>         - Vacancy - Vice Chair<br/>         Johanna Forshee, Secretary<br/>         Joan Collins, Adult Education &amp; Formation Commission<br/>         Jim Carney, Affiliated Groups Commission<br/>         Heather Gregg, Liturgical Life Commission<br/>         Randy Phelps, Marriage &amp; Family Life Commission<br/>         Nick Dash Pastoral Care &amp; Special Needs Commission<br/>         JoAn Holmes, Prayer Commission<br/>         Sharon Stump, Respect Life &amp; Social Justice Commission<br/>         Kyle Loomis, Social Activities Commission<br/>         Emily Savage, Youth Commission</p> | <p>Members in attendance:</p> <p><b>Lisa Wyatt</b>, Chair; <b>Johanna Forshee</b>, Secretary; <b>Joan Collins</b>, Adult Education &amp; Formation; <b>Jim Carney</b>, Affiliated Groups; <b>Heather Gregg</b>, Liturgical Life; <b>Nick Dash</b>, Pastoral Care &amp; Special Needs; <b>JoAn Holmes</b>, Prayer; <b>Sharon Stump</b>, Respect Life &amp; Social Justice; <b>Kyle Loomis</b>, Social Activities; <b>Emily Savage</b>; Youth and <b>Travis Pearson</b>, Moderator.</p> <p><i>Absent:</i> <b>Randy Phelps</b>, Marriage and Family Life</p> |
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### *General Discussion*

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| <p><i>Open Positions</i></p>      | <p>Vice-Chair remains open. Father is open to the suggestion of people not on the Council. Council needs to submit a nomination to Father.</p>  | <p>Vice-Chair position remains open. Council will work to come up with nominees.</p>  |
| <p><i>General Discussion</i></p>  |   | <p>The meeting opened with a prayer. Lisa then asked everyone to share something that has blessed them this week.</p> <p>There were no questions from the general session. We were relieved and pleased to have the church return to 50% capacity and singing. This will be especially joyful celebrating Easter.</p> |
| <p><i>Quarterly Reports</i></p>   | <p>A reminder to the group that March will be the time for the next quarterly reports from the various ministries in the Commissions. Quarterly reports should be sent to the Council Chair and to Travis Pearson</p> | <p>See below for quarterly reports from ministries.</p>   |
| <p><i>New Group Approvals</i></p> |   |   |

### *Task Reports*

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|  |  | <p>Lisa then discussed the upcoming Church Picnic which</p> |
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|  |  | <p>will be held from 5:00-8:00 on Sunday, June 6. Father asked that it be kept very simple, back-to-basics this year. He did approve the D.J., the fire truck, the nurses station and the use of Claire Hall which is air conditioned if people needed a place to cool off.</p> <p>We discussed how we would distribute jobs and which jobs needed volunteers. We will put off making contacts until after Spring Break. We did discuss the following needs:</p> <ol style="list-style-type: none"> <li>1. Contact Knights of Columbus regarding cooking food</li> <li>2. Contact Sandy regarding order food and supplies and D.J.</li> <li>3. Contact Pat Burns wife regarding food handling</li> <li>4. Contact Pat Burns regarding set up and tear down</li> <li>5. Contact Pt Malone regarding stations, trash cans &amp; bags, tables &amp; chairs</li> <li>6. Contact Pat Malone regarding equipment for the D.J.</li> </ol> <p>We discussed using a sign-up genius to contact picnic volunteers regarding choice of jobs. We also discussed different ways we might get the number of people planning on attending. Finally, we decided that we would begin to finalize plans after Spring Break</p> <p>Meeting ended with the Prayer of Saint Francis at 8:00 p.m.</p> |
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*Adult Formation Commission*

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| <p><i>Adult Bible Study</i><br/>         Tuesday Bible Study<br/>         Friday Bible Study<br/>         Wednesday Evening /</p> |  | <p>Tuesday Bible Study: Linda Shinogle would like to give up leadership of this class. It had about 30 active members but has not met since March 2020.</p> |
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| <p>Sunday Morning Bible Study</p> |  | <p>Friday Bible Study: Friday Bible Study is still led by <u>JoAn Holmes</u>. Joan Collins will assist her in the study of 2 Kings. There are about 16 participants, with one new member added. Classes have been held via Zoom. Plan to meet live after Easter.</p> <p>Wed Eve/Sunday: Julie Schoenberger is planning to retire from her leadership of the Wednesday PM and Sunday AM Bible studies. However, Dan and Lori Hamel and Maria Newman plan to keep on with it. It will not resume until Fall.</p>  |
| <p><i>Adult Education</i></p>     | <p>Fr. Jarrod is presenting a three-part Lenten series, "Strengthening My Daily Prayer Life," on Mondays, March 8, 15, and 22, from 7:00 to 8:00 p.m. in the church.</p> |   |
| <p><i>Called and Gifted</i></p>   |  |   |
| <p><i>FORMED</i></p>              |  |   |
| <p><i>Harvest House</i></p>       |  | <p><u>Colleen Farran</u> is looking for a new leader. Will let me know who takes over. Haven't been meeting during Covid but will try to schedule a meeting in St. Clare basement soon</p>  |
| <p><i>Kapaun's Men</i></p>        |  | <p>Preparing to resume meetings.</p> <p>Our 2021 stewardship renewal forms included sign-ups from 33 individuals; a nice uptick from the last time we were able to hold meetings. I suspect that we might attract even more participants as a result of the recent news.</p> <p>These meetings center around the CD offerings of Kapaun's Men; <i>Stewardship Series</i>, <i>Beatitude Series</i>, <i>Virtue Series</i>, <i>Pilgrimage Series</i>. We covered one episode of each series during each meeting, with images projected on the wall. Table talk amongst the participants followed. We targeted one hour each for each session. When the pandemic shut everything down we had completed Episode 3 of the <i>Pilgrimage Series</i>.</p> <p>Because of the length of the break and in anticipation of new attendees we will recap selected elements of the</p> |

|   |  | first three CDs, then work through the most recent one.   |                         |        |                        |      |                      |           |                   |      |                  |           |                  |  |
|---|--|---|-------------------------|--------|------------------------|------|----------------------|-----------|-------------------|------|------------------|-----------|------------------|--|
| <i>Men's Prayer Group</i>                       |  | <u>Matt Logan</u> leads Men's Prayer Group. There are six men in the group who have been meeting on Wednesday mornings from 6:00 to 7:30 A.M. in St. Clare Basement. One new member signed up on the Stewardship form, but Matt has been unable to contact him. |                         |        |                        |      |                      |           |                   |      |                  |           |                  |  |
| <i>Parish Mission</i>                           | Dr. Ralph Martin, author of the book, <i>A Church in Crisis</i> will be our featured speaker for our parish mission next year – Feb. 25 <sup>th</sup> at 7pm; and Feb. 26 <sup>th</sup> at 9am and 10:30 am in the Church  |   |                         |        |                        |      |                      |           |                   |      |                  |           |                  |  |
| <i>RCIA / RCIC</i>                              |  |   |                         |        |                        |      |                      |           |                   |      |                  |           |                  |  |
| <i>ACTS retreat - Men<br/>Upcoming Dates:</i>   | <table border="1"> <thead> <tr> <th>YEAR</th> <th>WOMEN'<br/>RETREAT DATES</th> <th>STATUS</th> <th>MEN'S<br/>RETREAT DATES</th> </tr> </thead> <tbody> <tr> <td>2021</td> <td>Sep 30 - Oct 3, 2021</td> <td>Confirmed</td> <td>Oct 28 - 31, 2021</td> </tr> <tr> <td>2022</td> <td>Jun 9 - 12, 2022</td> <td>Confirmed</td> <td>Jul 7 - 10, 2022</td> </tr> </tbody> </table> | YEAR  | WOMEN'<br>RETREAT DATES | STATUS | MEN'S<br>RETREAT DATES | 2021 | Sep 30 - Oct 3, 2021 | Confirmed | Oct 28 - 31, 2021 | 2022 | Jun 9 - 12, 2022 | Confirmed | Jul 7 - 10, 2022 |  |
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| 2022  | Jun 9 - 12, 2022   | Confirmed   | Jul 7 - 10, 2022        |        |                        |      |                      |           |                   |      |                  |           |                  |  |
| <i>ACTS retreat - women<br/>Upcoming Dates:</i> | See above  |   |                         |        |                        |      |                      |           |                   |      |                  |           |                  |  |

***Affiliated Groups Commission***

|                             |  |  |
|-----------------------------|--|--|
| <i>A Better Choice</i>      |  |  |
| <i>Birthline</i>            |  |  |
| <i>Catholic Charities</i>   |  |  |
| <i>Center of Hope</i>       |  |  |
| <i>Courage – Encourage</i>  |  |  |
| <i>Gerard House</i>         |  |  |
| <i>Guadalupe Clinic</i>     |  |  |
| <i>Habitat for Humanity</i> |  |  |
| <i>Knights of Columbus</i>  |  |  |

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| <i>Legion of Mary</i>                     |  |  |
| <i>Midwest Catholic Family Conference</i> |  |  |
| <i>Padre Pio Group</i>                    |  |  |
| <i>Regnum Christi</i>                     |  |  |
| <i>Retrouvaille</i>                       |  |  |
| <i>Serra Club</i>                         |  |  |
| <i>Seven Sisters Apostolate</i>           |  |  |
| <i>Spiritual Life Center</i>              |  |  |
| <i>St. Anthony Family Shelter</i>         |  |  |
| <i>St. Dismas Prison Ministry</i>         |  |  |
| <i>St. Theresa Lay Carmelites</i>         |  |  |

***Marriage & Family Life Commission***

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| <i>Financial Peace University</i> | Financial Peace workshops are underway in the Parish. | Financial Peace workshops are underway in the Parish. Spring Session started 3/4. One SFA parishioner enrolled. One enrolled for Summer, so far.  |
| <i>Fighting for your Marriage</i> |   | Next session begins April 17th. Bulletin announcements starting 3/13. Four couples already enrolled through Evite. Capacity for another 14. Shalina will check with the school to see if they can use rooms in Stewardship Hall for babysitting and, if so, with Kristie Bird and Sarah Steinert to arrange babysitters   |
| <i>Mary's Moms</i>                |   | Eight women are meeting weekly in homes and doing Walking with Purpose Bible Study.   |
| <i>Mom's Day Out</i>              |   | Nayley Sims is no longer involved. She will send Randy Phelps the new contact person. Diana Scheve is a St. Mark's parishioner, but one of the coordinators. They haven't started up again, but she said she keeps in touch with the moms and there is interest in the program, when it starts again. She would hope that a nursey is still in SFA's future and that it will be close to any other space used by MDO. |

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| <i>Natural Family Planning</i> |  | Rob and Charise Tierney home school. So, will not be scheduling sessions until Fall. They refer couples to the Diocese NFP office.   |
| <i>Nursery – Babysitting</i>   |  | On hold for now. Questioned the need for two adults, if numbers were low and they had enough teen helpers. Let her know that Fighting for Marriage may utilize them for next session. Please add Kristy Bird and her contact information as a second coordinator for this group. |
| <i>Wedding Anniversary</i>     |  | Been on hold, but coordinator wondered if the renewal of vows at Mass couldn't be started up again,  |
| <i>Wedding Coordinators</i>    |  | Father Jarrod building/training an augmented group of coordinators   |

***Pastoral Care & Special Needs Commission***

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| <i>Bereavement Committee</i>                   |  |  |
| <i>Caring Hands</i>                            |  |  |
| <i>Charities Committee</i>                     |  |  |
| <i>Communion Calls</i>                         |  |  |
| <i>Funeral Dinners</i>                         |  |  |
| <i>Homebound Ministry</i>                      |  |  |
| <i>Hospital Visits</i>                         |  |  |
| <i>Meals for Priests</i>                       |  |  |
| <i>Ministry with Persons with Disabilities</i> |  |  |
| <i>Mourning Light Ministry</i>                 |  |  |
| <i>Parish Nurse Ministry</i>                   |  |  |
| <i>Tobit's Ministry</i>                        |  |  |

***Prayer Commission***

Committees

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| <i>31 Club</i>              |  | Club runs through the Serra Club. Members attend Mass on given days. Very informal and doing well. |
| <i>Flame of Love Rosary</i> |  | Group is not meeting in Church, but on phone at 3PM  |

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| <i>Group</i>                                 |   | because of COVID. The group has dwindled to 3-5 people. Amy wants to build up group again. Very enthusiastic.  |
| <i>Immaculate Heart of Mary Rosary Group</i> |   | Meeting on Tuesday at 7 in church. Group is reduced to 14-17 people.   |
| <i>Marian Mantle Rosary Group</i>            |   | Meets Monday morning after Mass.   |
| <i>Novena for the Deceased</i>               |   | Wants to see growth for next year.   |
| <i>Our Lady of Medjugorje Prayer Group</i>   |   | Covid has greatly affected the group. They used to meet once a month after 5:30 Mass. All summer no meetings. They met outside briefly and then in Clare basement. This was cancelled in November. Julie would like to expand to weekly on Zoom. |
| <i>Parish Prayer Committee</i>               |   | Doing fine. No problems.   |
| <i>Perpetual Adoration</i>                   |   | Going well.  |
| <i>Prayer Chain - Morning</i>                |   | No report.   |
| <i>Prayer Chain - Evening</i>                |   | Changed from paper to all by e-mail. They get messages to pray for people.   |
| <i>Prayer Chain - Email</i>                  |   | Going fine. They send out e-mails several times a week and 200+ people receive and pray.   |
| <i>Religious Vocations Committee</i>         |   | No report.   |
| <i>Shekinah</i>                              | The first night was very successful. An average of 100 guests came with a regular rotation of PSR classes joining for a few minutes. Prayer teams and Fr. Jarrod were busy ministering to people for the entire time. It was a blessed event. |  |
| <i>Thursday Morning Rosary Group</i>         |   | New chairlady is Sharon Allen. They meet on Zoom Tuesdays and on Zoom and in Clare basement on Thursdays. There are about 12 active participants. Covid has been a challenge.  |
| <i>St. Francis Pet Blessing</i>              |   | Inactive till October  |
| <i>Vietnamese Prayer Group</i>               |   | Because of Covid, no active rosary now. Praying in families.   |
| <i>Write to a Seminarian /</i>               |   | WE have 40 adults, 16 high school students and 14 grade  |

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| <i>Religious Life Vocation</i> |  | school students writing seminarians. This is the smallest number of adults we have had in the past years. With Covid it is very important that we keep in contact with these young men and encourage them in their journey. All participants were contacted and given information regarding their seminarian. |
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***Respect Life & Social Justice Commission***

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| <i>Compassion without Borders</i>       |  |   |
| <i>Respect Life Committee</i>           |  | Plans to re-start this summer.  |
| <i>Society of St. Vincent DePaul</i>    |  |   |
| <i>St. Anthony Family Shelter Meals</i> |  |   |
| <i>The Lord's Diner</i>                 |  | <p>We have 3 new members so far from Stewardship renewal. Others need to complete the Food Safety course.</p> <p>The plans for the Lord's Diner continue to be for "to go" service. So, we are still sending 7-8 volunteers on First Tuesday and Third Monday.</p> <p>There is nothing that the Council can help with at this time.</p> |
| <i>Voter Registration</i>               |  |   |

***Social Activities Commission***

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| <i>Adult Basketball</i>                          | This group desires to restart. Ok to restart. | Preparing to re-start.   |
| <i>Adult Volleyball and Pickleball</i>           | No plans to restart as of yet.                |  |
| <i>Family Fun Night</i>                          |   | Had planned a Trunk or Treat night but was unable to have it due to restrictions. The normally scheduled Family Fun Night will be postponed until next year.               |
| <i>Mary and Martha Guild</i><br>Event receptions |   | Mary and Martha Guild – Less than 50 group members, but still taking things slowly and not planning to meet yet. A Christmas Party in Cana Hall has been done in the past, |

|                             |                                 |   |
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| Wedding receptions          |                                 | might look into this if allowed.<br><br>Events – Still waiting until more normal circumstances in which events will be hosted and receptions are requested. Has been helping out with Weddings, as required. Has had some requests about First Communion receptions and if that is something that could be started again. |
| <i>Mardi Gras Day Dance</i> |                                 |   |
| <i>Parish Picnic</i>        | See above in General Discussion | See above in General Discussion   |
| <i>Square Dance Club</i>    |                                 | Haven't been meeting, as the activity involves close contact. No plans until COVID conditions improve.  |
| <i>Women's Bowling</i>      |                                 | The ladies have been gathering and keeping social distance to bowl on Tuesdays.   |

### ***Youth Formation Commission***

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| <i>Boy Scout Troop 762</i>                   | Regularly meeting.  |  |
| <i>Church School – Life, Light, and Love</i> |   |  |
| <i>Catechesis of the Good Shepherd</i>       | Conversations are being held to restart ministry in the Nazareth house. We are excited to restart this ministry as well as to host Level II training over the summer.<br><br>Fey Barles is the new administrator of CGS and Nazareth house. Sarah (Brenner) Carter has shifted her activity to focus on raising her baby! |  |
| <i>Cub Scout Pack 762</i>                    | Regularly meeting.  |  |
| <i>Home School</i>                           |   |  |
| <i>Knights of St. Hubert</i>                 |   |  |
| <i>Little Flowers</i>                        |   | The Little Flowers and the St. Therese Girls Group have not met this year. Hopefully, they will be able to continue this beautiful ministry next fall. |
| <i>St. Theresa Girls Club</i>                |   | The St. Therese Girls Group have not met this year. Hopefully, they will be able to continue this beautiful ministry next fall.                        |
| <i>Sunday School Pre-</i>                    |   |  |

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| <i>school</i>     |  |  |
| <i>Totus Tuus</i> |  |  |

Director Theresa Herman

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| <i>Parish School of Religion</i> | PSR has been going well. | Going well and only a few more weeks left! |
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Director Emily Savage

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| <i>Catholic Youth Ministry (CYM)</i>         | Regularly meeting.  | Excited to help with the Knights with their fish fries and excited for the summer!              |
| <i>Confirmation Preparation</i>              | This fall we had 253 students going through Confirmation formation. Last week we completed our last Confirmation Mass for the latest group. Since March 2019 we have confirmed over 500 students here at the parish. That is simply remarkable. | Next year the 6 <sup>th</sup> graders will be confirmed on the weekend of November 13-14, 2021. |
| <i>Junior Catholic Youth Ministry (JCYM)</i> | Active  |   |
| <i>Steubenville Youth Conference</i>         | Postponed.  | Steubenville: postponed until summer 2022   |

*Liturgical Life Commission (Heather Gregg)*

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| <i>Altar Servers</i><br>Master Servers<br>Master of Ceremonies |  | We are beginning the process of re-training and rolling in additional servers for Masses.   |
| <i>Elijah Cup</i>  |  | Remains suspended.  |
| <i>Extraordinary Ministers of Holy Communion</i>               |  | EMHC remain active for weekend Masses, although the group is fairly small, those who are comfortable being present are rotating for weekend Masses. |
| <i>Lectors</i>   |  | Similar for Lectors – small group of those comfortable being present rotating to cover weekend Masses.  |
| <i>Liturgical Vestments and Fabrics</i>                        |  | Laundry has been maintaining, we have new volunteers for brass cleaning and adoration chapel overseers.   |
| <i>Liturgy of the Hours</i>                                    |  | Morning prayer and daytime prayer regularly being held.   |
| <i>Offertory Gifts</i>   |  | Remains suspended.  |



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| <i>Parish Prayer Box</i>      |  | Being maintained.  |
| <i>Pre-Mass Rosary Leader</i> |  | Pre-Mass rosaries on weekends continuing.  |
| <i>Sacristans</i>             |  | Similar to EMHCs and Lectors – small group who is comfortable being present rotating the duties. |

Director Rev. C. Jarrod Lies

|                                    |  |  |
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| <i>Extraordinary Form Masses</i>   |  |  |
| <i>Healing Masses and Services</i> |  |  |
| <i>Liturgical Calendar</i>         |  |  |

Director Sr. Stephanie

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| <i>Choirs</i>        |  | Resuming |
| <i>Organ Lessons</i> |  |          |

Director Rob Tierney

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| <i>Shekinah</i>    | [report above under Prayer Commission] |  |
| <i>Youth Choir</i> |  |  |

## SCHOOL COUNCIL

|                |  |   |
|----------------|--|---|
| <i>MEMBERS</i> | Carissa Palacioz-Domebo, Chrissy Engel, Billy Lubbers, Matt Voegeli, Sara Adams, Ramon Reynaga, Bernadette Walter, liz Woydziak, Kristin Hauserman; Chad Cox; Mary Carter; Megan Davis | <u>Members in attendance:</u><br>Carissa Palacioz-Domebo, Liz Woydziak, Fey Barles, Chad Cox, Chrissy Engel, Matt Voegeli, Megan Davis, Mary Carter |
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### *General Discussion*

|                              |  |                  |
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| <i>New Members</i>           |  |                  |
| <i>Home Visit Volunteers</i> | Mary Carter, Megan Davis                                     |                  |
| <i>Pastoral Address</i>      |  |                  |
| <i>Alumni Outreach</i>       | Carissa Palacioz-Domebo                                      |                  |
| <i>Principal's Report</i>    | Focus on Strategic Plan-- Enrollment—reaching out to friends | 1. Staff Update: |

and family to invite them to consider Catholic education; very appreciative of Fr. Jarrod adding information regarding the Catholic Culture Award and invitation to the school in the last bulletin.

How to use the donation? Safety priorities. Add door fobs to holy hallway and playground door. Back parking lot—in front of Clare Hall is a concern. Is the sidewalk behind Clare Hall up to code? Could the sidewalk area be a ‘no parking zone’ move further west? Speed bumps added?

- a. Three teachers will resign
- b. Fey Barles—CGS Administrator

2. EANS Funding - must be spent by Sept 2023.  
(Learning and Social and Emotional Recovery, Technology, PPE)

- a. Special Education Teacher - did not get Holy Family Grant – Sedg Co coop dissolved as well so other west side Catholic schools in same situation
- b. Classroom support for learning recovery – hiring additional assistance and can use funds for salaries for summer school. Will offer counseling services in summer.
  - i. Social/emotional – CKH training for new teachers
- c. Technology – 1 to 1 has helped with kids tech abilities and families with multiple kids are able to use multiple devices to accomplish school work more effectively
  - i. Enrollment perk
  - ii. AR testing from home
  - iii. Tech team and volunteers are awesome!

3. Curriculum Update

- a. Science Dimensions—subscription ends
- b. Pilot for Ready Reading for 4-6 grades (and K-3 following year) and allows us some time to dig in
- c. Sub-Committee from School Council – looking for parent rep to help on the committee for this

4. CKH National Showcase Nominee School

- a. Student Surveys
- b. Staff Surveys
- c. March 31 submitted, find out in April

5. Summer Maintenance Plans
  - a. Roof over 7<sup>th</sup> and 8<sup>th</sup> grade area and seams – contract in place
    - i. Have to crane off AC units. Put them back on? Pat Malone working on with contractors
    - ii. June and July blocked off for this
  - b. Bathroom outside of Cana Hall are still moving forward
  - c. Drainage in front of school will also be taken care of this summer
  - d. Built-ins to be installed in middle classrooms after interruption last year – start mid-March
  
6. Handbook Updates
  - a. Send suggestions by March 26<sup>th</sup>
  - b. Uniform updates
  - c. 21-22 Calendar
    - i. Two first days of school
    - ii. Meet the Teacher changes
  
7. Catechesis of the Good Shepherd Update – Mrs. Barles to be new administrator
  - a. Was not in effect for ‘20-‘21
    - i. Previously kids up to 4<sup>th</sup> grade went to Atrium 1/wk
    - ii. Intent was to add 5<sup>th</sup> this last year but could not
    - iii. Option for after school?
  - b. Atrium and Formation House both
  - c. Want to train more assistant Catechists (parents or staff)
  - d. Want to put together handbook
  - e. Way to reserve space w/ agreement
  - f. [www.cgsusa.org](http://www.cgsusa.org)
  - g. 3 levels, 4<sup>th</sup> in development
    - i. Ages 3-6

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|                           |   | <ul style="list-style-type: none"> <li>ii. Ages 6-9</li> <li>iii. Ages 9-12</li> </ul> <ol style="list-style-type: none"> <li>8. Walk in Sisters Shoes fundraiser – don't have total but raised more than last year! Replaced Bingo donations and Penny Wars due to covid restrictions</li> <li>9. Library budget is strained but team is doing great this year! <ul style="list-style-type: none"> <li>a. Holds increased and kids are excited about it</li> <li>b. Increased damage from water bottles</li> </ul> </li> <li>10. No current change expected after spring break. <ul style="list-style-type: none"> <li>a. 99% attendance last week - 4 kids out total</li> <li>b. Next year may not require social distancing, but masks unknown.</li> </ul> </li> <li>11. Vaccinations were available to teachers and those with interactions with kids through Guadalupe Clinic – by end of March, all teachers who want to be vaccinated will be</li> <li>12. BCCHS enrollment held at SFACS on March 8<sup>th</sup> after cancellation of parent meeting <ul style="list-style-type: none"> <li>a. 10 more kids need to take ACT Aspire test for admittance</li> </ul> </li> <li>13. State assessments Apr 1 – May 19 <ul style="list-style-type: none"> <li>a. Results won't be back until after school has ended</li> </ul> </li> <li>14. Summer school information will be distributed at parent teacher conferences this week</li> </ol> |
| <i>School Anniversary</i> | Celebrating 60 years, August 2021. Additional committee needs to be developed to support this event. Need a better understanding of Covid restrictions before moving forward. | Can a date now be set to host an alumni event?  |

**Tasks**

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| <i>Strategic Plan</i> | This meeting’s discussion focused on facilities. Fr. Jarrod shared the proposed building updates and possible capital campaign. Members discussed needs at the school and asked what would be included in the funds raised for the school. Roofs, bathrooms, HVAC and lighting is included. | Volunteer from council needed for Academic Curriculum Committee. |
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**Committees**

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| <i>Academics/Enrollment</i> |   | 62 Kindergarten Students tested; Mr. Burns is meeting with new families; acceptance letters sent the last week of March |
| <i>Catholicity</i>          |   | Catechesis of the Good Shepherd—formation will return this August   |
| <i>Communications</i>       | Praise to Rebecca for increased presence on social media; diversity of posts and volume has been impressive | Rebecca Vodola has resigned to move into teaching career; search beginning soon   |
| <i>Facilities</i>           |   |   |
| <i>Technology</i>           | Software is being considered to help monitor Chromebooks.   |   |

**STEWARDSHIP COUNCIL**

|                |  |   |
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| <i>MEMBERS</i> | Winston and Sally Kenton, Sandi Baalman, Steve and Julia Herman, Vince and Misty Vopat, Stan and Christina Bluml, Dan and Lori Hamel, Jerrod and Alison Schuster, Vicki Keller | Members in attendance:<br><br>Sandi Baalman, Lori Hamel, Steve & Julia Hermann, Vicki Keller, Jared Schuster, Vince & Misty Vopat and Winston Kenton. |
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**General Discussion**

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|  | <p>Stewardship Renewal</p> <p>1,500 returned forms would be a reasonable goal. Stewardship renewal will be main focus for this council.</p> <ul style="list-style-type: none"> <li>• How to get better results from pledge parents?: (an idea from fj) Send out forms third week/end of October and require completed forms as ‘ticket’ to enter Annual Pastoral Address then host the address the third week/end of November prior to</li> </ul> | <p>Winston opened the meeting with a prayer. We have had approx.1000 forms returned.</p> <p>We have 391 parents with children in schools. 291 parents with children at SFA and 182 parents with children at BC. The forms returned were very late this year. How can we as a committee help next year? We should use face-to-face or voice contact with people who have not turned in forms. Make sure the forms were</p> |
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|  | <p>Thanksgiving break.</p> <ul style="list-style-type: none"> <li>• Other suggestions?</li> <li>• How to engage more parishioners?</li> </ul> | <p>received.</p> <p>Keep stewardship fresh by year around messages. Proactive messages of how blessed we all are to be a Stewardship parish. Stewardship 101 document written.</p> <p>Go back to basics with teaching and using key Stewardship phrases in the bulletin and vernacular. Such as Stewardship way of life, Stewardship, Discipleship and Evangelization keeping the four pillars in mind with these messages. New parishioner event – once a quarter.</p> <p>“Stewardship Death” – people signing up and not getting called. Communication plan for Council Chairpersons to make sure committee members are contacted in a timely manner. We would like to set up a contact email for the SC (<a href="mailto:stewardshipcouncil@sfawichita.com">stewardshipcouncil@sfawichita.com</a>) so that we can help with volunteers that have not been contacted. It would also be available for any SWL (stewardship way of life) questions from anyone.</p> <p>Next year our goal with the number of Stewardship forms returned will be 1500 forms returned in a timely manner.</p> <p>We discussed Stewardship members making phone calls made to those who have not turned their forms in by the middle of December. Messages in the bulletin, Vernacular, the School Flash, email or texts to remind of the due date.</p> <p>We would write a script for those calling and possibly make the calls from the Church Office one evening. Mentoring and answering questions from a possible Stewardship committee email address or flock note address? Hand deliver packets to show hospitality. Try to get information as to why the forms were not turned in. Possibly an in-pew survey? How can we make it easier for next year?</p> |
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|  |  | <p>Post cards sent out as a thank you for returning your forms. Confirmation letters sent out as to what people have signed up for, if the list is incorrect or they have not been contacted call the Church office</p> |
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*Task Reports*

|                                 |  |  |
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| <p><i>Dates/Actions</i></p>     |  | <p>Dates to remember:<br/>         Next Formation Zoom meeting: March 23 at 7:00 Living Life as God Intended starting with Creating a Framework to Remember the Purpose of Renewal. Steve will send the zoom link.</p> <p><b>June 6<sup>th</sup> Parish Picnic</b> (limited Firetruck, Kick ball, softball, open gym)—SC’s responsibility unknown</p> <p><b>August 2021- 22 Stewardship form finalized</b>—to be discussed in April meeting</p> <p><b>Oct 3 Parish Dinner</b> – Stewardship Council will coordinate the event and be there for Hospitality—need a volunteer on the SC to manage this</p> <p><b>Nov 7<sup>th</sup> &amp; 10<sup>th</sup> Parish Pastoral Address</b> in the gym with Stewardship Fair</p> <p><b>Nov 13 &amp; 14 Lay Witness talks</b> (Committee will meet with presenters and FJ)</p> <p><b>Nov. 20 &amp; 21 Impact Sunday</b> (Committee will meet and process forms and do thank you post cards). SC members should start thinking of candidates throughout the spring/summer.</p> |
| <p><i>Lay Witness Talks</i></p> |  | <p>Existing parishioner refresh.<br/>         Vince, Steve, and Winston are willing to speak at all</p>  |

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|  |  | school, PSR, RCIA meetings as needed to promote the Stewardship message. Stewardship committee can help the Hospitality committee to meet new members and answer questions. |
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***Formation Commission***

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| <i>Parish Group Presentations</i> |  |  |
| <i>Communications</i>             |  |  |
| <i>Baptismal Preparation</i>      |  |  |
| <i>Marriage Preparation</i>       |  |  |
| <i>New Parishioners</i>           |  |  |

***Liturgical Hospitality Commission***

|                                  |   |  |
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| <i>Greeters</i>                  |   |  |
| <i>Ushers</i>                    | A core group of Ushers teams have done an amazing job, nearly all of them currently involved serving every weekend for several months. The teams have had to adjust to ever-evolving demands operating under Covid restraints with increasing attendance. We are now regularly overflowing into Clare Hall for 5 of the 7 weekend Masses, and Clare Hall basement is being utilized for at least one Mass per weekend in addition to Clare Hall upstairs. The coordination of the overflow at beginning of Mass and coordination of overflow retrieval for Communion in the Church requires fluid action/movement on the part of the teams. They have done yeoman’s work in this regard, and it is very much appreciated. |  |
| <i>Welcoming and Hospitality</i> | Some discussion re when and how Welcoming table can be staffed with people. This should be coordinated with Travis Pearson  |  |

***Renewal Commission***

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| <i>Fair</i>          |  |  |
| <i>Parish Dinner</i> | Stewardship Council will take lead on the Oct 3, 2021 Parish Dinner, with assistance from other Councils |  |



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| <i>Renewal Package</i>            |  |  |
| <i>Testimonials (Lay Witness)</i> |  |  |

## **ADDENDUMS**